

BARBY & ONLEY PARISH COUNCIL
NOTICE OF ANNUAL MEETING

On..... MONDAY 17th MAY 2021 at 7.30pm

To members of the Council:

You are hereby summoned to attend a meeting of Barby & Onley Parish Council to be held in **the Main Hall of BARBY Village Hall, Kilsby Road, Barby. CV23 8TT**

Please inform your Clerk on 01788 891184 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Barby & Onley Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

To comply with restrictions in place to limit the spread of Coronavirus Covid -19, all attendees must wear a mask and maintain a 2m distance from all other hall users. Hand sanitizer must be used on entrance and exit from the hall. Please bring your own pen to sign documents or print off and sign beforehand.

Catherine M Camp

Catherine Camp – Parish Clerk

11th May 2021

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted.(Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs C Camp, 18 Kilsby Rd, Barby, Rugby, Warwickshire. CV23 8TT

Tel 01788 891184 e-mail clerk@barbyandonleyparishcouncil.co.uk

1	Election of Chairman
2	To received signed Declaration of Acceptance of Office of Chairman.
2	To receive signed Declaration of Acceptance of Office from all newly elected Cllrs. (A)
3	To receive completed and signed Register of Interests forms (B) This has to be displayed on the website of the parish and of West Northants Council within 28 days.(Localism Act 2011 s30)
4	To receive signed GDPR Security Compliance Checklist /consent to emailed Agendas (C)
5	To adopt Member Code of Conduct in line with that of West Northamptonshire Council
6	To receive signed Undertaking of compliance with the Code of Conduct for Members (D)
7	Election of Vice-Chairman
8	Apologies
9	Co-option to fill the vacant seat (Only 10 people stood for election for 11 seats)
10	To appoint the Clerk Responsible Financial Officer
11	Appointment of Internal Financial Controller
12	To appoint cheque signatories and Councillors to authorise online payments
13	To adopt Standing Orders 2018 (revised 2020) (as attached) (E)
14	To review time and place of meetings in accordance with standing order 5 (xxi) (F)
15	To adopt Financial Regulations (as attached) (G)
16	To grant dispensation under section 33 of Localism Act 2011 to allow all Parish Councillors to take part in Budget setting for the current Electoral term of 4 years.
17	To confirm that the council meets the criteria to hold General Power of Competence as set out in Localism Act 2011 s 1-8. To agree to adopt General Power of Competence.
18	To approve the appointment of Northants CALC as Data Protection Officer.
19	Appointment of Representatives to external bodies;TLC;Village Hall; Sports Field; Tennis Court
20	To review Annual Insurance Cover.(H)
21	To review Asset Register (I)
22	To review Council Policies these can be found at https://www.barbyandonleyparishcouncil.co.uk/Council Info 3996.aspx

23	PUBLIC PARTICIPATION (Max 20 mins)			
23.1	To hear any issues which members of the public wish to bring to the Council's attention.			
24	DECLARATIONS OF INTEREST			
24.1	To receive any declarations of interest.			
25	MINUTES			
25.1	To approve and sign the Minutes of the meeting of 4 th May 2021 (J)			
26	MATTERS ARISING			
26.1	Any matters requiring an update not otherwise on the Agenda.			
27	PLANNING			
	To provide responses in the capacity as a consultee on the following planning applications. These may be viewed by clicking on the blue hyper-link			
27.1	WND/2021/0039 47 Brackendale Drive, Barby. Demolition of existing garage construction of two storey side extension including Juliet balcony to rear elevation and new front porch. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theAppID=WND/2021/0039			
	<i>Please note any decisions reached by West Northants Daventry Planning Authority on any outstanding applications will be listed in the minutes.</i>			
28	ACCOUNTS			
28.1	Monies received from 01.04.21 to 30.04.21: £122.00 Advertising; £4524.17 VAT refund.			
28.2	Financial position at 30.04.21 Total funds £170946.60 of which £97929.14 are ring-fenced for maintenance of Onley Park Open Space.			
28.3	To agree to repair edging in Barby Play Area – Quote £92			
28.4	Approval of Bank Reconciliation to 30 April 2021 (K)			
28.5	To approve purchase of a Parish Laptop			
28.6	To decide whether to stop the Zoom subscription allows meetings of longer than 45 mins. (£12/Mth)			
28.7	To approve the payments as listed.			
To Whom Paid	Payment No	Details of Payment	£	Power to Pay
Catherine Camp	BP0439	Clerks Expenses	83.99	LGA(1972)s111
Krishna Enterprises	BP0440	Newsletter Printing	290.00	LGA(1972)s142
S Hartwell	BP0441	Play Area Mowing	144.00	LGA(1972)s111
Norse	BP0442	Mowing – Barby	588.38	HA (1980)s96
Lamley Brothers	BP0443	Mowing – Onley Inv 11311	720.00	Open Spaces Act 1906
E.ON UK plc	BP0444	Street Lighting – Barby x2	143.00	HA (1980) s301
E.ON UK plc	BP0445	Street Lighting – Onley x1	94.14	Open Spaces Act 1906
29	ISSUES REQUIRING ACTION			
29.1	Unknown Tommy Silhouettes arrived 11 May. Does the Council want these erected?			
29.2	Speedwatch – To note that speedwatch has been cancelled for 2021. Do we wish to sign up for 22?			
29.3	Request to get wood moved by garages at Onley Park? Should Clerk write to wood owner?			
29.4	Parking on verge Rectory Close -Does the Council wish a letter to be sent to vehicle owner?			
29.5	Power cuts -Request that PC ask Western Power to provide a better service following powercuts			
29.6	Matting in Barby Play Area – this is lifting. The installers to contacted.			
29.7	Play Area Accident – to note that a child was injured on a splinter. Danger has been removed.			
30	TRAINING			
30.1	Off to a Flying Start – 8, 30 Jun or 8 July. To ascertain who wishes to attend.			
30.2	Zoom Training on Planning -Clerk can show people how to access plans if felt necessary.			

Next meeting of Barby & Onley Parish Council will be held as a face-to-face meeting in Barby Village Hall on MONDAY 14 JUNE at 7.30pm.