

BARBY & ONLEY PARISH COUNCIL

Meeting of the Parish Council

Held on.....MONDAY 26TH SEPTEMBER 2022 at.....7.30...pm

Held in ONLEY Village Hall, Onley Park, Willoughby CV23 8AW

Clerk s Address: 77 High Street, Naseby, Northamptonshire NN6 6DD Telephone: 07864579068

E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors P Reynolds (Chairman), S Gee (Vice-Chairman), A Cooper, N Gove, G James, R Kilby, B O'Reilly and S Withington.

IN ATTENDANCE: Interim Clerk: Katrina Jones and two members of the public.

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1	APOLOGIES
1.1	It was RESOLVED to accept apologies from Councillors D Cotton and F Gorman. WNC Councillor Rosie Humphreys also gave apologies.
2	PUBLIC PARTICIPATION
2.1.1	A member of the public expressed safety concerns regarding the Willoughby Crossroads and asked if the parish council could contact the unitary council. It was also suggested that neighbouring parish councils be contacted to raise their concerns as well.
2.1.2	A member of the public reported that the defibrillator in Onley had been used recently and the postcode registered to the device had made it difficult for the ambulance service to locate it. They advised that stickers in the kiosk now show the correct postcode for the device. They also advised that free training was available that had been paid for at the time the defibrillator was purchased.
2.1.3	A member of the public reported that Onley prison has a contact number that can be used to report issues and it was agreed that this number would be published in the newsletter.
2.1.4	The newsletter editor advised that a note had been included in the last newsletter asking for a volunteer to take over looking after the war memorial and they asked if the parish council could look after it.
2.1.5	A member of the public reported that the WiFi at the village hall doesn't reach all areas of the hall and asked if the parish council could help with the purchase of the boosters needed.
2.2	West Northamptonshire Councillors Reports –
2.2.1	Councillor Humphreys had provided a written report which had been circulated and published on the website.
2.3	POLICE REPORTS – Monthly crime reporting can be accessed at https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap MAY 2022 –4 crimes in Barby, 12 at or near Onley Prison. JUNE 2022 – 0 crimes in Barby, 18 at or near Onley Prison. Information after JUNE 2022 not available yet. Noted.
3	DECLARATIONS of INTEREST
3.1	Declarations of Disclosable Pecuniary or Other Interests: None received.
3.2	Dispensations – To consider written requests for dispensation of DPI. None received.
4	TO APPROVE AND SIGN MINUTES
4.1	It was RESOLVED to approve and sign the Minutes of 11 th July 2022 as a true and accurate record.
5	MATTERS ARISING (For information only)
5.1	The Clerk's report was noted.
5.2	Cllr Reynolds reported on the WiFi at the village hall, which had also been raised during public participation. It was RESOLVED that the parish council would fund half of the cost of the boosters needed to improve the signal.

