

Barby & Onley Neighbourhood Plan Steering Group

Minutes of Meeting

Venue, Date & Time: **Barby Village Hall, 2nd July 2015, 18:00hrs to 19:30hrs**

Chairperson: David Blezard

Minute Taker : David Blezard

Present: **David Blezard (DB); Ian Webb (IW), Dominic Fisher (DSF); David Finch (DF); Pippa Reeve (PR);**
Claire Parker from Kirkwells

Apologies: Geoff Henson (GH); Karen Page (KP)

Distribution: **All**

Item	Minute	Actionee	Completion Date
1.	Claire Parker from Kirkwells came back to meet with the NHP Steering Group. The goal was to finalise the Draft Plan Document and plan the next steps.		
2.	All addressed some minor issues relating to layout and content. Then discussed in more detail: Open Spaces – a few more were identified and added to the map Heritage Assets – It was decided not to mention specific houses but to have a more generic statement. Onley – It was decided to add a paragraph describing the HMP/DDC agreement for Onley Open Space. DB has forwarded a mail from DF with some background. Oxford Canal Conservation Area will be mentioned in the plan and the tow path will be mentioned as a type of footpath Community Assets – Pub, School, Shop, Village Halls, Church Once these changes are made we believe the plan will be suitable for wider distribution. Claire talked us through the next steps and left some paperwork with suggestions.		
3	BOPC to decide a list of priorities for any CIL they need.	DB	13 th July
4	Update the Draft Doc with comments raised today	CP	10 th July
5	Send Draft Plan to Tom James at DDC for consultation. Indicate we want to start the SEA process.	DB	13 th July
6	Send Draft Plan to BOPC Drop Box for councillors to review by 27 th July	DB	13 th July
	PLAN 10th Aug Steering Group meet to agree wording of leaflets and finalise actions for consultation End Aug: September Newsletter (delivered end Aug) to promote Public Consultation. 14th Sep: BOPC Approve Plan 21st Sep: Public Consultation Starts End Sep: October Newsletter to include leaflet explaining Public Consultation. Promote Open Sessions. 10th Oct: Open Session Barby VH 11th Oct: Open Session Onley VH 1st Nov : Public Consultation Ends		
	Next Meeting – Monday 10th August 2015 @ 7:30pm		