



Barby and Onley

Parish council

Neighbourhood

Development

Plan Review

Consultation

Statement

## Introduction

This Consultation Statement has been prepared to fulfill the legal obligations of the Neighbourhood Planning Regulations 2012. Section 15(2) of Part 5 of the Regulations sets out what a Consultation Statement should contain. According to the Regulations, a Consultation Statement:

- Contains details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan Review;
- Explains how they were consulted;
- Summarises the main issues and concerns raised by the persons consulted;
- Describes how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Plan Review.

This document provides a record of the engagement that took place at the various stages of the review's evolution. The main methods used to publicise the consultation and engagement process are documented, along with the main findings from the engagement.

## Regulations and government guidance:

### Background

The Parish of Barby and Onley lies about 5 miles (8 km) north of Daventry in Northamptonshire, England. The 2021 Census recorded the Parish population as 2,625. The Parish comprises two distinct settlements of Barby and Onley with a number of isolated dwellings.

The two settlements are 1.68 miles (2.7km) apart as the crow flies, however, to travel from Barby to Onley by road is a distance of 3.6 miles (5.9km).

The initial Barby and Onley Parish Council (BOPC), Neighbourhood Development Plan (NDP) was Made (became a part of the Local Development Plan for Daventry District), by Daventry District Council (now part of West Northamptonshire Council) on 30 September 2016 and has been used since then to help determine planning applications in the Parish based around the Plan's commitment to ensuring that any new housing meets a local need, that the important environmental areas in the Parish are protected, and that community facilities and business development remain appropriate to the community. A copy of the original Made plan can be found on the BOPC website

<https://www.barbyandonleyparishcouncil.co.uk/>

### Stage 1: Deciding to review the Neighbourhood Plan

The Parish Council of Barby and Onley formally took the decision to undertake a review of the Neighbourhood Development Plan in April 2022, following changes in the local and national strategic planning policy framework, and a Neighbourhood Plan Review working party of four Councillors was established by the Parish Council to drive the process forward.

## Stage 2: The Neighbourhood

The Neighbourhood Area comprises the whole of the Barby and Onley Parish, within the West Northamptonshire Unitary Authority, as shown below.

The then Parish Council had applied to Daventry District Council for designation as a Neighbourhood area. This was approved by the Full Council on 25 July 2013.

Barby and Onley Neighbourhood Area Daventry District Council mapping.  
(© Crown Copyright and database rights 2011 Ordnance Survey)



## Stage 3: Preparing the review

Barby and Onley Parish Council Neighbourhood Planning Group (BOPCNPG) is a sub-committee of the parish council.

BOPCNPG have worked to produce a draft review plan, ensuring that it is:

- Generally in line with local and national planning policy framework;
- In line with other legal frameworks;
- Mindful of the need to contribute to sustainable development;
- Prepared on the basis of sound governance arrangements.

The BOPC Neighbourhood Plan Review seeks to establish specific and local planning policies for the development and use of land in the Parish. The neighbourhood plan review re-establishes a vision for the future taking into account the data gathered through community engagement and consultation alongside demographic and socio-economic data. Following a recruitment process BOPCNPG appointed *YourLocale* as consultants to help create the plan.

BOPCNPG met on:

5th January 2023	4th July 2023	11th October 2023
24th January 2023	3rd August 2023	25th October 2023
8th March 2023	15th August 2023	12th Decemeber 2023
4th April 2023	30th August 2023	23rd January 2024
11th May 2023	13th September 2023	28th May 2024
		1st August 2024

Minutes of all BOPCNPG meetings can be found on the BOPC website (<https://www.barbyandonleyparishcouncil.co.uk/>).

In July 2023 the environmental group was launched. Local people were engaged in order to pull together and prioritise ideas emerging from the first consultation and start to work up the environmental part of the plan. Five people were involved in this group, undertaking valuable research and assessment.

## Communications

Below are listed the main ways that information about the Neighbourhood Plan Review has communicated with local people and stakeholders.

