

Barby & Onley Neighbourhood Plan Review Meeting
via Zoom 5 January 23 19:00
Inaugural Meeting

Present

Gary Kirk (Planning Advisor), Steve Gee, Faith Gorman, Sarah Withington, Dawn Cotton

Apologies - None

Declarations of Interests - none

Funding

Gary explained the funding channel via locality & it was agreed Gary would suggest a proposal & FG to submit

AECOM Support

Gary explained the role AECOM could play in the review

A decision as to what options would be taken will be made at next meeting

Review Process

Gary went through the review process

Timescales were discussed - it was advised that the process would take approx 9 months

Open Event

It was determined that an open event would need to be held to inform Parishioners about the Review & obtain their opinion on what changes needed to be made

Date & format of open event to be decided at next meeting

Existing plan review

Overview of current policies were discussed

Next meeting date - 24/01/23

Barby & Onley Neighbourhood Plan Review Meeting

via Zoom 24th January 23 19:00

Present

Gary Kirk (Planning Advisor), Steve Gee, Faith Gorman, Sarah Withington, Dawn Cotton

Apologies - None

Declarations of Interests - none

Funding

FG reported that initial grant application to Locality had been submitted after team approved the application

AECOM Support

It was agreed that a Housing Needs Assessment and Design Codes should be carried by AECOM at the appropriate time in the Review process

Open Event

It was agreed that open event would be held in both Barby & Onley on the same Saturday morning but at different times. Barby to be 10.00 to 11:30 & Onley 12:00 to 13:30

The date of 18th March was agreed if both village halls were free that day. FG to book Barby Village Hall & Sarah to book Onley

Steve to put notifications on Barby Facebook page, Sarah to do the same for Onley. FG to design poster to be displayed around both villages & write notification for newsletter. Gary to provide the display boards. FG to inform PC about event . It was decided that providing refreshments at the events were not necessary

It was agreed that each team member would work on marketing the event as discussed

Possibility of Including Site Allocation

The option of including a site allocation within the review was discussed. GK outlined the benefits of doing this . FG to bring concept to PC for discussion and for PC to decide if they wished to take up this option

Environmental Policies

Team discussed the importance of including environmental policies going forward and this would be a question asked at the Open Events.

GK advised how these could be incorporated in the plan and how YourLoacle could facilitate this if required. GK to provide FG of other plans that incorporated many environmental policies so she could distribute tu the Team as background information.

How to Move Forward

Additional meeting to be organised prior to the Open Event to finalise arrangements etc

FG to distribute to team other NDP reviews for background information

Next meeting date - TBC

Barby & Onley Neighbourhood Plan Review Meeting via Zoom 4 April 23 19:00

Present

Gary Kirk (Planning Advisor), Steve Gee, Faith Gorman

Apologies - Sarah Withington, Dawn Cotton

Declarations of Interests - none

Funding

Locality funding for current FY not yet open.

A Government decision to continue funding has been taken but this has not yet been actioned.

Last FY, funding opened in March 22 but there have been years when this has been delayed until June

Gary/Faith to submit bid for further funding as soon as it is possible to do so

AECOM Support

Faith met with Ishaq Khan from AECOM online on 27/3 to establish the need for funding of Housing needs assessment & design codes.

Meeting had to take place on this date to ensure funding application submitted prior to end of FY

AECOM will require a second meeting to instigate the housing needs assessment, Gary & as many as review group as possible to attend

Specialist housing allocation for older people may also be discussed

There will be an onsite meeting re Design Codes

Open Event Feedback

Very successful events & follow up SM with far above average attendants

Positive atmosphere & a considerable amount of information obtained for the review process

Faith to update analysis of PC questions (re Q6) & then Gary will incorporate all data into report

Photograph of Onley Village Hall to be included in report.

Designation of Green spaces (additional agenda item)

Gary confirmed that Green Spaces as defined in NDP could be private, behind fences & unable to be accessed by the public. They only become significant if a planning application is submitted for that area.

Village Confines

Not usual to include areas/structures that are not part of the continuity of buildings within designated area

Stables relate more to countryside than to village . Daventry Local Plan has a distinction between gardens & countryside.

Faith to email resident who raised this question of including all current garden into designated village area, quoting information (provided by Gary) from Daventry local plan

Conservation Area

Consideration for a village to be a conservation area is not part of Neighbourhood Plan PC to speak with WNC re this possibility as they should already have given this consideration.

