

Barby & Onley Neighbourhood Plan Steering Group Minutes of Meeting

Purpose:	B&O Neighbourhood Plan Steering Group Meeting No 3		
Venue, Date & Time:	Village Hall, Barby Thursday 5th June 2014 @ 07:30pm		
Chairperson:	David Blezard	Minute Taker: KP	
Present:	David Blezard (DB); Dominic Fisher (DSF); Geoff Henson (GH); Karen Page (KP); Ian Webb (IW); Pippa Reeve (PG)		
Apologies:	David Finch (DF)		
Distribution:	All attendees & B&O Parish Website – Neighbourhood Plan		

Item	Minute	Actionee	Completion Date
1.	<p>Questionnaire: Categories discussed and example of other neighbourhood plans were viewed and discussed with regards to the format of the B&O Questionnaire. It was decided of the kind of format that the group would be looking at and this will be discussed again in the next meeting with category examples</p> <p>Transport reviewed by Dominic Fisher Environment reviewed by Karen Page Development reviewed by David Finch</p>	<p>DSF KP DF</p>	19th June 2014
2.	<p>Finance</p> <p>Initial Grant application has now been made for a start-up fee to cover printing costs. Application has been received and is pending.</p>	DB	On-going
	<p>What is missing from the plan?</p> <p>The introduction to the B&O has been started and various information is being gathered.</p> <p>Now in receipt of:</p> <ol style="list-style-type: none"> 1) Information from STW has been received via CC 2) Listed building register received 3) Community Asset Register 4) TPO 5) Water wells, pumping stations with information from past and present of usage 6) SLARR information obtained 		

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<p>4.</p>	<p>Publicity</p> <p>The group discussed how further the Neighbourhood Plan could be published and how to target certain audiences</p> <p>List to be worked through as an on-going process to target the Parish as and when the need arises during the Neighbourhood Plan</p> <ol style="list-style-type: none"> 1) Inserts into the Parish Magazine 2) Questionnaires 3) Adverts into the Parish magazine with updates on the Neighbourhood Plan –Redraft of website with news and up and coming meetings – Ian Webb 4) Information on village notice boards 5) Stall at various village meetings / fates / local council meetings 6) Speaking / meeting with local village activity groups 7) Make contact with Barby Primary School 8) Contact local businesses <p>New Items 01.05.14 – updated 05.06.14</p> <ol style="list-style-type: none"> 1) Advert number 2 for the Parish Newsletter & Web – to be designed and formatted by DF & GH (deadline for next newsletter is 24.05.14) 2) Advert number 3 for the above to also be designed by DF & GH 3) Generic poster to be used to raise Neighbourhood Plan Awareness – ideas to be looked at by DF & GH 4) Look at creating or using the current Barby & Onley logo – DF& GH <p>New Items 05.06.14</p> <p>None</p>	<p>DF&GH</p> <p>DF&GH</p> <p>DF&GH</p>	<p>All will items on-going and will be agenda throughout the NHP process where necessary.</p> <p>completed</p> <p>On-going</p> <p>On-going</p> <p>On-going</p>
<p>5.</p>	<p>Next Meeting to be held on Thursday 19th June 2014 @ 19:30hrs at Barby Village Hall, Middle Room</p>		