

BARBY & ONLEY PARISH COUNCIL

Meeting of the Parish Council

Held on.....MONDAY 14th FEBRUARY 2022 at.....7.30...pm

Held in ONLEY Village Hall, Onley Park, CV23 8AW

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

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PRESENT: Councillors P Reynolds; A Cooper, D Cotton, S Gee, F Gorman, N Gove, G James, S Milligan; S Withington: Clerk: Catherine Camp. 8 members of the public.

The meeting was chaired by the Chairman, Councillor P Reynolds.

Page 2021/22/39		ACTION
1	APOLOGIES	
1.1	Councillor B O'Reilly (Ill with Covid)	Accepted
1.2	WNC Councillor Rosie Humphreys sent apologies.	
2	COUNCILLOR VACANCY	
2.1	To note that there has not been a call for a by-election so the council is free to co-opt.	
2.2	The Council considered applications and resolved to co-opt Rachael Kirby to fill the Casual Vacancy. "Off to a Flying Start" training to be booked for her on 8 th March 2022.	
2.3	Rachael Kirby completed the Declaration of Acceptance of Office and took part in the meeting.	
3	PUBLIC PARTICIPATION	
3.1.1	Concerns were raised that disabled residents who live near Onley Village Hall are unable to park close to their homes or use the turning circle when the Village Hall is in use. The Clerk was asked to obtain some "No Parking" signs. Councillor Cotton said she will try and ensure that the old access road is used for parking when the hall is booked.	
3.1.2	A group of Barby residents raised concerns over a number of issues:- i)Footpaths and Street-lighting. Footpaths are uneven and there are dark areas within Barby. The residents were asked to provide the Parish Clerk with details of particularly dark areas. ii)Main access roads to Barby are in poor repair. The Parish Council will continue to highlight the problems to WNC Highways, but their budget is very limited. Residents were asked to log all potholes on "FixMyStreet" as that allows issues to be tracked. iii)Proposals for extension to shooting hours at Barby Gun Club. Noise nuisance is an issue. iv) What can be done about "Arnold Arms" pub being shut? – the parish council has place a legal charge on the building to ensure that the Community will have a 6 month window in which to purchase the building if the Brewery decide to sell. v)Dangerous road crossing at the top of Barby Village. Concern was raised over the number of accidents at the Ridgeway/Longdown Lane cross roads. – Discussed under item Ref 13.2	
3.1.3	It was reported that parish council emails do not send on all devices. Cllr Reynolds asked for further details to allow him to investigate.	
3.1.4	Concern was raised over the speed of traffic on the prison access road from A45.	
3.1.5	A query was raised over Solar Panels being installed at the prison. The Clerk to check Planning consent.	
3.2	West Northamptonshire Councillors Reports –	
3.2.1	Councillor Humphreys submitted a written report which was noted.	
3.3	POLICE REPORTS – Monthly crime reporting can be accessed at https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap DEC 2021 –4 crimes in Barby, 18 at Onley Prison (0 at Onley Park)	
4	DECLARATIONS of INTEREST	
4.1	Declarations of Disclosable Pecuniary or Other Interests – None	
4.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
5	TO APPROVE AND SIGN MINUTES	
5.1	It was resolved to approve and sign the Minutes of 10 th January 2022 as a true record.	
6	MATTERS ARISING (For information only)	
6.1	None	