1. **Parish Newsletter** BOPC produce a newsletter 10 times each year ( monthly apart from Dec/Jan are joint and July/August are joint). The newsletter is delivered free of charge to every home in the Parish. In addition additional copies are available in Barby shop and Post Office. Copies of the newsletter are also available on the Parish Website. Information about the NDP review along with progress reports and other information regarding community participation were provided in the following newsletters July 2024 (front page), June 2024, May 2024, April 2024, June 2023, May 2023, March 2023 and February 2023
2. **Facebook** - details of events & progress were posted on the BOPC facebook page along with on the Onley village facebook page. Direct links to surveys that were undertaken were also posted on both Facebook accounts
3. **Village (both Barby & Onley) noticeboards** displaying invitations to join BOPCNPG for the open event in March 2023 and asking Parishioners to participate in BOPCNPG surveys, call for sites and regulation 14 consultation
4. **Leaflets/ flyers** were distributed in each village hall and to local clubs and societies promoting the March 2023 open events , BOPCNPG surveys and questionnaires and the regulation 14 consultation. Posters were also displayed on Parish lamp posts

5. **BOPC Website** -BOPCNPNG minutes, monthly updates, questionnaire and all consultation results were posted on the site: (<https://www.barbyandonleyparishcouncil.co.uk>) from Summer 2022. The Regulation 14 consultation material was also posted on the website
6. **Stakeholder letters/email**: A letter or email was sent to all known local landowners informing them of the 'call for sites' process. All stakeholders were contacted by email in advance of the Regulation 14 consultation period between 1st June and 13th July 2024. Call for Sites letter can be found in Appendix A
7. **Email updates**: a Neighbourhood Planning Review email address list was built up in order to promote consultation opportunities, advise of meeting dates. Email reminders were sent before each public consultation

## Consultations

Several consultations have taken place, each building on the evidence of the last.

- Barby and Onley Parish Council organised a drop-in events on Neighbourhood Planning which was held on 18 March 2023. The events took place in Barby between 10:00 am and 11:30 am and in Onley between 12:00 pm and 1:30 pm. The aim of these events were to help engage the community in the Neighbourhood Plan Review and to seek comments on the continued suitability of the policies – including important open spaces and environment; community facilities and amenities; housing and design and employment. The opportunity was taken to share potential new policies and to seek feedback. Further questions were asked about aspects of Parish life that residents like and dislike
- The drop in events on March 2023 were followed by a SurveyMonkey questionnaire to ascertain in more depth and from people who could not attend the events what the Parish required from the NDP review
- In June 2023 information was promoted and Landowners were contacted via letter or email to ascertain if they wished for their land to be considered as part of the Call for sites exercise being undertaken by BOPCNPNG (appendix A)
- In April 2024 a further Survey Monkey questionnaire was promoted and held to obtain the Parish's opinion on the draft review plan
  
- Regulation 14 consultation took place from 1st June 2024 to 13th July 2024

## Activities:

As well as meetings of BOPCNPG the following activities were undertaken:

- a. The intention to produce a Neighbourhood Plan Review and an invitation to contribute toward the process was widely publicised by Parish Newsletter, Facebook and Parish website
- b. Notices were placed on the Parish noticeboard asking people to get involved and informing them of progress
- c. All BOPCNPG meeting minutes and key documents were posted on the BOPC website
- d. The Neighbourhood Plan Review was included as a regular agenda item at BOPC Parish Council meetings and an update report was given. Minutes of all meetings are publicly available on the BOPC website and placed on Parish notice boards
- e. Staffed open events about the Neighbourhood Plan were held in March 2023 in both Barby and Onley. At these events people were asked to give their thoughts and ideas on the existing Plan and on what changes they would like to see. The events were extensively publicised;
- f. A community questionnaire (Survey Monkey) was undertaken in March 2023
- g. A call for appropriate sites for a site allocation was undertaken in June 2023 (appendix A) . Details of how BOPCNPG identified sustainable sites for the allocation of land for housing development can be found on the BOPC website.
- h. A second Parish wide Survey Monkey was undertaken in April 2024 to determine if Parishioners were satisfied with the draft review documentation
- i. Agencies with a statutory or other significant interest in the Plan were invited to submit their comments in writing by email and letter, at appropriate stages of the planning process, according to the regulations.