5.3	Cllr Withington reported that one of the streetlights in Onley had an insecure concrete base and it was agreed that the Clerk would follow up on this.
6	CO-OPTION
6.1	No applications had been received.
7	PLANNING
7.1	<u>New Applications</u>
7.1.1	WND/2022/0628 : Construction of ground floor rear extension and porch and construction of new first floor. Alterations to the external appearance of the property. Construction of a detached garage with self-contained annexe above: The Wharf, Barby Lane, Barby, Northamptonshire, CV23 8UX: It was RESOLVED that there was no objection to this application but that the parish council wished to make a comment regarding the creation of separate abode.
7.1.2	WND/2022/0624 : Erection of 2 no. EBC approved non-turf cricket practice nets/bays: Barby Sports Field, Longdown Lane, Barby, Northamptonshire, CV23 8TG: This application made by the parish council was noted.
7.1.3	WNDPD/2022/0036 : Prior approval for a single storey rear extension 4m from original dwelling and 4m maximum height: 2, Onley Park, Barby, Northamptonshire, CV23 8AN: It was RESOLVED that there was no objection to this application.
7.1.4	WND/2022/0243 : Construction of a solar farm to generate up to 13MW of energy, comprising of ground mounted solar panels, internal access tracks, and other associated infrastructure including DNO sub-station, control house, transformers, fencing, CCTV and landscaping works: Land off Rugby Road, Kilsby, Northamptonshire: It was RESOLVED that there was no objection to this application but the parish council wished to submit the same comments raised previously on similar applications as to the suitability of agricultural sites. It was suggested that this should be looked at when reviewing the neighbourhood plan.
7.2	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry</u>
7.2.1	WND/2022/0456 : Construction of detached garden room/office: 71, Onley Park, Barby, Northamptonshire, CV23 8AW
7.2.2	WND/2022/0168 : Demolition of existing garage and construction of 2 bed dwelling with parking: Land adj 1 Holme Way, Barby, Northamptonshire, CV23 8TU
7.2.3	WND/2022/0450 : Render external walls, construction of carport and first floor side and rear extension including replacement roof to single storey rear extension: 12, Ware Orchard, Barby, Northamptonshire, CV23 8UF
7.2.4	WND/2022/0022 (Amended) Construction of 3 dwellings and associated works (access from Balding Close) (revised scheme). Land To Rear Of 25B, Daventry Road, Barby, Northamptonshire, CV23 8TP
7.2.5	WND/2022/0317 Listed Building Consent for repairs to east and west gable elevations including crack stitching, localised rebuilding of masonry, repointing with lime mortar and replastering in lime plaster. Hophorne Farm 18, Kilsby Road, Barby, Northamptonshire, CV23 8TT
7.2.6	WND/2022/0022 Land to Rear of 25B Daventry Road, Barby. Construction of 3 dwellings and associated works (access from Balding Close) (revised)
7.2.7	WND/2021/0767 Barby Sporting Club, Barby Lane, Barby. Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns. (To go to Planning committee at the earliest 11 th May 2022)
7.2.8	WND/2021/0777 Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.
	All of the above were noted.
7.3	<u>Planning Decisions made by West Northamptonshire Council -Daventry</u>

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7.3.1	WND/2022/0457 : Single storey front extension to form porch and first floor side extension over existing garage: 10, Rectory Close, Barby, Northamptonshire, CV23 8TY. PERMISSION GRANTED.
7.3.2	WND/2022/0397 Change of use of agricultural building to offices (Class E) including removing existing asbestos and metal cladding, replacement roof with black metal roof and cladding with black timber cladding, installation of windows and doors (revised scheme). Ashtree Farm, Kilsby Road, Barby, Northamptonshire, CV23 8TU. PERMISSION GRANTED.
	All of the above were noted.
8.	ACCOUNTS
8.1	Monies received from 01.07.22 to 31.08.22: 657.99
8.2	Financial Position at 31.08.22 £190,542.22 of which £89,664.95 is ring-fenced for Onley Space
8.3	To approve the Bank Reconciliation to 31 August 2022: It was RESOLVED to approve the bank reconciliation which had been checked by Cllr Gove, Internal Financial Controller, ahead of the meeting.
8.4	External Audit: To note completion of the limited assurance review for the year ended 31 March 2022 carried out by PKF Littlejohn: Noted. A copy of the notice of conclusion of audit had been displayed on the noticeboards and website.
8.5	It was RESOLVED to approve and make the following payments with the exception of all of the npower electricity invoices:-

To Whom Paid	Payment No	Details of Payment	£	VAT	Power to Pay
DCK Payroll Solutions	BP00673	Payroll services (August)	12.00	2.00	LGA(1972)s112
DCK Payroll Solutions	BP00674	Payroll services (September) – includes extra admin fee	24.00	4.00	LGA(1972)s112
PKF Littlejohn LLP	BP00675	External audit fee	360.00	60.00	GPC
Vision ICT	BP00676	Website hosting	156.00	26.00	GPC
Zeta specialist lighting	BP00677	Street light upgrade at Onley	3,969.00	661.50	HA (1980) s301
Sear & Cowen Glass & Glazing	BP00678	Barby Village Hall Noticeboard Repair	58.80	9.80	GPC
Vision ICT	BP00679	SSL Certificate Renewal – Annual	60.00	10.00	GPC
Mr J R Prymaka	BP00680	Falconry at Jubilee (Onley)	250.00	0.00	GPC
Wicksteed	BP00681	Play Area Inspections	324.00	54.00	GPC
Northamptonshire Pension Fund	BP00682	Cessation Costs	3200.00	50.00	LGA(1972)s112
Katrina Jones	BP00683	Clerks Salary (July-August)	813.20	0.00	LGA(1972)s112
Katrina Jones	BP00684	Clerks Salary (August-September) and Working From Home Allowance	935.40	0.00	LGA(1972)s112
HMRC	BP00685	Tax and National Insurance (July-August)	242.32	0.00	LGA(1972)s112