7	PLANNING
7.1	<u>New Applications</u>
7.1.1	WND/2022/0048 25 Ware Road, Barby Replacement and enlargement of rear dormer and conversion of conservatory to garden room. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2022/0048 The Parish Council OBJECT to this part retrospective application as it is over-bearing in size and reduces the amenity of neighbouring properties.
7.1.2	WND/2021/0962 6 Ashleigh Close, Barby First floor side extension and works to front elevation. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0962 Barby and Onley Parish Council has no objection to this application.
7.1.3	WND/2021/0959 1, Onley Park Removal of tree subject to tree preservation order DA341 https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0959 The Parish Council are happy for the tree to be trimmed but OBJECT to its removal due to the lack of concrete evidence that the tree is the cause of subsidence. The ask that WNC Council carry out an independent assessment of the tree. The extension was built in 2015 – was it built to National standards? The Council is not convinced that removal of the tree will solve the subsidence issue.
7.1.4	WND/2021/0696(Amended) 12 Ware Orchard, Barby Render external walls and Construction of carport and first floor side extension. Amended to show render applied to the whole house. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0696 The Parish Council has no objection to this application.
7.2	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry</u>
7.2.1	WND/2021/0767 Barby Sporting Club, Barby Lane, Barby. Proposed extensions to and remodelling of the existing clubhouse; alterations to the existing car park and provision of additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations only to be during the following hours and days; Monday, 0900-1800hrs, Tuesday, Thursday and Saturday 0900 – 1800 hrs, Wednesday and Friday 0900-2100hrs; and no Sundays.
7.2.2	WND/2021/0867 Land at Manor Works, Barby Lane, Barby. Reserve matters application (appearance, landscaping, layout and scale) for construction of two industrial buildings.
7.2.3	WND/2021/0777 Land Off Barby Road, Kilsby Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.
7.3	<u>Planning Decisions made by West Northamptonshire Council -Daventry</u>
7.3.1	WND/2021/0806 The Former Rectory, 2 Rectory Lane, Barby. Demolition of existing garage. Construction of single storey front and side extensions. Construction of replacement porch. APPROVED 27 th JAN 2022.
7.3.2	WND/2021/0577 16 Rugby Road Construction of front porch (retrospective) REFUSED 11 th JAN
7.4	Consultation on KILSBY Neighbourhood Development Plan Review Comments can be made using an online survey form: https://westnorthants.citizenspace.com/place/neighbourhood-plan-kilsby It was resolved to respond stating that the Parish Council support strong design in the local area.
8	ACCOUNTS
8.1	Monies received from 01.01.22 to 31.01.22: £40 Advertising.
8.2	Financial Position at 31.01.22 £186,720.15 of which £ 92,694.09 is ring-fenced for Onley Space(B) It was noted that the cost of renewal of white-lines at Onley Park had been incorrectly allocated from Open Space funds. The Clerk to reallocate within the accounts.
8.3	It was resolved to approve the Bank Reconciliation to 31 January 2022–(C) attached.
8.4	It was resolved to approve a Parish Council investment policy.
8.5	To note that a 36 month electricity contract with SSE has been signed. Rate is 27.62 p/kWh
8.6	In light of increases in energy. Clerk and Internal Financial Controller to review budget requirements and report back to the Council.

8.7	Cllr Gove, Internal Financial Controller, reported that he has checked all invoices against payments. It was resolved to make the following payments:-			
To Whom Paid	Chq No	Details of Payment	£	Power to Pay
Catherine Camp	BP0564	Clerks Salary	1027.49	LGA(1972) s112
HMR&C	BP0565	Tax and National Insurance	106.94	LGA(1972) s112
NCC – LGSS	BP0566	Pension Contribution	352.70	LGA(1972) s112
Catherine Camp	BP0567	Expenses/Phone/Flag	77.39	LGA (1972) s111
Emily Carroll	BP0568	Newsletter Delivery	17.00	LGA (1972) s142
Adam McCormick	BP0569	Newsletter Delivery	17.00	LGA (1972) s142
H Newman	BP0570	Newsletter Delivery	10.00	LGA (1972) s142
R Buttle	BP0571	Litter Picking	40.00	Open Spaces Act 1906
Krishna Enterprises Ltd	BP0572	Newsletter Printing	249.00	LGA (1972) s142
Glasdon	BP0573	Grit Bin	247.05	HA 1980 s96
Viking Payments	BP0574	Toner (50% charge to KPC)	338.95	LGA (1972) s111
Viking Payments	BP0575	Stationery for Onley	34.52	LGA (1972) s111
Community Heartbeat T	BP0576	Defibrillator Pads	105.60	LG Ratings Act 1997
nPower	BP0577	Barby Street lighting Dec 21	119.58	HA 1980 (s301)
nPower	BP0578	Onley Street Lighting Dec 21	155.05	HA 1980 (s301)
BT Payment Services Ltd	D/D	Phone Bill Village Hall Dec	54.85	LG(MP)A 1976 s19
PWLB	D/D	Repayment of Loan	1334.55	LG Finance Act 2008
8.8	The Clerk reported that E.ON had been taken over by npower and as a result the Electricity bill had been increased. She has requested an explanation as to why this has happened since we are within a fixed contract. This has not been forthcoming so it will be referred to the ombudsman.			
9	RISK ASSESSMENTS			
9.1	Parish Council Financial Risk Assessment was reviewed and adopted.			
9.2	Parish Council General Health and Safety Risk Assessment was reviewed and adopted with inclusion of risk assessment of volunteer footpath wardens work.			
9.3	Councillor Gove to carry out a review of Effectiveness of Internal Audit for year ending 31 March 21. The Internal Auditor was appointed from the NCALC team and was independent of the Council.			
10	ONLEY			
10.1	Flooding in the vicinity of 65 Onley Park – H2O Utilities do not believe this is caused by a leak. It was noted that there was currently another major flood on the estate. The Clerk to request that further investigations are carried out especially since this is dangerous when icy.			
10.2	LED street lighting – costs associated with upgrading street lighting were discussed. The Clerk to obtain accurate costings and apply for a Salix interest free loan.			
11	ENVIRONMENT			
11.1	Mowing Contract – Cllr Reynolds and Cooper were given delegated authority to engage the most suitable contractors for Barby and Onley respectively.			
11.2	Litter Pick – to agree a date (NB Great British Spring Clean will be held 25 March to 10 April 22) Councillor Reynolds and Gee to agree a date and advertise it in the newsletter and on Social Media.			
11.3	Request to purchase some planters and plant them up for the Jubilee Cost of planters -Small Barrel 630mm Diameter is £96 each and the larger Barrel 860mm Diameter is £196 each + Del It was resolved not to purchase planters, but the Council agreed to fund the purchase of red, white and blue flowers for the planter in front of Barby Village Stores for the Queens Jubilee.			
11.4	WNC Tree Strategy. Meeting 2 March 6pm online via zoom. Councillor Gorman agreed to attend..			
12	CORRESPONDENCE			
12.1	CCTV on entry/exit points to Barby village – A request from a resident following a van break-in The Council considered the law pertaining to CCTV surveillance by Local Authorities and discussed how to proceed.			