## Detailed consultation and activities:

BOPCNPG's mandate was to drive the process, consult with the local community, gather evidence to support emerging policies and support for existing policies and to deliver the Review.

### 1 First Community Consultation and Survey

Barby and Onley Parish Council organised drop-in events on Neighbourhood Planning which were held on 18 March 2023. The events took place in Barby between 10:00 am and 11:30 am and in Onley between 12:00 pm and 1:30 pm. The aim of these events were to help engage the community in the Neighbourhood Plan Review and to seek comments on the continued suitability of the policies – including important open spaces and environment; community facilities and amenities; housing and design and employment. The opportunity was taken to share potential new policies and to seek feedback. Further questions were asked about aspects of Parish life that residents like and dislike

This was closely followed by a Parish wide Survey Monkey asking more direct questions in order to obtain greater detail as to how to structure the Review

In total, 64 people attended the open event in Barby and 30 at Onley (94 in total). Several additional people signed up to become involved in the process. SM returns - 51 (includes some that input data during open event, but data not duplicated) 4 additional comments by email – making an overall total of 149.

A detailed report on the Open Events and analysis of the data obtained from both the Open Events and the online survey can be found on BOPC website

## 2 Site Allocation Process

From the above results it was determined that the Parish would wish to pursue a site allocation to within the review. To facilitate this BOPCNPG undertook a call for sites to land owners in June 2023 (Appendix A = copy of letter sent to landowners and was available to be downloaded from BOPC website). The document that sets out how BOPCNPG selected a sustainable site for the allocation of land for housing development can be found on the BOPC website. The recommendations made by the Advisory Committee were informed by an independently produced Site Options and Assessment Report produced by AECOM as part of a technical support package made available by Locality.

## 3 Second Community Survey

In March 2024 BOPCNPG created an online questionnaire to seek the opinion of parishioners about the policies which have emerged from the Neighbourhood Plan Review process. This process was undertaken rather than holding an open event in the parish, given the high level of responses made online to the initial consultation. In total 111 people made comments on the Executive Summary ie this second survey, which was significantly more than attended the Open Event held in March 2023. The analysis of the responses can be found on BOPC website.

## 4 Regulation 14 Consultation

This consultation took place between 1st June and 13th July 2024. The resulting comments were tabulated and BOPCNPG met on 1st August 2024 to consider its responses and make amendments to the draft review plan. The summary of findings from this consultation can be found on BOPC website. A list of the stakeholders that were emailed directly regarding the regulation 14 consultation can be found in appendix B and all the consultation documentation was placed on the BOPC website. Comments received can be found on the BOPC website

## Conclusion

The draft Neighbourhood Plan is now ready to be submitted for Regulation 16 consultation to West Northamptonshire Council (WNC) , who will publicise it for a further six weeks and then forward it, with accompanying documents and all representations made during the publicity period, to an Independent Examiner who will review it and check that it meets the 'Basic Conditions'. If the Plan successfully passes this stage, with any modifications, the Examiner will decide if it will be put forward for referendum.

If the review is put forward for referendum, the referendum question will be a straight "yes" or "no" on the entire Review Plan, as set out by Neighbourhood Planning Regulations. People will not be able to vote for or against individual policies. If 50% or more of those voting vote for the review, it will be brought into force ('Made') and become part of WNC's planning policy.

This Consultation Statement and the supporting Appendices are provided to comply with Section 15(2) of part 5 of the 2012 Neighbourhood Planning Regulations.

## APPENDIX A - CALL FOR SITE LETTER TO LANDOWNERS

Dear Landowner

### **Barby and Onley Parish Neighbourhood Plan Review**

We are writing to you as a landowner in the Parish.

Barby and Onley Parish Council is in the process of reviewing its Neighbourhood Plan.

As part of this process, we are considering taking advantage of new Government powers which ensure that the policies in the neighbourhood plan remain active and will continue to be used by West Northamptonshire Council to determine planning applications in the Parish, even in circumstances where the Local Plan cannot offer any protection.