A conservation area does provide a strong amount of protection to localised development but also imposes regulations on householders within the area.

Non Designated Buildings

Comprehensive list of suggestions provided by History Society, Onley's only building of consideration would be staff social club but not thought of high importance by resident representatives.

If a non designated building is included in NDP

- this provides the buildings & settings with additional protection from localised developments (NB this is of increased importance as there is no conservation area.)
- locations need to be shown on a map, photographs included in plan plus information as to why the building is of special interest.

Faith to ask history society if they are able to provide the above information. Gary to provide further background info to pass to History Society

It was raised if Water Mill plus Water Tower (iconic Barby structure) should be included on list.

Once/if list finalised the house owner needs to be informed in writing & it could be emphasised

- that the community benefit of being a designated building outweighs individual interests
- that they should be proud of the importance of their property to the community
- it will protect their setting from localised development

Call for sites

Confirmation that Site allocation will be included in NDP if appropriate sites are forthcoming
Gary to advise on copy for May newsletter to

- confirm this to residents
- thank those that attended open event/participated in SM
- ask landowners to come forward

Gary also to advise re wording for actual call for sites (for June newsletter) which will be sent to as many landowners as possible in the Parish

Site can be in or out of settlement area; village boundary can be modified to incorporate site if required.

Cannot allocate a site that has already received planning permission or has a planning application pending

Land alongside School Close should be considered.

How to Move Forward

Two meetings to be arranged to set program to overview polices & look at needed ammendments taking review data into consideration

Next meeting date - TBC

Barby & Onley Neighbourhood Plan Review Meeting via Zoom 11th May 23 19:00

Present

Gary Kirk (Planning Advisor), John Martin (Associate, Environment), Sarah Withington, Dawn Cotton, Steve Gee, Faith Gorman

Declarations of Interests - none

Minutes - minutes from meeting held on 04/04/23, were agreed to be accurate. No matters arising

Funding

Locality funding for current FY still not yet open.

Gary/Faith to submit bid for further funding as soon as it is possible to do so

AECOM Support - update

Meetings have been held with AECOM

1 Housing needs Survey

Desk top project. Census data will be utilised to ascertain demographic of Parish, house values, incomes etc to ascertain information for the survey. There will be an opportunity to comment once on the survey once we receive a draft. AECOM will take approx 3 months to complete this

2 Design codes

AECOM will make a site visit to both Onley & Barby one afternoon to obtain the information they require and then will meet with the review group afterwards. They are unable to carry out evening or Saturday visits. Date to be arranged by AECOM

Call for sites progress

FG confirmed no one came forward in response to May newsletter request for landowners

Gary to advise re wording for actual call for sites (for June newsletter & website) & will be sent to as many landowners as possible in the Parish

Steve & Sarah to post call for sites on facebook - FG to provide copy for consistency with newsletter/web

Policy Review

Feedback - objectives were still current with minor wording changes

All policies were discussed

GP1, H1 & H2 - Gary to look at combining/making clearer & feedback suggestions to group. To include exclusions for building in existing back gardens

D1 - to be enhanced through work undertaken by AECOM & then reviewed

H3 - to be enhanced through work undertaken by AECOM & then reviewed. Definition of affordable housing (is those receiving government subsidy) needs to be included in produced document

D2, TH1, - to be reviewed in Environmental meeting to include biodiversity, update maps

E1 & E2 - Review policy wording & add additional clauses to incorporate home working

CF1 & CF2 - Keep areas as is but update re policy changes

CF3 & CF4 - need rewording & updating

New policies to be written

Non designated heritage assets

Settlement boundary

Residential Allocations

TIMESCALE FOR PROJECT

Gary advised - September 23 for completion

FUTURE MEETINGS

4th July - 7pm on zoom re Environmental issues, ask people in Parish with particular interest if they will attend

3rd August - 7pm on zoom, discussion on new housing policies, Gary to share these prior to meeting

Barby & Onley Neighbourhood Plan Review Meeting
Environment Policies Review
via Zoom 4th July 23 19:00

Present

John Martin (Associate, Environment), Sarah Withington, Dawn Cotton, Gavin Callard, Faith Gorman

Declarations of Interests - none

Minutes - minutes from meeting held on 11/05/23, were agreed to be accurate. No matters arising