	Although the Council understand the frustration that break-ins to vehicles cause, due to very restrictive GDPR laws the Parish Council resolved not to consider installation of CCTV at village entry points. The police have ANPR recognition cameras at the country boundaries which may be accessed via the police when criminal activity has taken place.
12.2	Queens Platinum Jubilee -offers to help organise a village event have been received. It was agreed that the Parish Council would facilitate a meeting and offer support anyone within the community who has ideas or plans of how to celebrate the Queens Platinum Jubilee
12.3	Bus Service Consultation WNC is preparing an Enhanced Partnership Plan and Scheme under the Bus Services Act 2017. To allow implementation of improvements to local bus services. Comments to chris.wragg@westnorthants.gov.uk by Friday 25 th Feb. Cllr Gee to respond on behalf of the council.
13	HIGHWAYS
13.1	SPEEDWATCH Sat 5th March 22 until the morning of Sat 2nd April 22 . New volunteers can undertake online training which takes 19 minutes. It was resolved to advertise this in the next newsletter, and ask for more volunteers.
13.2	Signage and White-lining at Ridgeway/Longdown Lane cross roads to increase road safety. It was noted that there is no “Give Way” sign on the Ridgeway junction. A number of recent accidents have taken place. It was agreed to ask Helen Howard to carry out an inspection to arrange ways to improve safety.
13.3	Update on Asset Mapping. A grant of £294.95 has been allocated. Must be done by 31/3 The Clerk reported that this is an exercise to map the assets in each parish which belong to the Unitary Authority.
13.4	It was resolved to purchase Road salt for new Grit bin to be located by Barby Primary School @ £100
13.5	Potholes at end of Elkington Lane were reported on “Fix My Street” and in under 12 hours it was stated that they had been inspected and that they did not constitute a risk to walkers. The Clerk was asked to investigate and request the WNC Highway policy on repairs and service levels.
13.6	An anonymous letter had been received regarding overhanging branches, and restricted pavement access between Barby play area gate in Kilsby Road and Star Corner. Councillors have walked the route described and do not consider that there is a significant problem. It was agreed to continue to remind residents to keep hedges trimmed back to allow clear access for pedestrians along footways. The Clerk noted that it will not be possible to reply to the concerns directly since they were anonymous.
14	STAFFING MATTERS
14.1	Terms of Reference for a Staffing Working Party were approved.
14.2	It was resolved that Councillors Reynolds, Gorman, Kilby and Withington to be appointed to a Staffing Working Party.
14.3	Clerks Appraisal. Councillor Reynolds to arrange an appraisal with the Clerk with one other member of the Staffing Working party. Date to be confirmed.
15	ITEMS FOR NEXT AGENDA
15.1	Further clarification on the offer from MOJ to sell land for community use at Onley Park.
15.2	To confirm the date of the Annual Parish Meeting. (Must take place between 1 March and 1 June)

Next Meeting to take place on **Mon 14th March 2022** at 19.30 in BARBY Village Hall CV23 8TT

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.

Signed Date:2022