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HMRC	BP00686	Tax and National Insurance (August-September)	242.12	0.00	LGA(1972)s112
Emily Carroll	BP00687	Newsletter Delivery	17.00	0.00	LGA(1972)s142
Michael McCormick	BP00688	Newsletter Delivery	17.00	0.00	LGA(1972)s142
H Newman	BP00689	Newsletter Delivery	10.00	0.00	LGA(1972)s142
R Buttle	BP00690	Litter Picking (2 months)	80.00	0.00	Open Spaces Act 1906
Krishna Enterprises	BP00691	Newsletter Printing	295.00	0.00	LGA(1972)s142
Norse	BP00692	Mowing – Barby (July)	611.90	101.98	HA (1980)s96
Lamley Brothers	BP00693	Mowing – Onley (July)	768.00	128.00	Open Spaces Act 1906
Barby Nurseries Ltd	BP00694	Plants for jubilee	110.67	18.45	GPC
Katrina Jones	BP00695	Reimbursement for key cutting for play area gate	8.00	0.00	LGA(1972)s112
Stephen Hartwell Grass Mowing Services	BP00696	Grass mowing (June & July)	201.60	33.60	HA (1980) s96
Lamley Brothers	BP00697	Mowing – Onley (August)	768.00	128.00	Open Spaces Act 1906
David Ogilvie	BP00698	Jubilee benches	2,852.40	475.40	Open Spaces Act 1906
Gavin Callard	BP00699	Litter bin repairs	300.00	0.00	Open Spaces Act 1906
Norse	BP00700	Mowing – Barby (August)	611.90	101.98	HA (1980)s96
Parish Online	BP00701	Digital mapping (annual fee)	144.00	24.00	GPC
BHIB	BP00702	Parish Council Insurance	1,170.24	0.00	GPC
M Dalton	BP00703	Speed Display Sign Batteries	88.98	0.00	GPC
npower	BP00704	Street lighting Barby (July)	250.51	11.93	HA (1980) s301
npower	BP00705	Street Lighting Onley Park (July)	335.37	15.97	Open Spaces Act 1906
npower	BP00706	Street lighting Barby (June)	240.08	11.43	HA (1980) s301
npower	BP00707	Street Lighting Onley Park (June)	321.99	15.33	Open Spaces Act 1906
9.	BARBY WOODLANDS PROJECT				
9.1	To receive report on Barby Woodlands project and consider £1 Peppercorn rent for Camps Copse agreement to be revised: Cllr Reynolds provided a verbal report and it was RESOLVED that the parish council should relinquish the lease of Camps Copse to allow the Barby Woodlands project to enter into a lease of Camps Copse instead.				

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10.	LISTED WALL AT BALDING CLOSE
10.1	To agree to contact the owner(s) of the listed wall at the entrance to Balding Close, Barby due to concerns regarding the condition of the wall: It was agreed that the clerk would contact the owner once they could be ascertained and that Cllr Gee would report it on ‘street dr’, stating that it is a listed wall.
11.	DOG FOULING
11.1	To consider dog fouling signs: It was RESOLVED that Cllr Reynolds would contact the school to ask if the children could design dog fouling signs to display around the parish and that this would be funded by the Parish Council. It was also suggested that bags be provided where posters are displayed.
12.	FLOODING: PATHFINDER PROJECT
12.1	To receive report from Clerk and agree any actions: The Clerk reported that she had met with an officer from West Northants Council regarding the pathfinder project and advised that at least two volunteers were needed to attend a site visit. Cllr O’Reilly, Cllr James and Cllr Reynolds volunteered and it was agreed that the Clerk to would contact the officer at WNC to arrange a date.
13.	WILDFLOWERS
13.1	To agree quote for cutting and reseeding wildflowers: It was RESOLVED to accept the quote from Norse to cut and reseed the wildflowers, including providing the seeds. It was agreed that the Clerk would confirm the wildflower seed to be used.
13.2	To consider wildflowers around flagpole and visibility at junction: It was reported that the area of concern had been cut back to improve visibility and agreed that the gardening club would be contacted to highlight the issue for the future.
14.	INSURANCE RENEWAL
14.1	To agree insurance renewal for Parish Council’s annual insurance cover: It was RESOLVED to accept the quote from BHIB for a three-year term deal.
15.	ENERGY PROVIDER
15.1	To receive update on switching energy provider and agree any actions: It was agreed that the clerk would complain to the broker about the delay between signing the contract and the switch date which has resulted in the switch being refused by the existing provider. It was agreed the clerk would also follow up on obtaining the details of the new usage in Onley, following the street light upgrade, to pass on to the energy provider to reduce the costs.
16.	POLICIES
16.1	To consider and adopt the following policies: Health & Safety Policy; Clerk Expenses Policy and Claim Form; and Grievance & Disciplinary Policy: It was RESOLVED to adopt the Health & Safety Policy and the Grievance & Disciplinary Policy. It was RESOLVED to defer the Clerk Expenses Policy until the next meeting.
17	FLAGS
17.1	To receive update and agree cost of flags: It was RESOLVED to accept the quote from Flagmakers for three flags at a cost of £222.00 including VAT. Cllr Reynolds agreed to assist in providing the image in the correct format.
18	PLAY AREAS
18.1	To receive quotes and agree any actions regarding repairs and replacement items: It was RESOLVED to proceed with the purchase of a replacement swing to be installed by the Parish Council. It was agreed to obtain two further quotes for the repair to the gate.
19	ONLEY
19.1	To be made aware of any issues concerning Onley and agree any actions: It was agreed that the clerk would obtain a quote for installing the jubilee benches; It was noted that the electricity connection to power the Christmas Tree lights needed to be considered further.

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19.2	To agree that herbicide be used by contractor on weeds at Onley: It was agreed that this was no longer necessary.
19.3	To agree purchase of brackets for speed signs: It was RESOLVED to agree the purchase of the brackets needed to affix the speed signs subject to the Clerk checking that they should not have been included in the original purchase.
20	LITTER BINS
20.1	To agree actions regarding litter bins: It was RESOLVED that Gavin Callard would carry out further work on the litter bins.
21	CORRESPONDENCE
21.1	To consider email regarding option to opt out of the SAAA central external auditor appointment arrangements: It was RESOLVED not to opt out of the external auditor arrangements.
21.2	To consider and agree response to email from Ministry of Justice regarding lease, seeking confirmation of proposed use of land: It was RESOLVED that the Clerk would respond stating that the current use, for recreational walks and dog walking, is intended to continue.
21.3	To note correspondence regarding The Arnold Arms: It was noted that the owner of the Arnold Arms had been working with a potential tenant but this had now fallen through and it was agreed that the Clerk should write again about whether they were willing to sell the pub.
21.4	To agree any actions regarding correspondence from resident regarding four trees at the cricket ground in need of trimming and request for Parish Council to carry out the tree works: It was agreed that this would be looked at as part of the tree survey due to be carried out.
21.5	To agree any action regarding correspondence from resident regarding bonfires: It was noted that a post was published on social media advising of the dangers of bonfires during the hot weather over the summer and it was agreed to bear it in mind for the future.
21.6	To note correspondence from Northants CALC regarding AGM: Noted.
21.7	To note email regarding Queen's Green Canopy requesting information on any projects: It was confirmed that there were no projects to report as part of this scheme.
21.8	To note correspondence regarding crime statistics for Barby in April and consider whether to include crime reports on future agendas: It was agreed not to include crime statistics on the agendas in future.
21.9	To consider any other correspondence received before the meeting: The Clerk reported that correspondence had been received regarding the state of bus shelter which had ivy growing inside of it. No action was agreed.
22	TRAINING
22.1	To agree any training courses for Clerk or Councillors: There were no training courses requested.
23	STAFFING MATTERS: Meeting to be closed to members of the public and press
23.1	To close meeting to the public and the press: It was RESOLVED not to close the meeting to the press and public.
23.2	To discuss staff matters: It was RESOLVED to defer this item until the next meeting.
24	ITEMS FOR NEXT AGENDA: No items were raised for inclusion.

Meeting closed at 9.24pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 10TH OCTOBER 2022 at 7.30pm.

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.

Signed Date: