

# Barby Village Hall

## Annual Report and Accounts

1<sup>st</sup> January to 31<sup>st</sup> December 2020

Charity Commission Reference Number 304159

# Barby Village Hall

1<sup>st</sup> January to 31<sup>st</sup> December 2020

## **Aims and Organisation**

Barby Village Hall was registered under the Charities Act 1960 (Number 304159) and the governing instrument is a conveyance dated 11 January 1952. The main aim is to hold in trust and to manage the Barby Village Hall for the benefit of the inhabitants of the Parish of Barby.

## **Officers**

The following officers served throughout the year:

Chairperson	Keith Ingram
Vice-Chairperson	Dom Fisher
Treasurer	Mike Grange
Secretary	Gill Leppard
Minutes Secretary	Sue Hives

## **Other Trustees**

During the year, Trustees were appointed from various Barby organisations (as users of the hall) as well as four trustees appointed at the Annual General Meeting.

## **Bankers**

CAF Bank.  
The COIF Charity Funds.

## **Trustees responsibility for the accounts**

Charity Law requires the Trustees to prepare statement of accounts for each financial year, which accounts shall give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it inappropriate to presume that the Charity will continue in operation
- To value assets and liabilities in accordance with the Statement of Recommended Practise Accounting by Charities.

The Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the Charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Charity; and to enable them to ensure that any statements of account comply with the requirements of the Charity (Account and Reports) Regulations 1995. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Barby Village Hall

1<sup>st</sup> January to 31<sup>st</sup> December 2020

## Report of the Trustees

The Trustees herewith present their report and accounts for the year ending 31<sup>st</sup> December 2020.

### Treasurer's Report

The COVID pandemic has obviously had a significant impact on the 2020 finances and will continue to do so in 2021 and perhaps beyond. The grants that we have been able to claim have meant however that we finished the year in a far stronger position than expected.

The biggest expenditures of the year, other than normal running costs, were the car park resurfacing (£14,212) and refurbishment costs (£1,483). Due to the pandemic and the hall being closed for much of the year our running costs in terms of caretaking, cleaning and energy costs were almost exactly 50% less than in 2019.

Usually, our biggest source of income would be from lettings but these were reduced from £22,553 in 2019 to just £7,898 in 2020. We did however manage to fit in a very successful Quiz Night, before the first lockdown, raising £514. The government COVID related grants of £11,334 and the car park grant from Barby Townlands and Educational Trust of £2,500 boosted our income significantly.

We were, because of the planned expenditure on the car park, expecting to end the year with about £8,000 less in the bank. In fact, the balance at the end of the year was only £2,274 less. In accounting terms, as the car park was a capital expenditure, the total value of our assets at the end of the year was actually £8,308 greater.

While we have not suffered financially this year as a result of the pandemic and the closure of the hall for long periods, we have missed the social activities and it is unclear when and which activities will be able to resume in 2021.

With the loss of income from the Preschool in the coming years we do need to look at reducing costs and increasing revenue to balance our books in the longer term; government grants won't last for ever. Reducing running costs in terms of cleaning, caretaking and energy will help but raising revenue to offset the loss of the income from Preschool will also be important. The refurbishment of the meeting rooms during the lockdown periods does mean we have the opportunity to provide a great venue for village groups, old and hopefully new, to hire.

Rather than just seeing it as a challenge to "balance the books" in the short term we are in a sound enough position financially to ride the storm and think about how we can make use of the hall facilities to best serve the residents of Barby in the future.

*M J Grange*  
*Treasurer*

# Barby Village Hall

1<sup>st</sup> January to 31<sup>st</sup> December 2020

## Chairman's Report

2020 started in a positive manner without any hint of events that would unfold as the year progressed.

As planned, the resurfacing and line marking out of the front car park took place and was completed in a timely and efficient manner by the contractors involved and was the subject of very favourable comments. At the same time the first of the COVID 19 restrictions came into force and lockdown ensued. We did have several weeks of activities take place under Government, ACRE, Club and Association guidelines, but these had to be curtailed at the second lockdown. During this period the Pre-school moved to the Village School premises, this obviously will pose challenges when we “get back to normal” to replace the income they generated.

During the year, due to changes within their groups, representatives from three organisations, Cliff Jones, Chris Smith and Brian Thompson left the committee. We thank them for their time in office. They have been replaced by Paul Reynolds (Parish Council), Elizabeth Bryan (WI), and Bart Springer (Barby Twinning Association). We have also been joined by Meriel Springer as representative of the Art group.

During the latter part of 2020 the opportunity to re-furbish the “Old School Room” and “Old Doctor’s Room has been taken, mainly by Mike Grange, Richard Chillingsworth and Roger Johnson, Mike Leppard also replaced electrical fixtures and fittings and we now await the fitting of the new radiators.

We are currently reviewing the Cleaner’s and Caretaker’s contracts in line with recent events and the loss of Pre-school activity.

Once again, may I thank the committee and Officials for their time, help and support over the past difficult year, also Roger Johnson our caretaker and Richard Chillingsworth our cleaner. I would like especially to thank Mike Grange who has kept us informed and guided us through the complex information regarding COVID 19 conformity also for pursuing the necessary grants available.