REVIEW OF ENVIRONMENTAL POLICIES

Discussion over existing policy content & new policies with regard to document JM had prepared

The following were agreed -

Policy B0-D2 covers 9-10 topics, this policy will be redrafted to cover just Landscape Character & other topics to be dealt with under separate policies

Preserve & enhance local habitats will be covered by a new single issue Natural Environment sites policy

Wildlife corridors will be dealt with under new single issue policy

Policies to be applied to all new development & not just landscaping schemes

Protection of local landscape features eg hedgerows to be included in a non-designated heritage assets policy

Ridge & farrow to be a new policy - JM to check google earth & other reference sources for locations of these within Parish

Important local views to be a new policy

Conservation of traditional farm buildings to be dealt with as part of policy on development in open Countryside

Important to maintain noise attenuation clause in NDP due to a gun club being sited within Parish

JM to draft a reworded Landscape character policy

New policy - on locally significant views, team to suggest applicable views, preferably looking out from Parish rather than, as current, looking in. Photographs, mapping & brief description to be provided in due course.

BO-TH1 - footpaths/cycleways/connectivity - JM to research if map still current, team believed it was. JM to draft revised policy removing reference to wildlife corridors, which will be dealt with in a separate policy

JM to draft new policies on flood risk from rivers & surface water & Flood Risk resilience policy

FG confirmed that she had asked the History Society to provide information about non historical asset building

Jm to draft policies on Sites & features of natural environment significance and biodiversity across the plan area

JM will also analysis Northamptonshire's historic Environment record for the Parish & map sites of historical or archaeological significance and draft the associated policy

JM to draft policy on protection of notable trees, GC to provide input

Discussion took place on the merits of maintaining or altering the wording on the policies related to Green & open spaces. No clear decision was drawn. New sites may need to be added to include Barby & Onley Meadows. Photographs of existing sites to be sent to JM for analysis and then the decision would be presented to the PC.

ACTIONS

FG to send photographs of 14 green spaces in Barby to JM within 3 weeks

Sarah to take photographs of new areas to possibly in in Onley & Dawn to map these - info to JM within 3 weeks

All team members to consider other animals/hedges/environment features etc in the Parish that may need special protection

JM to draw up a document with the the draft revised & new policies (agreed so far) & forward to FG to distribute to team

NEXT MEETING

15th August - 7pm decision to be made nearer the date if an in person or zoom meeting to be held. FG to co-ordinate

Barby & Onley Neighbourhood Plan Review Meeting

via Zoom 3rd August 23 19:00

Present

Gary Kirk (Planning Advisor), Sarah Withington, Dawn Cotton, Steve Gee, Faith Gorman

Declarations of Interests - none

Minutes - minutes from meeting held on 04/07/23, were agreed to be accurate. No matters arising

Funding

Locality funding for current FY now available

FG has submitted bid for £9900. Bid same as previous except consultants daily rate increased by 10%. Bid included technical support for site allocation

AECOM Housing Needs Assessment

- FG had distributed to all PC & requested feedback by 3/8 - none received
- Findings discussed, comments made as to complexity of 110 page document & the lack of consistency as to whether prison population included.
- Comments were agreed to executive summary, AECOM would then be asked to permeate throughout rest of doc
- FG previously agreed return date of mid August with AECOM & she would inform them now of the above
- No further news from AECOM re Design codes (NB fg, ascertained, after meeting, Jessie Watson on holiday)

Call for sites progress

When funding confirmed FG will contact AECOM again re their analysis on site allocation data. FG has already discussed the need for this with Ben Castell from AECOM

General Format of Policies

- It was agreed that policies should be in more bullet point style rather than text paragraphs
- All policies in NDP document & not split between Design Codes & NDP, for ease of reference
- FG to inform AECOM that BO-D1, BO-H1 & BO- H2 would need to be included in NDP document rather than in design codes

Draft Housing Chapter

- Comments made to document & distributed by FG agreed - GK to implement
- It was agreed that village boundary policy would need to be determined after site allocation had been completed. A village boundary policy was needed but content would vary depending upon site allocation.
- GK to include further detail in draft on off road parking & size of parking spaces/garages plus info re conversion of garages to living space.
- Discussion on having both site allocation policies plus affordable housing policies - agreed to see if PC raised any objection to this
- Agreed that GK would draft a more detailed back land development policy

