

BARBY & ONLEY PARISH COUNCIL

Meeting of the Parish Council

Held on.....MONDAY 8th FEBRUARY 2021 at.....7.30...pm

Due to the outbreak of Covid-19 Coronavirus it is not possible to hold a face to face meeting , therefore

This meeting was held as a virtual meeting ONLINE via Zoom video-conferencing.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

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PRESENT: Councillors A Cooper, E Edison, S Gee, N Gove, C Lomax, B O'Reilly, P Reynolds, A Sabine. Clerk: Catherine Camp. 5 members of the public.

The meeting was Chaired by the Chairman, Councillor Paul Reynolds.

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1	APOLOGIES	
1.1	Councillor Dawn Cotton (Ill); Councillor B Little (Family bereavement)	Accepted
2	PUBLIC PARTICIPATION	
2.1.1	Ian Webb stated that the closing date for the newsletter is 21 st February 2021.	
2.2	District Councillors Report – Councillor Catherine Lomax	
	<p>There is little to report from Daventry District Council as it ceases to exist on 31 March 2021. The Strategy Group meeting of 4.3.21 had only four items of business, reports of four conservation area reviews.</p> <p>The next meeting of the full Council, due to be held on 18 Feb, has been cancelled for “lack of business”. This has been challenged by the opposition groups, which have requisitioned a special meeting of the Council. Although there is the last meeting of the Council in March, it was strongly felt by the opposition groups that the Constitution requires meetings to be held as the full Council itself agreed last year. More importantly, the meeting gives an opportunity for members of the public to put questions to the Council, and for Council Members to ask questions and bring forward Motions. Some or all of these could be time-critical. We are waiting for a response from the Chairman of the Council, who has the last word on the requisition request.</p> <p>Unfinished projects which are being taken forward to the new authority, West Northamptonshire Council, are the new facility for Reach For Health, a new athletics track at Daventry Sports Park, the cinema and other new developments at Mulberry Place, additional accommodation for the homeless, and renovations at Daventry Country Park.</p> <p>It is now known that elections will be held on 6 May. There is encouragement for electors to apply for postal votes, but there will be polling stations, with safety measures in place. Covid-19 regulations currently severely restrict canvassing and electioneering, which could impact upon candidates’ ability to get their messages across</p>	
2.3	REPORT FROM COUNTY COUNCILLOR – Malcolm Longley. Councillor Longley sent reports on NCC finances.	
2.4	POLICE REPORTS – Monthly crime reporting can be accessed at https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap DEC 2020 – 5 crimes in Barby, 39 at Onley Prison (0 at Onley Park)	
3	DECLARATIONS of INTEREST	
3.1	Declarations of Disclosable Pecuniary or Other Interests – None	
3.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
4	TO APPROVE AND SIGN MINUTES	
4.1	It was resolved to approve and sign the Minutes of 11 th January 20 as a true record. It was noted that Minutes of 9 November 2020 Item 15.9, the Bank payment reference number for payment to Lamley Brothers of £720 should have read reference number “BP0358.”	
5	MATTERS ARISING (For information only) from Minutes of 14th December 2020	
5.1	The Clerks report of actions was noted.	
5.2	It was noted that Cllr Steve Gee has taken over raising the flag on the flag pole.	

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5.3	Councillor E Edison reported that he had attended “Off to a Flying Start” training which he had found very informative, 30 people attended the on-line training.	
6	PLANNING	
6.1	<i>New Applications:</i>	
6.1.1	DA/2020/1071 Ashtree Farm. Change of use from Agricultural to light industrial (Class E) including removal of asbestos cladding and replacement of roof and wall clad. The Parish Council had no objections but wished to have a condition applied to limit the working hours to 0700-1900 Monday to Saturday, in an attempt to limit the impact of large vehicle movements on residents of Barby.	
6.1.2	DA/2020/0977 1 Star Corner, Barby. New raised roof, two storey side extension and single storey rear extension. The Parish Council has no objections to this application.	
6.1.3	DA/2020/0768 Plot 3,Elkington Lane. Construction of 2 bed house and detached garage.(revised) Barby and Onley Parish Council has no objection to this application. A query was raised as to whether this application will generate CIL money. It is understood that this is a self-build which, if this is the case, will not generate CIL funding.	
6.1.4	DA/2021/0020 62 Onley Park, Onley. Construction of two storey side extension. The Parish Council had no objections to this application.	
6.2	<i>Planning Decisions.</i>	
6.2.1	DA/2020/0991 Construction of commercial polytunnel/greenhouse Barby Nurseries, Welton Rd, https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0991 This application was approved on 15 th January 2021.	
6.2.2	DA/2020/1003 Single storey side extension and new boundary wall. 18 Holme Way, Barby. Approved 08 January 2021. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/1003	
6.2.3	DA/2020/0800 HMP Ryehill Construction of new 3 storey house block; construction of new education building; construction of new multi faith building; construction of new barrier building, construction of MUGA pitch; minor alterations and extensions to existing buildings; construction of new perimeter wall enclosure and internal security fencing; additional external lighting; extension to existing car parking and associated works. It was noted that this application has been approved on 3 rd Feb with a conditions 13 & 14 re a traffic calming scheme. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0800	
6.3	<i>Planning Applications awaiting a decision from Daventry District Council.</i>	
6.3.1	DA/2020/0310– Manor Works, Barby (Amended) Outline application for two Industrial buildings. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0310 This application will be heard by virtual Planning Committee on 10 Feb at 6.15pm and is recommended for approval. It was resolved that Councillor S Gee would attend and reiterate the Parish Council concerns about traffic associated with B2 (General Industrial) or B8 (Storage or Distribution) use. The District Councillor also agreed to speak. Cllr Gee reported that he will explain that the local road network is inadequate for HGVs. He will also reference the planning framework document but will only have 3 minutes to speak. He will request mitigation for repairs to the local road network and restriction on working hours. Cllr Sabine noted that the road was not repaired following works at Barby Sporting Club. Cllr O’Reilly stated that people walk along Cart Hill which is very dangerous. Cllr Lomax said she will raise that a condition is required in respect of a transport scheme.	
6.3.2	DA/2020/0783 Land To Rear Of 25B Daventry Road, Barby. Construction of 4 dwellings and associated work (access from Balding Close) https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0783	
6.3.3	DA/2020/1117 1 Church Walk, Barby. Replacement of flat roof over front single storey extension with mono pitched roof. The Parish Council had no objection to this application.	
6.3.4	DA/2020/0469 The Cavans, Barby Lane, Barby. Change of use of land to use as a residential gypsy caravan site comprising 5 pitches accommodating a total of 7 caravans, including no more than 5 static caravans/mobiles homes, together with additional hardstanding and construction of amenity building.	

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	It was resolved to write to the planning officer to highlight that work has been carried out prior to permission being granted and to ensure that the application is discussed at planning committee. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0469	
6.4	Appeal APP/Y2810/D/20/3259523 re DA/2020/0097 16 Ashleigh Close, Barby. Refusal of “Extension to rear elevation with new roof to whole dwelling with dormer roofs to facilitate loft conversion. Extension to detached garage with new roof” https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0097 Appeal has been dismissed due to the effect on the character and appearance of the area, and the living conditions of the occupiers of No 18 Ashleigh Close.	
6.5	Strawberry Fields This area of land was considered to be a complete mess. It was discussed and agreed to obtain some drone pictures of the vehicles left in the fields, for further discussion with DDC Planning Department. District Councillor Lomax to investigate whether a Community Protection Order can be put in place.	
6.6	Rainsbrook Solar Park response to queries raised. (emailed to all Councillors)	
7	CENSUS 2021 – Presentation from Gwen Rhys on how the census will be organised.	
	<p>The census takes place every decade and helps determine the provision of services for the community. Census day is Sunday 21 March. 2021</p> <p>The ONS want a 94% response rate and it is hoped to get as many people as possible to complete the census. To do this ONS need to work with local communities and groups. TV Radio, Social and print media will be used to encourage people to complete the census. For the first time ever people will be asked to complete the census on line. It is possible to get a paper copy and ask for help from a friend. It is a legal requirement to complete the census and there is £1000 for non-compliance.</p> <p>There are 3 new questions, asking about service in the armed forces, sexual and gender identity.</p> <p>Week commencing 22 Feb there will be advanced warning. Every household will get an information pack. There will be reminders sent out in April. On 20-22nd March there will be field officers visiting transient communities, so they may be walking the canals and visiting the moorings. Continuous cruisers are being asked to stay in place until 31 March. Field Officers will have ID, be Covid compliant and will not cross thresholds and they will not be asking for money.</p> <p>The Council was asked to put information on the website, social media sites and notice boards. Councillors were asked to spread the word and help the residents.</p> <p>Cllr Sabine suggested A4 posters should be displayed around the park.</p>	
8	ACCOUNTS	
8.1	Monies received from 01.01.21 to 31.01.21: £142.23 Kilsby PC Stationery contribution; £784.00 DDC Litter Picking Contribution	
8.2	Financial Position at 31.01.21 £ 172,106.533 of which £103,786.36 minus £5722 spent during the year at Onley = £98,064.36 is ring-fenced for Onley Space.	
8.3	The Bank Reconciliation to 31 January 2021 was approved and noted.	
8.4	It was noted that E.ON has been in contact to say that they have been incorrectly billing for street lighting since 2017, and they have sent a refund by cheque to the Council of £8202.35. This includes VAT, so will be slightly lesser amount as VAT will need to be repaid.	
8.5	It was noted that NCALC trained Internal Auditor John Marshall will be employed to deliver the Internal Audit for year ending 31 March 2021.	
8.8	It was confirmed that the CIL report for year ending 31 March 2020 has been submitted to DDC and is displayed on the parish website.	
8.7	FORWARD FORECASTING –Cllr Reynolds, O’Reilly, Gove, Cooper, Cotton Edison and Little to consider a 3 year financial forecast, and to consider future projects to be funded from CIL money. Date to be agreed outside of the meeting.	

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8.8	Cllr Gove, Internal Financial Controller, reported that he has checked all invoices against payments:- It was resolved to make the following payments:-			
To Whom Paid	Chq No	Details of Payment	£	Power to Pay
BT Payment Services Ltd	D/D	Phone Bill –Village Hall	52.49	LG(MP)A 1976 s19
Catherine Camp	BP0383	Clerks Salary	988.46	LGA(1972) s112
HMR&C	BP0384	Tax and National Insurance	89.64	LGA(1972) s112
NCC – LGSS	BP0385	Pension Contribution	413.53	LGA(1972) s112
Catherine Camp	BP0386	Clerk Expenses/Phone/Zoom	100.74	LGA (1972) s111
D Carroll	BP0387	Newsletter Delivery	14.00	LGA (1972) s142
A McCormick	BP0388	Newsletter Delivery	14.00	LGA (1972) s142
H Newman	BP0389	Newsletter Delivery - Onley	10.00	LGA (1972) s142
R Buttle	BP0390	Litter Picking – January 21	34.88	Open Spaces Act 1906
E.ON UK plc	BP0391	Barby Street Lighting	253.20	HA 1980 s96
E.ON UK plc	BP0392	Onley Street Lighting	97.28	Open Spaces Act 1906
E.ON Energy Solutions	BP0393	Qtrly Lighting Maintenance	21.90	HA 1980 s96
Viking payments	BP0394	Office storage trays	44.96	LGA (1972) s111
Krishna Enterprises Ltd	BP0395	Newletter Printing Inv13227	235.00	LGA (1972) s142
9	ONLEY			
9.1	Clerk is still investigating possible power sources for Christmas lights at Onley Park.			
9.2	It was resolved that Gavin Callard would repair litter bin surrounds and make lids to prevent litter blowing out of the bins at Onley Park.			
9.3	Water leak – It was resolved to send a letter to Onley Prison Services, Bristol and to the Governor as this is on a corner near parked cars, and causing an issue. Copy to MP Chris Heaton-Harris. Cllr Sabine advised that “Amey” are the contractors for Severn Trent. Since it is unadopted this is a prison matter.			
9.4	The Clerk was asked to cost out replacement of street lighting to LED lamps for Onley Park.			
10	YOUTH MATTERS/PLAY AREAs			
10.1	To note that extra signage and a post in the newsletter has been put up due to a complaint by a resident that school aged families are not complying with social distancing rules within Barby Play Area.			
11	CORRESPONDENCE			
11.1	It was noted that a resident has reported that a streetlight outside 50 Kilsby Road is obscured by a tree. It was resolved to write to the homeowner to ask them to trim the tree.			
11.2	To note that a volunteer has come forward to check Barby Village Hall defibrillator weekly. The volunteers were thanked by the Parish council.			
11.3	Village Viewpoint from Northamptonshire ACRE –forwarded by email to Councillors			
11.4	NCC www.northamptonshire.gov.uk/coronavirus-updates			
11.5	NHS Frontline Workers Day 5 July 2021. It was resolved to fly a flag. Cllr S Gee requested a new flag flying diary.			
11.6	Request for a “Walking Befriender” was advertised in village newsletter and is being organised.			
12	ENVIRONMENT			
12.1	Flood Resistance Pathfinder project. Concerns raised by a resident of flooding of Castle Mound. Cllr Sabine stated that garages are being flooded. The Clerk was asked to keep contacting Jo Maddens.			
12.2	To note that the parish has been offered 10 x Sakura Cherry trees which will arrive mid-February. Planting locations were discussed.			
12.3	To note that Norse have prepared patches of ground for sowing wildflower seed in the spring. Cllr Gee has submitted a Climate Change grant funding application to help towards costs.			
12.4	To note that the Clerk has purchased graffiti remover for use at the Skate park. Cllr Sabine agreed to carry out graffiti removal.			
12.5	To consider whether any additional litter bins are required. (Cost approx. £200 for 100 litre bin) No additional bins were required.			

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12.6	TREES to note that Cllrs Reynolds and Gee have cleared ivy from trees around the allotments. Concern has been raised over the following tree:- T228 Norway Maple 'Crimson King' (Acer platanoides 'Crimson King') This is in decline with signs of dieback. The Clerk was asked to obtain quotes for its removal. Japanese Cherry trees to be planted in its place.	
12.7	To note that Gavin Callard has removed a broken branch and reassured the homeowners that the Silver birches on Rugby Road are healthy and should not be reduced in height.	
12.8	Leylandii – Balding Close. Since Balding Close is unadopted, NCC will not prune these. The owners of the trees have not acknowledged the letter sent from BOPC asking them to prune them. The residents of Balding close to be advised to take legal advise on how to proceed. It was noted that the trees may cause damage to Refuse lorries.	
12.9	Cllr Sabine asked about trees near Barby Pools Marina, Onley. - This is part of a landscaping plan.	
12.10	It was suggested that groups of people can do litter picking and be rewarded by a grant to their organisation. Cllr Sabine said that Cubs and Beavers can carry out a litter pick once per term once the Coronavirus restrictions are lifted. Councillors were asked to check if there are particularly bad areas of litter and Mr Buttle to be asked to carry out a litter pick there. Please let the Clerk know of bad areas.	
12.11	Rowan Tree in falling distance of the highway. The Clerk to contact NCC again to request its removal.	
13	HIGHWAYS	
13.1	Trenching works by Gigaclear within Barby. Gavin Callard reported that if they cause root severance to trees then this needs to be noted. Dom Fisher reported that they would add top-soil and reseed and will repair damaged areas. NCC inspects the work afterwards. It was agreed that Dom Fisher, as Highway Warden will keep an eye on area that need reinstatement.	
13.2	To note that the Police have installed an ANPR camera in the parish. This is part of an initiative to have cameras on the County Boundaries.	
13.3	Dom Fisher reported that Ian Boyes NCC is proposing that 20mph advisory signs are installed on the bends down Cart Hill. It was resolved to ask NCC to carry out this proposal.	
13.4	Barby Lane has a very deep pothole just part Tower Farm Saddlers. This is on a 28 day advisory to be repaired. This has wrecked wheels on 3 cars and is dangerous. The council to encourage people to use FixMyStreet. Cllr Cooper suggested that people with damaged cars could investigate claiming compensation from NCC. The Clerk was asked to write an express grave concerns over the state of Barby Lane to NCC and contact PCSO and County Cllr and ask them to put pressure on NCC to arrange repairs.	
14	TRAINING – All meetings to be held online.	
14.1	Community Emergency Plan Workshop – 10am, 24 th Feb. £38 No one wished to attend.	
14.2	SLCC Practitioners Conference 23-25 th Feb. Clerk is booked on this course already.	
14.3	Planning Nuts and Bolts – 17.30, 2 nd March £38 Cllr Edan Edison and S Gee agreed to attend.	
14.4	Parish Mapping FOC 25 th March – Clerk and Cllr S Gee to attend this course.	
15	ITEMS FOR NEXT AGENDA	
15.1	To approve the purchase of a NHS flag.	

The meeting closed at 21.28

Next Meeting to take place online on **Monday 8th March 2021** at 19.30 online via Zoom.

PLEASE NOTE: Whilst every attempt has been made to ensure the accuracy of these minutes they are still subject to confirmation at the next meeting of the Council and as such cannot be construed as an official record of this meeting until approved by the Council and signed by the Chairman.

Signed:..... Date:2021