*Keith N Ingram*  
*Chairman*

# Barby Village Hall

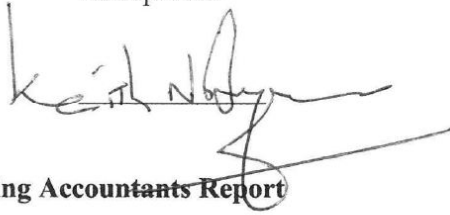
1<sup>st</sup> January to 31<sup>st</sup> December 2020

## Summary of the Financial Year 2020

At the end of the year the following are the balances of the Hall's funds.

COIF Deposit Accounts	£28,242
CAF Current Account	£18,259
Cash in hand	£67

Chairperson



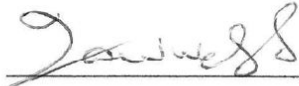
Treasurer



## Reporting Accountants Report

The accounts shown on pages 5 to 7 have been examined and agree with the bank statements and other relevant documents made available to me.

Signed.



Date

9/2/21.

Ian W Webb  
ACMA, CGMA

# Barby Village Hall

1<sup>st</sup> January to 31<sup>st</sup> December 2020

## **Financial Statement for the year ending 31<sup>st</sup> December 2020**

<b><u>Income</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>
Hall Lettings	7,898	22,553
Fund Raising	464	2,553
Donations & Grants Received (Note 3)	11,978	610
Interest Received	70	223
Sundry Income	-	1
<b>Total Income</b>	<b>20,410</b>	<b>25,940</b>

<b><u>Expenditure</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>
Cleaning & Caretaking	4,235	8,556
Heating & Lighting	1,866	3,500
Insurance	1,250	1,297
Water Rates	249	452
Maintenance, Repairs & Sundry Expenses	3,921	4,926
Expenditure paid by the Parish Council	581	548
Depreciation	-	-
<b>Total Expenditure</b>	<b>12,102</b>	<b>19,279</b>

	<b><u>2020</u></b>	<b><u>2019</u></b>
<b><u>Income less Expenditure</u></b>	<b>8,308</b>	<b>6,661</b>
General Fund brought forward	86,936	80,275
<b>General Fund carried forward</b>	<b>95,244</b>	<b>86,936</b>

# Barby Village Hall

1<sup>st</sup> January to 31<sup>st</sup> December 2020

## **Balance Sheet as at 31<sup>st</sup> December 2020**

	<b><u>2020</u></b>	<b><u>2019</u></b>
<b>Fixed Assets</b>		
Tangible Assets (Note 1)	68,348	56,635
<b>Current Assets</b>		
Stocks (Oil estimated)	330	394
Debtors (Note 4)	744	2,142
COIF short term deposits	28,242	36,173
Cash at Bank and in hand	18,326	12,669
Creditors and Accruals	(69)	(400)
<b>TOTAL ASSETS LESS LIABILITIES</b>	<b>115,921</b>	<b>107,613</b>

	<b><u>2020</u></b>	<b><u>2019</u></b>
<b>Capital Reserve (Note 5)</b>		
Opening Balance	20,677	20,677
Closing Balance	20,677	20,677
<b>General Fund</b>		
Opening Balance	86,936	87,275
Movement	8,308	6,661
Closing Balance	95,244	86,936
<b>TOTAL ASSETS EMPLOYED</b>	<b>115,921</b>	<b>107,613</b>

Notes:

- 1) Fixed assets. The balance comprises assets at cost £207,679 (2019, £193,466) less grants received £131,019 (2019, £128,518) and accumulated depreciation of £8,312 (2019, £8,312). The depreciation charge for the year was £Nil (2019, £Nil). During the year the car park was resurfaced at a cost of £14,213. We are very grateful to the Barby Townlands and Educational Trust for a grant of £2,500 towards this cost.
- 2) During the year Barby Parish Council provided the WIFI facilities at the hall with a grant of £581 (2019, £548). The Trustees would like to thank Barby Parish Council for continuing to support Barby Village Hall.
- 3) Donations and Grants received include £11,334 of grants from Daventry District Council in respect of the National and Local Restrictions Support Grants relating to the Covid-19 pandemic.
- 4) Debtors comprise outstanding lettings £94 (2018, £1,484), and prepayments of £650 (2019, £658).
- 5) The Capital Reserve represents the value of the Village Hall land and buildings at the time of transfer to the Trustees.

# Barby Village Hall

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## Accounting Policies

### Basis of Accounting

The statement of accounts have been prepared in accordance with the provisions of the Charity (Accounts and Reports) Regulations 1995 and Statement of Recommended Practice Accounting by Charities subject to the guidance contained in the statement Accrual Accounting for the smaller Charity

### Income

Donations and legacies are accounted for when received by Barby Village Hall Other income is accounted for on an accruals basis as far as it is prudent to do so.

### Gifts in kind

The Village Hall receives the benefit of work carried out by volunteers, and no value is placed on this.

### Grants

Revenue grants are credited to the income and expenditure account when the grants are received. Grants received in connection with capital projects are deducted from the value of fixed assets and credited to the income and expenditure account over the useful life of the asset concerned where the asset is depreciated.

### Depreciation

Depreciation is provided at the following rates to write each asset off over its estimated useful life.

Freehold Property (inc. Major Refurbishment Costs)	not depreciated
Fixtures & Fittings	20% straight line