

**BARBY & ONLEY PARISH COUNCIL
NOTICE OF ANNUAL MEETING**

On..... MONDAY 15TH MAY 2023 at 7.30pm

To members of the Council:

You are hereby summoned to attend the annual meeting of Barby & Onley Parish Council to be held in Barby Village Hall, Kilsby Road, Barby CV23 8TT

Please inform your Clerk on 07864579068 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Barby & Onley Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 mins.

Katrina Jones

Katrina Jones – Parish Clerk

10th May 2023

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk if you wish to record the meeting in any way.

**Parish Clerk: Mrs K Jones, 77 High Street, Naseby, Northamptonshire NN6 6DD
Tel 07864579068 e-mail clerk@barbyandonleyparishcouncil.co.uk**

1	Election of Chairman
2	To receive signed Declaration of Acceptance of Office of Chairman.
3	Election of Vice-Chairman
4	Apologies: To receive and approve apologies for absence.
5	Appointment of Councillor Roles including Internal Financial Controller and Police Liaison Representative
6	To review committees and working groups: To create working group to review arrangement with Sports Club/ Cricket Club
7	To review and re-adopt Standing Orders (A)
8	To review and adopt Financial Regulations (B)
9	To review time and place of meetings in accordance with standing order 5 (xxi)
10	To approve the appointment of Northants CALC as Data Protection Officer.
11	Appointment of Representatives to external bodies; TLC; Village Halls; Sports Field; Tennis Rob Wilson, Carol Hamp, Jo Martin, Derek Middleton are PC appointed trustees to TLC their term runs to 2025
12	To review Asset Register (C)
13	To review Council Policies <i>these can be found at</i> https://www.barbyandonleyparishcouncil.co.uk/Council_Info_3996.aspx
14	PUBLIC PARTICIPATION AND REPORTS
14.1	To hear any issues which members of the public wish to bring to the Council's attention.
14.2	To receive reports either written or verbal from West Northamptonshire Councillors.
15	DECLARATIONS of INTERESTS
Councillors should disclose any interests in business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.	
15.1	To note any Declarations of any Disclosable Pecuniary or Other Interests
16	MINUTES to approve and sign the Minutes of 3rd April 23- (D)
17	MATTERS ARISING from Minutes (For information only)
17.1	To note Clerks Report
17.2	To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made).

18	<u>PLANNING:</u>			
18.1	<u>New Applications</u>			
18.1.1	WND/2023/0191 : Proposal New dormer window, cladding of existing gable and extension of canopy all on the front elevation: Toad Hall 44, Kilsby Road, Barby, Northamptonshire, CV23 8TU			
18.2	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry</u>			
18.2.1	WND/2023/0119 : Lawful Development Certificate (Existing) - Use of land and buildings for tree surgery and forestry operations (timber processing and deliveries) including woodyard, secure storage, kilns: Land Opposite The Wharf (Normans Bridge), Barby Lane, Barby, Northamptonshire, CV23 8UX			
18.2.2	WND/2023/0026 : Variation of Condition 2 of planning permission DA/2019/1015 (Construction of dwelling) to allow alterations to internal layout and basement level: Bergbyr (Land Adj Bridle Lodge), Rugby Road, Barby, Northamptonshire			
18.2.3	WND/2021/0923 : (Amended): Reserved matters application (appearance, landscaping and scale) for construction of dwelling (access from Almond Close): Land To Rear Of 31, Kilsby Road, Barby, Northamptonshire, CV23 8TU. GOING TO PLANNING COMMITTEE.			
18.2.4	WND/2022/1063 : Conversion of agricultural building to dwelling and change of use of curtilage to residential: Building To North West Of Longdown Lane, Barby, Northamptonshire			
18.2.5	WND/2022/0022 Land to Rear of 25B Daventry Road, Barby. Construction of 3 dwellings and associated works (access from Balding Close) (revised)			
18.2.6	WND/2021/0767 Barby Sporting Club, Barby Lane, Barby. Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.			
18.2.7	WND/2021/0777 Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.			
18.3	<u>Planning Decisions made by West Northamptonshire Council -Daventry</u>			
18.3.1	WND/2023/0065 : Extension to workshop building (retrospective): Barby Moorings, Barby Lane, Barby, Northamptonshire, CV23 8UJ. APPROVED.			
18.3.2	WND/2022/0243 (Amended): Construction of a solar farm to generate up to 13MW of energy, comprising of ground mounted solar panels, internal access tracks, and other associated infrastructure including DNO sub-station, control house, transformers, fencing, CCTV and landscaping works: Land off Rugby Road, Kilsby, Northamptonshire. APPROVED.			
19	ACCOUNTS			
19.1	Monies received to 09.03.23 to 31.03.23: £14.00 (advertising).			
19.2	Financial position at 31.03.22; Total funds £179220.84 of which £87054.95 is ring-fenced for maintenance of Onley Park Open Space.			
19.3	Approval of Bank Reconciliations to 31 March 2023 (E)			
19.4	To approve the payments as listed:			
To Whom Paid	Payment No	Details of Payment	£ TOTAL	VAT