Other Policies

- GK to draft policies on
 - Business Development in Countryside
 - Highway capacity & traffic movement
 - Plus - BO-D1, BO-H1 & BO- H2 as these will not now be included in Design Codes

Date of Next Meeting

Thursday 14th September at 7pm on zoom

GK to distribute drafts some weeks prior to meeting so team have the opportunity to go through them & comment

Barby & Onley Neighbourhood Plan Review Meeting
Environment Policies Review
via Zoom 15th August 23 19:00

Present

John Martin (Associate, Environment), Sarah Withington, Dawn Cotton, Gavin Callard, Faith Gorman

Apologies

Steve Gee

Declarations of Interests - none

Minutes - The minutes of the meeting held on 3rd Aug were agreed to be accurate

REVIEW OF ENVIRONMENTAL POLICIES & ACTIONS

Draft Chapter

JM will provide an editable copy of the tabled document in Word, to allow comments and edits to be added by members.

Local Green Spaces and Open Space, Sport & Recreation sites

JM will re-draft these two policy areas and re-do the maps: all LGS designations from the 2016 NP will be maintained (with cross-refs where necessary to coincidental WNC audit designations as various types of OSSR); all OSSR designations from the 2016 NP will also be maintained as such, with the addition of additional WNC audit sites and the extras identified by members ('Pony Field', small area S of road, + others)

Members will complete photography of all sites in both sets, and add detailed descriptions to the evidence base document (editable copy in Word to be provided by JM). Particular attention will be paid to ensuring the LGS descriptions provide sufficient support for the proposed designations. Also provide details of all the 'new' OSSRs, with locations marked on a copy of the OSSRs map.

Members will also attempt a reconciliation/fact-check between the Daventry/WNC OSSR audit sites (locations, names, functions etc.) and reality. Also where possible add information about ownership/access/management, other existing designations, covenants etc. which affect the community value and OS status of these sites.

Landscape character

JM will use the descriptions etc (including any noted 'sensitivities') in the Natural England and Northamptonshire landscape character area publications/assessments to draft description specific relevance to Barby and Onley – including if possible the identification of sub-LCAs in the Plan Area whose landscape deserves recognition and protection.

Members will photograph distinctive and characteristic landscapes in the Plan Area to illustrate this policy area narrative. [NB this action is separate from that for Views]

Views

Members will continue work on photographing, mapping and describing the c.10 best views in the Plan Area, recording the details in the proforma provided by YL.

Flood risk

JM will strengthen the policy wording, including a new para requiring developers to apply the sequential and exception tests as necessary. Also add a key to the map.

Members will, based on local experience, add any new areas known by you to be susceptible to flooding (e.g. from surface water run-off) – sketch the locations/extent on a copy of the map, and prepare written descriptions.

Footpaths etc

Members will mark any permissive or custom-and-practice paths etc. which they consider worthy of protection on a copy of the map.

JM will re-draw the map with the additional routes colour-coded, and add a new sub-paragraph to the policy wording.

Statutory and Non-designated heritage assets

JM will provide an up-to-date and complete list (and map at legible scale) of all *Listed Buildings* in the Plan Area to enable members to think about which NON-Listed buildings might be suitable candidates for NDHA status and policy. It is not essential to include buildings that are in the Conservation Areas under this policy.

A decision whether to proceed with this policy area will be made at the next meeting (amount of work; time needed for the necessary correspondence with owner/occupiers to be carried out) (members/all).

All references in the draft NP to the number of Listed Buildings in the parish will be checked (JM) and corrected for consistency (and accuracy).

Conservation areas

JM will add a section (no policy) and maps for this topic. Designation of the canal as a special linear Conservation Area will be noted.

Ridge and furrow

Members will check the map (which is currently based on Historic England and Northants CC surveys from c.1999/2009) for omissions and subsequent losses, i.e. the map should be an accurate, up-to-date record of all surviving R&F across the Plan Area.

Natural Environment sites

JM/YL will acquire (incl. pay for) the Northants Biological Records Centre data and analyse it to produce the map for this policy.

JM will strengthen the narrative and policy wording, including a clear statement of who is responsible for which aspects of the 10% biodiversity net gain requirement (pre-development survey, proposals, monitoring, delivery and enforcement).

Members will elicit help with the narrative and site identification (especially new, local-level sites not recorded at the higher levels).