To utilise these powers, the neighbourhood plan is considering allocating land for small-scale and locally appropriate residential development within the Parish. This may, for example, be for bungalows to meet the needs of older residents, or small family homes for young couples.

There is currently no housing requirement for the Parish, but the provision of a small number of additional homes in an appropriate location will help to meet a local need and sustain local services.

We are interested to know if you have any aspirations to develop all or part of your land for residential development.

We are only looking at a small number of dwellings (around 2 - 4) and are particularly interested in development which prioritises smaller dwelling (2/3 bed) for younger families; bungalows for older residents wishing to downsize and Affordable Housing as defined in the annex to the National Planning Policy Framework.

If you wish for your plot of land to be considered, please complete the attached questionnaire to let us know where your land is and what your aspirations are. Please attach a clear site boundary and an indication of the size of the plot.

All responses will be treated in confidence, and, at this stage of the process, detailed information will only be made available to members of the Parish Council and our appointed consultants. Responses will not be available to the public at this stage, although inclusion of any proposed location in a list of assessed sites will be required when the Neighbourhood Plan Review is made available for consultation.

A site assessment process will be undertaken with independent professional support to establish the suitability of each site. If a site is selected, it will be included in the Review of the Barby and Onley Neighbourhood Plan as an allocation.

On completion, the enclosed form should be returned by email to [faith.gorman@bopc.org.uk](mailto:faith.gorman@bopc.org.uk) before the deadline of **1<sup>st</sup> July 2023**

Your help in this regard is greatly appreciated.

Yours Sincerely

Parish Council



## APPENDIX 2 - LIST OF CONSULTEES re REGULATION 14

Local Planning Authority	West Northants Council (Planning Policy)
West Northants Council	West Northants Council (Education)
West Northants Council	WNC (Highways)
Northants Police	
WNC	West Northants Council (Public Health)
Adjoining Local Planning Authority	Rugby Borough Council
Adjoining Parish Councils	Kilsby Parish Council
Adjoining Parish Councils	Ashby St. Ledgers Parish Meeting
Adjoining Parish Councils	Braunston Parish Council
Adjoining Parish Councils	Grandborough Parish Council
Adjoining Parish Councils	Dunchurch Parish Council
Adjoining Parish Councils	Willoughby Parish Council
Ward Councillor	Cllr Alan Chantler
Ward Councillor	Cllr Rosie Humphreys
Ward Councillor	Cllr Malcolm Longley
	Homes England
	Natural England
	Marine Management Organisation
	Environment Agency
	Historic England
	Network Rail Infrastructure Limited - (company number 2904587)
	Highways England
	Sports England

to whom the electronic communications code applies by virtue of a direction given under section 106(3)(a) of the Communications Act 2003; and

BT

who owns or controls electronic communications apparatus situated in any part of the area of the local planning authority	emf
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Primary Care Trust established under section 18 of the National Health Service Act 2006(a) or continued in existence by virtue of that section;	NHS CCG
a person to whom a licence has been granted under section 6(1)(b) and (c) of the Electricity Act 1989	National Grid
Sewerage undertaker	Severn Trent
Water undertaker	Severn Trent
Sewerage undertaker	Anglian Water
Voluntary bodies, some or all of whose activities benefit all or any part of the neighbourhood area	Wildlife Trust for Bedfordshire, Cambridgeshire and Northamptonshire
bodies which represent the interests of different racial, ethnic or national groups in the neighbourhood area	Diverse Communities Forum WNC
bodies which represent the interests of disabled persons in the neighbourhood area	Disabled People's Forum
Preferred Management Partners	Northants Rural Housing Association
Local Business	Dunchurch Pools Marina, HMP ONLEY PRISON
Local Business	HMP RYE HILL PRISON Onley Grounds Farm St Marys Church, Barby
Landowner & charity	BTEC

Parish Business & Landowner

Cadman Sporting

Barby CE Primary School

Parish Business & Landowner

Barby Marina

All 5 landowners that responded to call for sites, names not given due to GDPR