DCK Payroll Solutions	BP00797	Payroll services	12.00	2.00	
Katrina Jones	BP00798	Clerks Salary (April- May)	863.10	0.00	
HMRC	BP00799	Tax and National Insurance	267.60	0.00	
NEST Pension	D/D	Pension contribution (employee and employer)	111.16	0.00	
R Buttle	BP00800	Litter Picking	40.00	0.00	
Emily Carroll	BP00801	Newsletter Delivery	17.00	0.00	
Michael McCormick	BP00802	Newsletter Delivery	17.00	0.00	
H Newman	BP00803	Newsletter Delivery	10.00	0.00	
Krishna Enterprises	BP00804	Newsletter Printing	295.00	0.00	
Vision ICT	BP00805	Website analytics	40.00	0.00	
Flagmakers	BP00806	Flag for history group	242.46	40.41	
Lamley Bros	BP00807	Mowing at Onley Inv 11687- March	384.00	64.00	
Lamley Bros	BP00808	Mowing at Onley Inv 11701- April – 2 cuts	768.00	128.00	
S Hartwell	BP00809	Mowing of Barby play area – March and April (3 cuts)	158.40	26.40	
Eon	BP00810	Street light maintenance	56.00	0.00	
Northants CALC	BP00811	Membership fee, Internal audit fee and DPO fee	932.24	64.00	
Yu Energy	D/D	Electricity supply for street lights for Barby and Onley, 24 February to 30 April 2023	468.90	-	
Gravelmaster	BP00812	5 bags of play bark for Barby play area	600.00	00.00	
Northamptonshire ACRE	BP00813	Annual Membership	42.00	7.00	
Krishna Enterprises	BP00814	Coronation flyers	48.00	0.00	
Unity Trust	D/D	Service Charge	18.00	0.00	
Norse	BP00815	Mowing in Barby – April	646.16	107.70	
20	REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN				
20.1	To receive update and agree any actions				
21	ONLEY				
21.1	To be made aware of any issues concerning Onley and agree any actions				
21.2	Update on defibrillator training				
21.3	To consider plan received from MOJ of land at Onley to be leased				
21.4	To consider correspondence from resident regarding dropped kerbs at Onley				
22	CORRESPONDENCE				
22.1	To consider any correspondence received before the meeting				
22.2	To consider correspondence regarding parking on pavements in Barby				
22.3	To consider request from RSPCA to use playing field for a summer fete				
22.4	To note response from Assistant Director of Planning to address Parish Council's concerns about WNC planning				
22.5	To consider response to WNC Health and Wellbeing Survey				
23	NEWSLETTER				
23.1	To consider quotes and agree any actions regarding printing				

24	PLAY AREA
24.1	To agree any actions regarding works needed to Barby play area
25	DRAINS AND FLOODING
25.1	To receive update and agree any actions
26	TREE WORKS
26.1	To agree any quotes and other actions
27	BARBY WOODLAND TRUST
27.1	To agree payment of grant of £1,200 previously agreed by Parish Council
28	PARISH COUNCIL BANK ACCOUNTS
28.1	To receive update on Cambridge & Counties and Santander Accounts
29	ITEMS FOR NEXT AGENDA
30	TO CLOSE MEETING TO DISCUSS CONFIDENTIAL STAFF MATTERS
30.1	To appoint two new deliverers of newsletter and agree terms
30.2	To consider any matters regarding litter picker

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 12TH JUNE 2023 at 7.30pm.