

BARBY & ONLEY PARISH COUNCIL

Annual Meeting of the Parish Council

Held on.....MONDAY 9th NOVEMBER 2020 at.....7.30...pm

Due to the outbreak of Covid-19 Coronavirus it is not advisable to hold a face to face meeting , therefore

This meeting was held as a virtual meeting ONLINE via Zoom Video-conferencing.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors D Cotton; A Cooper, S Gee, N Gove, P Reynolds, A Sabine, C Lomax, B Little, B O'Reilly. Clerk: Catherine Camp.
Edan Edison and 5 members of the public.

	Page 2020/21/28	ACTION
1	ELECTION OF CHAIRMAN	
1.1	Councillor Dawn Cotton opened the meeting and called for nominations for the chairmanship of the Parish Council. Councillor Paul Reynolds was proposed as Chairman by Cllr Gee, seconded by Cllr Sabine. In the absence of further nominations Councillor Paul Reynolds was duly elected.	
2	CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE	
2.1	Councillor Paul Reynolds signed the declaration of Acceptance of Office of Chairman. Councillor Reynolds thanked Cllr Dawn Cotton for her time as Chairman.	
3	CO-OPTION TO FILL COUNCILLOR VACANCY	
3.1	The Council resolved to co-opt Edan Edison as a Parish Councillor.	
3.2	Edan Edison signed a Declaration of Acceptance of Office and took part in the meeting.	
4	ELECTION OF VICE-CHAIRMAN	
4.1	Councillor Steve Gee was proposed as Vice-Chairman by Cllr Reynolds, seconded by Cllr Cotton, and in the absence of further nominations Councillor Steve Gee was duly elected.	
5	APOLOGIES	
1.1	None -. All Councillors were present.	
6	APPOINTMENT OF REPRESENTATIVES	
6.1	Cllr Paul Reynolds was appointed as trustee to Barby Village Hall. Cllrs Lomax and O'Reilly were appointed as trustees to Onley Park Village Hall.	
6.2	Cllr Andy Sabine was appointed as Barby Sports Field representative	
6.3	Cllr Bridget Little was appointed as Barby Tennis Court representative	
6.4	Cllr Paul Reynolds was appointed to oversee the Mowing contract in Barby. Cllr Cooper to oversee the Mowing contract at Onley Park.	
7	TO CONFIRM NCALC to act as DATA PROTECTION OFFICER	
7.1	It was resolved to appoint Northants CALC as Data Protection Officer at a cost of £10 per year.	
8	REVIEW OF INSURANCE COVER AND ASSET REGISTER	
8.1	Cllr O'Reilly agreed to review the Insurance Cover and Asset Register in conjunction with the Clerk.	
9	REVIEW OF COUNCIL POLICIES	
9.1	Councillor Cotton agreed to review the Council policies and make any recommendations required.	
10	PUBLIC PARTICIPATION	
10.1.1	Concerns were heard from neighbours with regard to planning application DA/2020/0783. <ol style="list-style-type: none"> Concern was voiced over whether there is appropriate infrastructure to support the scheme which was considered to be overdevelopment of the site. Concern was raised over safety of pedestrians and vehicles Concern was raised over amenity of neighbouring properties and the adjacent listed property 	
10.1.2	Andrew Simpson introduced himself as a member of the Liberal Democrat Party who is attending the Parish Council meeting to understand the local issues prior to the elections in May 2021.	
10.2	District Councillors Report – Councillor Catherine Lomax Again, there is little to report. Covid cases in the county are rising again, although Daventry and Corby districts both have lower incidences.	

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	<p>DDC is continuing to work through its conservation areas review, and occasional village design statements. Disquiet has been expressed by some councillors and residents (not in this ward) about Article 4 Directions, which follow conservation area orders.</p> <p>Article 4 Directions remove permitted development rights, meaning that householders have to seek planning permission, and pay for it, for works which otherwise would have had deemed consent.</p> <p>DDC is considering this week removing permitted development rights for change of use from offices to dwellings in Daventry town and certain employment areas. In other parts of the country, notably London, these conversions have resulted in some cases in scandalously poor housing, so this is unlikely to be opposed.</p> <p>I have as yet had no reply from Enforcement re 45 Daventry Road, but can report that DA/2020/0469 the Cavans, has now been amended, so the decision date will be extended. The application will be determined by the Planning Committee, should the Planning Officer recommend it for approval.</p> <p>The government is consulting on how best to raise accessibility standards in new houses, recognising the need for suitable homes for disabled and older people, and DDC's Strategy Group will consider its response this week. This is a technical consultation on Building Regulations.</p> <p>Business continues as usual otherwise at DDC, including work on its ongoing Treasury and budget functions. The Government has allocated £428,000 to DDC for Disabled Facilities Grants, £28,000 more than the Council had originally budgeted, so this is welcome news. West Northamptonshire Shadow Authority projected budget for 2021/22 is also likely to be forthcoming by the new year.</p>	
10.3	REPORT FROM COUNTY COUNCILLOR – Malcolm Longley. No report received.	
10.4	POLICE REPORTS – Monthly crime reporting can be accessed at https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap Sept 2020 – 4 crimes in Barby, 30 at Onley Prison (0 at Onley Park)	
11	DECLARATIONS of INTEREST	
11.1	Declarations of Disclosable Pecuniary or Other Interests – Councillor Bryan O'Reilly declared an interest in Planning Application DA/2020/0729, since this is his own property.	
11.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
12	TO APPROVE AND SIGN MINUTES	
12.1	It was resolved to approve and sign the Minutes of 19 th October 20 as a true record.	
13	MATTERS ARISING (For information only) from Minutes of 14th September 2020	
13.1	Cllr A Sabine gave a report on DDC Parish and Town Council meeting attended on 29 October. He felt that NCC Highways were unable to help with highway issues due to lack of funding. Any highway issues raised by parishes are not deemed to be sufficiently serious to warrant any repairs.	
13.2	The Clerk reported that she had attended SLCC online conference.	
14	PLANNING	
14.1	<i>New Applications:</i>	
14.1.1	DA/2020/0729 The Glen, Onley Lane, Barby. Amended plans received. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0729 Councillor Bryan O'Reilly left the meeting and took no part in the discussion. Barby & Onley Parish Council had no objections to the application as amended.	
14.1.2	DA/2020/0813 10 Rectory Close, Barby First floor side extension over existing garage and single storey rear extension to replace existing conservatory https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0813 . Barby & Onley Parish Council had no objections to this application.	

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14.1.3	<p>DA/2020/0783 Land To Rear Of 25B Daventry Road, Barby. Construction of 4 dwellings and associated work (access from Balding Close) Letter from neighbours were received and circulated to Councillor prior to the meeting. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0783</p> <p>Barby & Onley Parish Council is STRONGLY OPPOSED to this application for the following reasons:-</p> <ul style="list-style-type: none"> • This development is considered to be overdevelopment of the site, as the four houses proposed have very little garden or area for parking and there are no turning points. This is contrary to Policy BO-H1(d) of the parish Neighbourhood Development Plan (NDP) • Should this development go ahead, it will add to the 4 consented dwellings which have yet to be built, meaning that the Close will consist of 11 houses. NCC Transportation Design Guide for Residential Developments would not be met with regard to visibility requirements for both traffic and pedestrians, pathway provisions for pedestrians and minimum road widths required to adhere to access requirements for emergency and HGV vehicles. • The entrance into Balding Close off Daventry Road is bounded by a Grade 2 Listed wall, which will prevent a widening of the entrance splay. • The entrance is crossed by a pavement which is used daily as a route to the primary school. • There is already a surface water drainage problem down Daventry Road which will be exacerbated by building of additional dwellings. Contrary to Policy BO-D3 of Parish NDP. • The 4 houses proposed are adjacent to a Listed property "Stone Cottage" and would affect the setting and amenity of the listed property. • The design of the houses is contrary to Policy BO-D1 of Barby & Onley Parish NDP. • Should DDC be minded to grant this application, the Parish Council wish to see conditions limiting the hours of construction works to protect the amenity of current residents. <p>All objectors were asked to write directly to DDC planning Department stating their concerns.</p>	
14.1.4	<p>DA/2020/0800 HMP Ryehill Construction of new 3 storey house block; construction of new education building; construction of new multi faith building; construction of new barrier building, construction of MUGA pitch; minor alterations and extensions to existing buildings; construction of new perimeter wall enclosure and internal security fencing; additional external lighting; extension to existing car parking and associated works. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0800</p> <p>The Parish Council has no objections to this application but they have grave concerns over the speed and volume of traffic, both during and after construction using Prison Drive.</p> <ul style="list-style-type: none"> • The Council request an extension to the Maintenance period of the Prison approach road for an additional 25 years. (Currently it will divert to becoming 50% responsibility of residents of Onley Park in 5 years time, which is felt to be unfair based on the usage which is primarily attributed to the prison traffic). • To consider installation of speed calming measures to increase safety on the approach road. • Any damage to the prison drive to be made good following construction works. • No work to take place during evenings or weekends to protect the amenity of residents of Onley Park. 	
14.1.5	<p>DA/2020/0310– Manor Works, Barby (Amended)Outline application for two Industrial buildings. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0310</p> <p>The Parish Council OBJECT to B2 Industrial, or B8 Warehousing use. Since the site now has two private residential properties adjacent to it, these will be adversely affected by being in close proximity to Industrial buildings. Grave concerns were raised over any application which would lead to an increase in traffic at the site. The state of the local highway infrastructure and road surfaces especially Onley lane, Barby Lane and Welton Road are in a very poor condition and would not be suitable for HGV use.</p>	

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	<p>Congestion at pick up times at the Primary School is high, and HGVs travelling through the village would compromised the safety of children. Additional HGV traffic would not be welcomed through the village and is contrary to the aims of Barby & Onley Neighbourhood Development Plan.</p> <p>It was noted that walking to the site via Byway over Cart Hill is not a suitable form of access to the village centre.</p> <p>Should DDC be minded to grant permission, then the Parish Council would expect some funding to mitigate damage to the local highway network, and an assurance that any damage to the highway caused is repaired by the developers.</p>	
14.1.6	<p>Appeal APP/Y2810/D/20/3259523 re DA/2020/0097 16 Ashleigh Close, Barby. Refusal of “Extension to rear elevation with new roof to whole dwelling with dormer roofs to facilitate loft conversion. Extension to detached garage with new roof” https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0097 The Council resolved to reiterate previous comment of no objections to this application.</p>	
14.1.7	<p>Pre-application Community Consultation Renewable energy scheme on land at Rugby Lane, Hillmorton. rainsbrooksolarfarm@pegasusgroup.co.uk Barby & Onley Parish Council OBJECT strongly to this application as it will lead to loss of open countryside and erode the green area between Barby and Hillmorton that the Parish Neighbourhood Development plan seeks to preserve. The Council support the concept of solar energy but consider that panels should be sited on the roofs of the numerous warehousing in the area rather than on arable land. This application goes against the vision set out in Barby & Onley Neighbourhood Development plan and is contrary to policies BO-GP1 and BO-D2.</p>	
14.2	<u>Planning Decisions.</u>	
14.2.1	PD/2020/0060 Cleves Farm, Welton Road. Will be constructing a new Agricultural building under permitted development rights as confirmed on 6 th October 2020.	
14.2.2	DA/2020/0250 -Onley Grounds Equestrian Centre. Approved 15 th Oct https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0250	
14.2.3	DA/2019/1015 – Land adjacent to Bridle Lodge. Approved. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2019/1015	
14.2.4	Appeal 3258000 against non-determination by DDC of Application DA/2020/0452 Retention of porch retrospective. 45 Daventry Road, Barby. Appeal has been withdrawn.	
14.3	<u>Planning Applications awaiting a decision from Daventry District Council.</u>	
14.3.1	DA/2020/0660 Reinstate height of roof to Stable Block. Penny Stamp Cottage, 12 The Green. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0729	
14.3.2	DA/2020/0469 The Cavans, Barby Lane, Barby. Change of use of land to use as a residential gypsy caravan site comprising 5 pitches accommodating a total of 7 caravans, including no more than 5 static caravans/mobiles homes, together with additional hardstanding and construction of ancillary amenity building. Cllr Lomax reported that an amendment has now been submitted and will be circulated to the Parish Council in their capacity as consultee in due course. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0469	
14.4	Consultation Rugby Borough Council is consulting on the Revised Draft South West Rugby Masterplan Supplementary Planning Document, which relates to the new Local Plan site allocation for residential, employment and non-residential development. It was resolved not to submit a response. www.rugby.gov.uk/swrugby	
14.5	Dog grooming business being run from home – It was resolved to refer this matter to DDC planning department for investigation as to whether planning consent is required or has been sought.	
15	ACCOUNTS	
15.1	Monies received from 28.09.20 to 31.10.20: £57 Advertising; £ 14728.86 CIL money.	
15.2	Financial Position at 31.10.20 £ 181,885.11 of which £103,786.36 minus £4850 spent during the year at Onley = £98,936.36 is ring-fenced for Onley Space.	

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15.3	It was resolved to approve the Bank Reconciliation to 31 October 2020.				
15.4	It was resolved to appoint a Cllr Gove to carry out a review of the effectiveness of their overall internal audit arrangements as required under the Account & Audit Regulations 2015.				
15.5	To note that the Santander Business Bond interest will reduce from 0.05% to 0.01% from Jan 21.				
15.6	<p>West Northamptonshire Council Local Council Tax Reduction Scheme (LCTRS) Consultation 2021-22. provides a reduction for households on low incomes, to help them pay their council tax bill. This outlines how each district will be treated under Unitary Authority.</p> <p>https://futurenorthants.citizenspace.com/lctrs-west/2021-22</p> <p>It was resolved to make no comments, however District Councillor Lomax pointed out that those parishioners in receipt of Council tax reductions are likely to have to pay more in future as the scheme operated by Daventry District was quite generous compared to other Districts.</p>				
15.7	The Clerk was reminded to obtain additional signatories / online authorisation				
15.8	<p>CRIMINAL DAMAGE AT SPORTS PAVILION To note that the roller shutter security door, security light and some wood work was damaged during an attempted break-in. Quotes are being sought for repairs. Excess on the Insurance policy is £250</p> <p>The Clerk was asked to submit quotes to the Insurance company and arrange repairs as instructed.</p>				
15.9	<p>Cllr Gove, Internal Financial Controller, reported that he has checked all invoices against payments:-</p> <p>It was resolved to make the following payments:-</p> <p>It was noted that payment for Newsletter Delivery was slightly higher as an insert was included.</p>				
	To Whom Paid	Chq No	Details of Payment	£	Power to Pay
	BT Payment Services Ltd	D/D	Phone Bill –Village Hall	52.49	LG(MP)A 1976 s19
	Catherine Camp	BP0344	Clerks Salary	988.46	LGA(1972) s112
	NCC – LGSS	BP0345	Pension Contribution	337.35	LGA(1972) s112
	HMR&C	BP0346	Tax and National Insurance	89.64	LGA(1972) s112
	Catherine Camp	BP0347	Clerk Expenses/Phone/Zoom	83.53	LGA (1972) s111
	D Carroll	BP0348	Newsletter Delivery	17.00	LGA (1972) s142
	A McCormick	BP0349	Newsletter Delivery	17.00	LGA (1972) s142
	Hayden Newman	BP0350	Newsletter Delivery Onley	12.00	LGA (1972) s142
	R Buttle	BP0351	Litter Picking - October	34.88	Open Spaces Act 1906
	E.ON UK plc	BP0352	Barby Street Lighting	245.03	HA 1980 s96
	E.ON UK plc	BP0353	Onley Street Lighting	94.14	Open Spaces Act 1906
	Norse	BP0354	Mowing 52IN-000244	308.06	HA(1980)s96
	Krishna Enterprises Ltd	BP0355	Newsletter Printing 13136	235.00	LGA (1972) s142
	S Hartwell	BP0356	Mowing Play Area x 3	144.00	Open Spaces Act 1906
	Gavin Callard *	BP0357	Trees on Onley Open Space	272.00	Open Spaces Act 1906
	Lamley Brothers *	BP0342	Mowing Onley Inv 11246	720.00	Open Spaces Act 1906
	*these payments to be reimbursed from Santander cheque account at year end, or when face to face meetings are possible.				
16	BUDGET				
16.1	<p>The draft budget was discussed by the full Parish Council. Councillor Gove reported that the Council is projected to underspend slightly against last years budget. The Council has been paid Community Infrastructure Levy which is paid on development within the parish. CIL is over and above the precept figure and amounts to £24,243 which can be spent on projects within the parish. The budget also allows for a General reserve fund of £24,485.</p> <p>Currently Parish and Town council precept levels are not capped by Central Government, but this could change at a future date, or with a future government. It was also noted that Unitary Authority council tax is likely to increase.</p> <p>The Working Party recommended an increase in precept of £570 which represented +1% increase over last year.</p> <p>This recommendation to be approved at the December parish council meeting to allow Councillors and members of the public to consider it. This will represent an extra £1.14 per year on the Council tax bill of a family living in a Band D property.</p>				

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17	ONLEY	
17.1	Councillor Cotton reported that the estate has a water leak. This has been reported to HMP Onley, but no action has been taken. It was resolved to send a letter to HMP Onley from the Parish Council.	
17.2	It was reported that Ministry of Justice are considering the sale of “Dog Walking” meadow to the Parish. She has asked for them to consider a peppercorn valuation. This is awaited. A Christmas card to be sent to Mr & Mrs Newman thanking them for their maintenance work.	
17.3	Traffic Speeds on Prison Drive were highlighted as concerning.	
18	YOUTH MATTERS/PLAY AREAs	
18.1	Matting under Onley Swings, and repairs to the rope on the tower are required as per RoSPA report.	
18.2	It was noted that Play Areas may remain open during the current period of lockdown against Covid-19	
19	CORRESPONDENCE	
19.1	Consultation on a draft Statement of Community Involvement No comments submitted. https://westnorthantsplan.inconsult.uk/consult.ti/WNSP_SCI/consultationHome	
19.2	Correspondence with regard to 45 Daventry Road, Barby. – The Clerk was asked to obtain legal advice to help draft a final response. Further clarification has been sought from DDC on compliance.	
19.3	To note that new “Reach for Health Centre” in Daventry has opened. (now closed due to lockdown)	
19.4	Corona virus briefing from NCAALC with regard to the latest lockdown rules was received.	
19.5	Western Power Distribution Community Fund application - £1500 is available to support initiatives that help those vulnerable during the pandemic. Cllr Gee to contact Gill Leppard re “Evergreen club” to see if help can be provide via Christmas food parcels or similar.	
19.6	NCC is working with local partners to develop ‘Armed Forces Community Hubs’ Comments via an online survey required by 20 th Nov. Cllrs to respond individually.	
19.7	Rough Sleepers count 12 November. No Councillor was aware of any rough sleepers.	
19.8	Notification of Northants ACRE’s AGM 2020 Wed 25 Nov 2020 at 10am CEEL to attend.	
20	CHRISTMAS TREE	
20.1	It was resolved to use the planted Christmas tree as the village tree this year. Clerk to decorate tree.	
20.2	It was resolved to take part in Church Christmas Tree Festival. Entry £10 plus cost of tree £10. (Clk)	
21	ENVIRONMENT	
20.1	It was resolved to ask Arboriculturalist Gavin Callard to inspect Ash trees at Sports Field.	
20.2	It was resolved to employ an Arboriculturalist to assess Silver birch on Rugby Road, Barby	
	<i>Councillor A Sabine left the meeting at 21.35</i>	
22	HIGHWAYS	
22.1	It was noted that Onley and Barby lanes are to be closed for two days from 16 and 18 th November. It was assumed that this is to allow a permanent bridge barrier repair to be carried out.	
22.2	Councillor Gove agreed to ask the Police to bring the Speed van to the village to kerb speeding. It was noted that the Speedwatch Initiative is currently on hold during the Covid-19 pandemic.	
23	TRAINING – All meetings to be held online.	
23.1	FOI and how to deal with vexations requests. 10 Nov-£38 It was resolved that the Clerk could attend.	
23.2	Effective Communication & Engagement in a post-lockdown world. 11 Nov - Cllr S Gee & Clerk.	
23.3	“Off to a Flying Start” New Councillor Training 4 FEB 1830-21.00 £44 -Cllr E Edison to attend.	
24	ITEMS FOR NEXT AGENDA	
24.1	To consider the cost of updating the Tree Survey	
24.2	Finalisation of the Parish Budget and precept amount.	

The meeting closed at 21.45

Next Meeting to take place online on **Monday 14th December 2020** at 7.30pm online via Zoom.