

ONLEY PARK RESIDENTS ASSOCIATION

MINUTES

Held on WEDNESDAY 15th February 2017 at 20.05
ONLEY VILLAGE HALL

Secretary Address: 69 ONLEY PARK, RUGBY, CV23 8AW Telephone: 01788 815906
E-Mail: dawn.cotton@talktalk.net

PRESENT: PRESENT: Cllr's Cathern Lomax and Bryan O'Reilly,
Adrian Cooper, Dawn Cotton, Lottie Smith,

		<u>Page 1</u>	<u>ACTION</u>
1.0	APOLOGIES		
1.1		Gavin Collard Sent via email. Did not receive before the meeting.	
2.0	MEETING	<i>NONE</i>	
3.0	ALLOCATE NEW OFFICERS	New Elected Committee	
3.1		<p>New Committee agreed to hold meeting immediately after the AGM ended to formerly agree new officers. It was in full agreement by the new committee to elect as follow:</p> <p>Hon Treasurer: Charlotte Smith 75 Onley Park here after known as Lottie Smith</p> <p>Hon Chairman: Dawn Cotton 69 Onley Park</p> <p>Hon Secretary: Not appointed but agreed Chair to complete any minutes for the present time until a new secretary is appointed.</p> <p>Nominated Trustees: Cllr Lomax and O'Reilly representing the Parish Council</p> <p>Adrian Cooper representing Onley Park Residents Association.</p> <p>Elected Committee Trustee member Gavin Callard.</p> <p>Committee required to locate a booking clerk and cleaner, the process will require advertising in next newsletter. Job Description Required</p> <p>Chair to contact Catherine Camp to see if a job description was organised for the previous</p>	<p>Chair to contact Clerk at B&OPC. DONE</p> <p>Chair to contact Frances Harris 01604 765888</p>

		<p>booking clerk and cleaner Debbie Gibbard.</p> <p>Chair also to contact Frances Harris if no job description located.</p> <p>Village Hall water rates very high, Chair to enquire if a water meter is possible for the village hall.</p> <p>All accounts and any additional keys to be handed to the Chairman to re distribute to correct officers</p>	<p>Chairman to contact previous Treasurer who chaired the AGM 15th Feb 2017 to hand over to new committee representatives. DONE</p> <p>Chair to contact seven Trent Water, DONE</p>
4.0	Any Other Business		
4.1		Nothing presently.	

Meeting closed at 20.25pm

NEXT MEETING – 01st March, 19:30 Chairman: Dawn Cotton