

BARBY & ONLEY PARISH COUNCIL

MINUTES OF

Meeting of the Parish Council

Held on.....MONDAY 9TH OCTOBER 2023 at 7.30pm

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD
 Telephone: 07864579068
 E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors, P Reynolds (Chairman), S Gee (Vice-Chairman), A Cooper, D Cotton, J Pollard, P Wagg, S Withington, B O'Reilly, F Gorman, N Gove and G James.

IN ATTENDANCE: Katrina Jones (Clerk) and two members of public.

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1	APOLOGIES: To receive and approve apologies for absence.
1.1	None. Apologies from West Northants Council Ward Councillor Rosie Humphreys were noted.
2	PUBLIC PARTICIPATION AND REPORTS
2.1	A member of the public spoke about buses mounting the pavement when passing outside their property. The Parish Council agreed to write to the bus company. The resident was also advised to complain to the bus company as an individual.
2.2	Cllr Rosie Humphreys had provided a written report which was noted.
3	DECLARATIONS of INTERESTS
3.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: None.
4	MINUTES to approve and sign the Minutes of 11th September 23
4.1	It was RESOLVED to approve the Minutes of 11 th September 2023 as a true and accurate record which were duly signed by the Chairman.
5	MATTERS ARISING from Minutes (For information only)
5.1	To note Clerks Report: Noted.
5.2	To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made): The cost of the wildflowers was noted and it was agreed that this would be on the next agenda to be formally approved. Cllr O'Reilly reported on the spring on Cart Hill.
6	PLANNING:
6.1	<u>New Applications/ Applications to be discussed</u>
	There were no new applications.
6.2	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry</u>
6.2.1	<u>2023/5783/MAF</u> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
6.2.2	<u>2023/5856/FULL</u> : Change of use of land to equestrian purposes including the erection of three stables, tack room, associated hardstanding and all weather ménage: Land at Barby Lane Barby West Northamptonshire CV23 8UX
6.2.3	<u>2023/6072/COND</u> : Condition 5 of DA/2019/1015 [Barby Evaluation Report] Application for approval of details submitted pursuant to Condition 5 of planning permission DA/2019/1015 [Construction of dwelling]: Land Adj Bridle Lodge Rugby Road Barby Northamptonshire CV23 8UB

- 6.2.4 [2023/6073/COND](#): Condition 8 of DA/2019/1015 [Protection Fences and Example Signage] Application for approval of details submitted pursuant to Condition 8 of planning permission DA/2019/1015 [Construction of dwelling]:Land Adj Bridle Lodge Rugby Road Barby Northamptonshire CV23 8UB
- 6.2.5 [WND/2021/0767](#) Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
- 6.2.6 [WND/2021/0777](#) Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.

The above applications were noted.

6.3 Planning Decisions made by West Northamptonshire Council -Daventry

- 6.3.1 [2023/6051/FULL](#): DEMOLITION OF EXISTING GARAGE AND CONSTRUCTION OF PROPOSED REAR AND SIDE EXTENSION: 51 Brackendale Drive Barby West Northamptonshire CV23 8TJ. **APPROVED.**
- 6.3.2 [2023/5932/FULL](#): Restoration of property frontage, reinstatement of painted timber front door, canopy and flush casement window to original positions and sizes. Installation of replacement painted timber flush casement windows to first floor front. Alterations to existing porch. Alteration to first floor side windows: 19 Kilsby Road, Barby, CV23 8TU. **APPROVED.**

The above applications were noted.

7 ACCOUNTS

- 7.1 Monies received to 31.08.23 to 30.09.23: £32,112.07 (£168.50 advertising, £793.57 mowing grant and £31,150 precept): Noted.
- 7.2 To note financial position as at 30.09.23: £208,061.68: Noted.
Approval of Bank Reconciliation to 30 September 2023: It was **RESOLVED** to approve the Bank Reconciliation up to 30 September 2023.
- 7.3 To note budget monitoring report (C) and Onley accounts report: Noted.
- 7.4 To note conclusion of annual audit and External Audit Report: It was noted that there were no matters arising from the External Audit Report.
- 7.5 It was **RESOLVED** to approve the following payments:

