

Minutes for Meeting held at Onley Village Hall. 19th June 2018 at 19:30

Meeting Started 19:30

Attendees: Chairman Dawn Cotton, Treasurer Lottie Smith, Bryan O'Reilly, Gavin Callard.

Apologies from Catherine Lomax and Adrian Cooper.

Committee brought up to date with accounts and handed a copy to each member by the treasurer.

Chairman brought committee up to date with works undertaken includes, Female Sanitation bin installed, FixFire inspection and replacement fire alarm completed making the hall currently to fire regulations. New kitchen cupboard doors installed, new microwave, replacement LED bulbs to main hall, kitchen and reception area. General maintenance completed.

Insurance supplier has changed and is cheaper than previous year by nearly £200.

Electricity supply company changed from E.on to SSE early June this was done to save up to £400 P.A. Electricity is now handled by an agent who handles these types of charity buildings.

Committee advised of works to be undertaken and full agreement from committee to replace blinds, curtains and rails in both main hall and store room with fire regulation material to ensure hall is up to date with fire regulations.

Work required to repair roof gable ends on both sides of the building with cement to make more cost effective all weather roof edgings.

Committee felt new external security lights should be fitted at main entrance and at fire exit door to rear of main hall. Chair to contact local electrician for quote.

Booking clerk to send invoice concerning wages due and must be emailed to both Treasurer and Chairman and only then payment to be made on receipt of invoice concerning relevant months completed tasks.

Charity event to be held by the community 7th October 2018, it was agreed they must pay the fee £25.00 for use of hiring the hall to help with the cost of cleaning hall when event is finished.

Require an AGM soon and was originally agreed to co-inside with OPRA. Agreed this still to take place along with OPRA AGM this year.

Close of meeting 20:15