Biodiversity across the Plan Area

JM to finalise the text and policy, with additional narrative, evidence base and mapping of *notable trees* (with help from Gavin), *GC newts*, *bats* and *swifts* (where the NBRC data includes the information).

Also, following completion of the Nat Env Sites mapping, JM will draft a map of *Wildlife Corridors* and add a sub-policy for them.

Historic Environment sites

JM will map these from available Northants HER and Historic England data.

Members will get local help with the narrative and site identification (especially new, local-level sites not recorded at the higher levels).

Dark Sky

JM will obtain the CPRE map to inform decision-making on justification for including this policy area.

Noise

JM will draft a policy area for this based around NPPF para 174(e).

General

JM will strengthen all policies (and narrative text where applicable), as discussed.

ANY OTHER BUSINESS

FG to organise team meeting this month to determine 'who will do what'

DATE OF NEXT MEETING

TBC

Barby & Onley Neighbourhood Plan Review Meeting via Zoom 13th September 23 19:00

Present

Gary Kirk (Planning Advisor), Sarah Withington, Dawn Cotton, Faith Gorman

Apologies

Steve Gee

Declarations of Interests - none

Minutes - minutes from meeting held on 03/08/23, were agreed to be accurate.

FG to reply to Jane Parry's email (WNC, Senior Planning Officer) asking for updates, that pre-submission of the NDP review is anticipated in Jan '24 with submission in March '24

No further matters arising

Funding

Locality funding of £9,900 has been received

Housing Needs Assessment Update (+ Design Codes update)

After further alterations to their Executive summary AECOM have confirmed they will be submitting the HNA to Locality for the final review & we should receive the final report within a few weeks

AECOM sent a draft of the introduction to the Design Codes document that was commented on by the team & Gary & returned to AECOM. No further updates

Call for sites progress

FG met with AECOM to start the process of their review. All 5 site options have been submitted to AECOM along with call for sites document

One landowner that put their site forward for consideration has contacted FG re the installation of a wind turbine. FG to reply stating that a policy on the installation of renewable energy sources within the review is under consideration

Housing Chapter Progress

The suggested modifications to this section were discussed & agreed in principle. GK to make modifications for team to comment upon. GK to change wording to 'be only supported', where appropriate, & redistribute document for comment.

FG to provide suggestions on paragraph re building on back gardens

Environment chapter progress

Non designated heritage assets information from history society had been sent to & received by John plus information from team on most other needed local information

Other policies update

Policies that were in other NDP & not currently in BOPC plan were discussed

It was agreed that GK would draft policies re highway capacity & traffic movement, employment, community facilities, conservation area, homeworking, farm diversification, and broadband infrastructure for Onley (Barby already has this)

GK would also redraft policy on school expansion but remove section found in other NDP re the building of a new school

It was agreed that Parish actions and the Parish priorities for spending of CIL would be removed from the NDP due to the lists being unachiveable

Future actions

GK to revise & reissue Housing policy document

GK to draft new polices as discussed & issue for review

FUTURE MEETINGS

25/10 at 7pm on zoom

Barby & Onley Neighbourhood Plan Review Meeting
Environment Policies Review
via Zoom 12th October 23 19:00

Present

John Martin (Associate, Environment), Sarah Withington, Dawn Cotton, Gavin Callard, Faith Gorman

Apologies

Steve Gee

Declarations of Interests - none

Minutes - JM's task list re information gathering superseded meeting minutes

All tasks had been completed & information sent & received by JM

REVIEW OF ENVIRONMENTAL POLICIES

Discussion over draft #3 of Environmental policies. Below minutes in order of text rather than in agenda order

Green spaces - discussion as to whether Camps Copse should also encompass other existing & proposed woodland within the same area. However, it was resolved that the original list/names needs to be retained to ensure that it passes examination ie no changes. JM provided assurances that the policy he drafted would pass examination

Open spaces - paragraphs 1.5 & 1.6 of existing NDP need to be added to the text on OS to confirm the importance of this land in Onley (ie given to Onley by the prison as compensation for a third prison being built). DC to send text to JM to add this (13/10, completed)

DC also to clarify to JM the areas to be mapped re the different OS she had described

Sites & features of Natural Environment significance - GC reported several of these sites in Onley were missing off map eg balance pond, meadow, woodland, marina (home of great crested newts) - GC to review & update map on areas of natural environmental significance & submit to JM.

Barby Meadow to be added as new area to map - GC to map this for JM

Policy Env 3 a - last sentence to read Development proposals will not be supported unless the benefits of the plan outweigh....

Biodiversity across the Plan Area - Policy Env 4 a 'compensation' to be removed & add 'minium' to 'net gain of 10%'

Env 4 b change 'suitable exotic/ornamental' to 'appropriate'

Env 4 section c to be added on notable trees. GC to provide JM with map showing TPOs in the Parish. Paragraph to state development will not be supported if its harms any notable tress within the Parish including those with TPOs

A separate notable tree policy will not be required

Wildlife corridor - GC to advise JM on these within Parish

Sites & features of Historic Environment significance - GC questioned if area in field on opposite side of canal to Dunchurch marina should be mapped plus the bronze age 'round house' area in field adjacent to crossroads at the top of Elkington Lane in Barby. JM/GC to instigate this & revise map as necessary

Policy Env 6 a) last sentence to say Development proposals will not be supported unless the benefits

Statutorily protected heritage assets - JM to agree with Gary as to the number of listed building and walls there are in Parish so that there can be a consistency within the NDP. FG will then also ensure that this is reflected within the design codes

Non-designated heritage Assets - JM to provide FG with a standard letter to send to home owners (completed 13/10). Possible additional sites in Onley were discussed but it was resolved that there were no other appropriate buildings to include.

11 should read Rugby Road

GC raised if blue brick tunnel south of Dunchurch Marina should be added, any further information on this to JM

Oxford Canal conservation Area - Policy to be added (& text changed accordingly) even if it just reiterates national policy to ensure bridges that carry roads over the canal are protected along with building alongside the canal being appropriate.

Ridge & Furrow - GC to provide map to JM of further R&F in Onley (eg around Marina & near wildflower meadow)

Policy Env 8 'is to be avoided' changed to 'will not be supported'

Landscape Character - First para, need to add to 'data from 2016 NDP consultation' that this was reiterated in the public consultations in March 23 & in the Parish surveys conducted at that time.

Page 16 - description of Broad Unwooded Vales, last bullet point, delete 'presence of Rugby in views distracts' just clarify it is a quiet rural landscape

Policy Env 9 - last sentence delete all after comma & add full stop. Add 'The following will not be supported'

Reference needs to be made to appendix showing all the aerial photographs that demonstrate the Landscape Character

Views - 2nd paragraph 'describing several highly valued views' changed to 'typical views' . Delete 'which although principally aimed at identifying sites of environmental significance'

Map showing the views and the descriptions of the views were found to have errors - FG to confirm these errors & what changes are needed to JM

Dark Sky - as the Parish is not part of a dark sky zone this section will be deleted.

Noise - FG to provide JM with some pointers so he can draft this section & policy

Flood risk from rivers & surface water - JM to check that he has incorporated all the information sent to him for this section (re Barby from Gavin) & let FG know if this is not the case or further clarification is required.

FG to ask Gareth James if he has any photographs of flooding in Barby (done), if so she will pass these to JM

There needs to be a consistency throughout the document as to the use of Rainsbrook - it was decided to use the one word format eg Rainsbrook

Policy Env 11 b last sentence add 'Green Spaces' to 'open spaces'

Footpaths & Bridleways - End of 1st para 'not be supported' to replace 'will be resisted'

End of 2nd para - remove last sentence as decisions made not to incorporate any Community Action into NDP

After Policy Env 12 - remove community action references

JM confirmed even though areas are being categorised as non-designated heritage assets there is no need to write to landowners

Current last paragraph - 'would be resisted' needs to be changed to 'would not be supported'

Renewable Energy Generation Infrastructure - it was resolved that FG would bring this to PC (next meeting 13/11) to determine if a separate policy was required upon this or whether national/WNC policy will be relied upon instead. JM could attend PC meeting if needed

ACTIONS

All above action points to be undertaken by JM unless designated (by initials) to someone else within this document

Information to JM by 20th October (apart from decision on renewable energy section)

JM to provide a draft of final document & appendices (with all data provided by group) by 1st December

ANY OTHER BUSINESS

JM to provide FG with details of mapping website that PC are requested to sign up to, subscription to be taken from NDP grant allocation

DATE OF NEXT MEETING

It was resolved that another meeting may not be necessary; decision to be made after final draft of this section is received on 1/12

Barby & Onley Neighbourhood Plan Review Meeting
via Zoom 26th October 23 19:00

Present

Gary Kirk (Planning Advisor), Sarah Withington, Dawn Cotton, Faith Gorman

Apologies

Steve Gee

Declarations of Interests - none

Minutes - minutes from meeting held on 13/09/23, were agreed to be accurate.

No further matters arising

Funding

Your locale confirmed their invoice (dated 25/09/23) had been settled

FG raised that the cost to join Parish Online may need to be taken from Locality funding, if this is the case GK will adjust billing accordingly. If the PC were to have to make payment for Parish online (even if the funds came from Locality funding) then this would need approval from PC at next meeting on 10/11

Conversation with Jane Perry (WNC)

GK spoken with Jane Perry after email communication between Jane & FG. GK ascertained what WNC would require at review submission & advised WNC's full criteria may be difficult to fully comply with but hopefully a compromise or work around solution could be achieved

Listed Buildings in Parish

Concern was expressed over the lack of consistency with this within the sections John & GK were drafting & AECOM had put in the draft design codes. GK explained that this discrepancy was down to the different sources used.

It was agreed that GK would agree with John which number & source to use & this would be used through the NDP entirety, GK would also advise FG so she could pass this information to AECOM to be used in their Design codes

Site allocation progress

AECOM had carried out a preliminary assessment of the 5 sites that responded to our call for sites plus included one other that had responded to WNC call site

AECOM representatives visited Barby on Monday 23rd October to view & photograph the sites. FG briefly met with them

FG arranged with AECOM for draft of their findings to be sent mid November

Design Codes

AECOM have sent through draft of all chapters excluding the actual chapter on the codes. Draft has been corrected/commented upon by team plus GK & sent back to AECOM

Housing Needs Assessment Update

AECOM had sent last final draft to Locality for approval. Several errors were still apparent in document. AECOM said they will correct these if they are not significant ie need an additional approval from AECOM

FG to circulate their recent communication for comment

Other (new polices) Update

The suggested modifications to this section were discussed & agreed in principle. GK to make modifications for team to comment upon

Team to send any local information to enhance these policies to GK within next 2 weeks

DC to write some sentences on traffic problems in Onley & FG to do the same for Barby & send to GK

Environment & Housing Chapters Progress

It was agreed that the Housing Chapters were completed & ready for final draft.

Slow progress was being made with the environmental police. John had been asked to get back to FG by 20/10 if he was missing any data/information, as nothing has been heard it is assumed that he has everything needed at this point (apart from Parish online information, which can be added later if needed)

Future actions

GK to ask John to finish draft of environmental polices prior to 1/12 so that he could incorporate all introductory & housing policy sections ie first final draft.

GK to send final draft on 1/12/23

FUTURE MEETINGS

Tuesday 12/12 at 7pm on zoom

Barby & Onley Neighbourhood Plan Review Meeting via Zoom 23rd January 24 19:00

Present

Gary Kirk (Planning Advisor), John Martin (Environment) Sarah Withington, Dawn Cotton, Faith Gorman

Apologies

Steve Gee

Declarations of Interests - none

Funding

Yourlocale confirmed their last invoice had been settled

GK applied that BOPC were eligible to apply for further funds from April 24. Current funding already obtained should cover up to obtaining regulation 14

Review of consolidated draft

From main draft that had been split into 3 sections due to size for emailing, the following was discussed & agreed

Part 1

Foreword still outstanding but this to be left as is until distributed to PC

P7 use of the expression 'general conformity' - correct

P8 repetition of reference to Prison - GK to consider other options so as prison complex at Only is not overshadowing the village

P10 use of phrase 'character type'? - correct term but repetition to be removed

P12 removing objectives - agreed to leave in

Part 2

Repetition of status of Local Plan - agreed

Any progress on hearing back from the land owner - FG reported that she would contact the landowner again & try to arrange a meeting with them, herself & GK to enable the site allocation section to be completed

Part 3

Policy Env 7 use of harm v benefit.

Ridge and furrow length - agreed to leave as is until feedback from public consultation

Flood risk - use of phrase 'where appropriate' - agreed to leave in

Policy CS1 - damage during construction - GK to consider how this can be incorporate.

In addition - changes to main draft as follows were discussed

p7 - last para, it is not just 'a' Parish Councillor - GK to correct

p11 - there is mention of both Andrew & Owen Maclaren,- it was determined that this is correct

p12 - last sentence needs 'and' - GK to correct

p30- incorrect number of listed buildings & scheduled monuments - should be 20+2 - GK to correct

p34 - repetition of prison information - GK to look at alternatives

p42-no 15, Hopethorne is 1 word - GK to correct

p55. - c 1st point refers to figure x - GK/JM to correct

p60 - re speeding on Barby rd/Rugby rd speeding - GK to consolidate all comments on this

p64 - no photo of sports pavilion & text on sports pavilion seems to have got muddled with previous section - GK to correct

p65 - under orchard, two 'is' - GK to correct

p65- under basketball - Onley is spelt incorrectly - GK to correct

p67. - homeworking para 3 last sentence "it does" - spelling - GK to correct

The following changes to the appendices were discussed & agreed

Appendix F - views

JM to move arrow for site 10 to correct location

Appendix E -NDHA

If further alterations required to this appendix JM will move item 12 to be alongside other railway items. JM confirmed this would take him half a day to complete

Appendix D - LGS /open spaces

page 2 under section 3 BTEC ownership - JM to change wording to provide clarification

p8 under general description sp quite - JM to correct

P29 - for consistency through plan O-07 should be called Basketball (tennis) court - JM to correct

Next Steps

Site allocation to be clarified with landowner - FG/GK

FG to circulate final AECOM document on site allocation to rest of PC - changes made as requested about NP3

GM/JK to circulate revised draft of main doc & appendices in 1 week

Discussion on whether to have open day in person events or online surveys - GK to consider how this would work online & report back by email to FG

FUTURE MEETINGS

It was discussed that there was no need to set a next meeting date unless, over time, one became necessary.

AGENDA - NDP REVIEW
REG 14 CONSULTATION MEETING
TUESDAY 28TH MAY 2024 7pm

Attendance - Sarah Withington, Dawn Cotton, Faith Gorman

1 Apologies - none

2 Declarations of Interest - none

3 Reg 14 consultation dates - proposed 1st June to 13th July 2024 - agreed

4 Notification on website - previously distributed - agreed, FG to arrange with Jane Pollard to upload info to website

5 Poster - distribution & post to Facebook - agreed

DC to put up in Barby (already done)

SW to put poster on Onley Facebook page on 1st June

FG to ask SG to do the same for Barby facebook page & Barby notice board

FG to arrange to go in next Parish newsletter plus Barby Shop

6 WNC list of consultees & letter

Additions to list (BTEC, Barby School, Landowners, Prison)

All agreed

SW to obtain Prison contact names & emails to give to DC

Any others

SW suggested Dunchurch Marina & Equestrian Centre - agreed

DC agreed to mention consultation to Gavin Callard

Who will send out emails

FG to draft template to be used for consistency

FG to send to 'additions to list' in Barby & DC to send to prisons, equestrian centre, Dunchurch marina

From WNC list - DC to send from bottom to line 20 up to and including Marine Management Organisation (line 20). FG to send out rest of list

Aim to send out all emails by 1st June ie start of consultation period

7 Collation of data from reg 14

Comments to go to Clerk.

Decision re collating data to be made once we know how many comments we have. Comments received need to be put on Excel spreadsheet & information provided as to how they will be addressed or justification given not to do so. Excel sheet to be given to WNC to conduct Regulation 16

8 Notification to PC

FG to notify PC

9 AOB

None

AGENDA - NDP REVIEW

REG 14 POST CONSULTATION MEETING

THURSDAY 1ST AUGUST 7pm

Attendance - Sarah Withington, Dawn Cotton, Faith Gorman, Steve Gee, Gary Kirk - YourLocale

1 Apologies - none

2 Declarations of Interest - none

3 The responses received through the Reg 14 Consultation were reviewed and any action agreed and noted

It was agreed that comments received from one landowner would be responded to in the 46 page document that he submitted rather than being transferred to the spreadsheet as this would not be practical

4 Action

- Gary to send Faith examples of the consultation document that needs to be submitted with the final plan to WNC
- Dawn - to review & revise were needed pages 326-339 Appendix D Inventory of Open spaces in Onley in light of Gavin Callard's comments through Reg 14

5 Notification to PC

FG to notify PC of progress at meeting on 19/08 but it is unlikely that modifications to the plan will be finalised by this date and PC approval may have to wait until the September meeting

6 AOB

None