To Whom Paid	Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions	Payroll services	10.00	2.00	12.00
Katrina Jones	Clerks Salary (August-September)	863.10	0.00	863.10
HMRC	Tax and National Insurance	267.60	0.00	267.60
NEST Pension	Pension contribution (employee and employer)	111.16	0.00	111.16
R Buttle	Litter Picking	40.00	0.00	40.00
M McCormick	Newsletter Delivery with flyer	44.00	0.00	44.00
Withington	Newsletter Delivery with flyer	13.50	0.00	13.50
FDS	Newsletter Printing	150.00	0.00	150.00
Norse	Grass cutting – Barby	538.46	107.70	646.16
Lamley Bros	Grass cutting – Onley, Inv. 11808	640.00	128.00	768.00
S Hartwell	Grass cutting – play area, Barby	44.00	8.80	52.80
Yu Energy	Electricity for street lights	10.20	0.51	10.71
Yu Energy	Electricity for street lights	46.49	2.32	48.22

Yu Energy	Electricity for street lights	12.71	0.64	13.35
Yu Energy	Electricity for street lights	98.26	4.91	103.17
PKF Littlejohn LLP	External Audit Fee	315.00	63.00	378.00
Community Heartbeat Trust	Defibrillator Battery (Barby)	210.00	44.50	267.00
YourLocale Ltd	Neighbourhood Plan	3,300.00	660.00	3,960.00
Clear Insurance Management Ltd	Parish Council Insurance Renewal (3 year term)	1,180.17	0.00	1,180.17
Unity Trust Bank	Service Charge	18.00	0.00	18.00
Glasdon UK Ltd	Bin	313.38	62.68	376.06

8 REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN

8.1 Cllr Gorman reported that the Neighbourhood Development Plan group have received a further draft of the design codes which they are reviewing. She reported that a meeting to finalise the environmental policies is scheduled for 11th October and a meeting to finalise the housing policies is scheduled for 25th October. It was agreed that the Housing Needs Assessment would be circulated once it was in its final draft form.

9 LITTER PICKING

9.1 The litter picker's update on the amount of litter collected was noted.

10 ONLEY

10.1 To agree action regarding streetlight shining into resident's property e.g fitting of a shield: It was **RESOLVED** to instruct Eon to fit a shield to the street light shining into a resident's property.

10.2 To note any other items regarding Onley: It was agreed that the Clerk would contact the Community Heartbeat Trust again to arrange another date for defibrillator training.

11 CORRESPONDENCE

11.1 To consider request to place poppies on lampposts in Barby: It was **RESOLVED** to agree that poppies could be placed on lampposts subject to them being removed within an acceptable timeframe.

11.2 To consider any other correspondence received before the meeting: None.

12 DRAINS AND FLOODING

12.1 Cllr James advised that he was awaiting a quote.

13 TRAFFIC CALMING

13.1 It was **RESOLVED** that Cllr Reynolds would contact the Highways Officer to discuss this further and would ask about average speed cameras in addition to requesting a meeting to discuss other general Highways matters. It was also agreed to investigate grant funding.

14 BIODIVERSITY

14.1 To consider adopting a Biodiversity policy in accordance with duty under the Natural Environment and Rural Communities Act 2006 and Environment Act 2021: It was agreed that the policies in the Neighbourhood Development Plan provided suitable provision for the Council's Biodiversity policy.

15 RUGBY HALF MARATHON

15.1 To consider writing to event organisers to request that main roads through Barby are not used again in future: It was **RESOLVED** not to complain to the organisers.

16 OVERGROWN HEDGE

16.1 To consider request from resident regarding overgrown hedge: It was agreed that Cllr James would look into this matter and establish any ownership with West Northants Council.

17 ITEMS FOR NEXT AGENDA

17.1 It was **RESOLVED** to include the following items on the next agenda:

- Mowing tenders
- Christmas items
- Wildflowers

18 TO CLOSE THE MEETING TO PRESS AND PUBLIC TO CONSIDER CONFIDENTIAL STAFF MATTERS

The meeting was closed to the public and the press.

18.1	To consider Clerk’s appraisal and agree any actions arising: The personnel working group reported on the Clerk’s appraisal. It was RESOLVED to move the Clerk up one pay point on the pay scale to SCP 27 and increase the Clerk’s hours by four hours a week. It was RESOLVED that Cllr Pollard will take over amendments to the Parish website and it will be discussed as to what other responsibilities could be undertaken by Councillors.
18.2	To note Clerk’s annual leave dates: The Clerk’s annual leave dates were noted.

Meeting closed at 9.10pm.

Next meeting of Barby & Onley Parish Council will be held in Onley Village Hall on MONDAY 13TH NOVEMBER 2023 at 7.30pm.

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.

Signed Date: