

# BARBY & ONLEY PARISH COUNCIL

## Meeting of the Parish Council

Held on.....MONDAY 14th SEPTEMBER 2020 at.....7.30...pm

Due to the outbreak of Covid-19 Coronavirus it is not advisable to hold a face to face meeting , therefore

This meeting was held as a virtual meeting ONLINE via Zoom Video-conferencing.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

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**PRESENT:** Councillors A Cooper, S Gee, N Gove, Reynolds, A Sabine, C Lomax.

Clerk: Catherine Camp.

Nicola Thompson from Smith Jenkins Town Planning (Associate)

Mark Priday - g4s (Director)

Peter Small –HMP Ryehill (Governor)

David Duff - Galliford Try Construction Ltd (Senior Project Manager)

Rizwan Lakhi – Pick Everard Architects (Project Architect)

Beth Hawkins - g4s (Head of Activities)

Rob Hart – Galliford Try Construction Ltd (Technical Manager)

The meeting was chaired by Vice - Chairman Councillor P Reynolds.

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<b>1</b>	<b>APOLOGIES</b>	
1.1	Councillor B Booker, D Cotton and B O'Reilly were unable to attend the online meeting.	Accepted.
1.2	A letter of resignation was received from Councillor James Wood, who is moving out of the parish. The Council thanked Councillor Wood for his work as a Councillor. The vacancy to be advertised. The Clerk pointed out that should a bye-election be called this could not be held at present due to C-19.	
<b>2</b>	<b>PUBLIC PARTICIPATION</b>	
2.1	To hear issues which members of the public wish to bring to the Council's attention. None.	
2.2	<b>District Councillors Report – Councillor Catherine Lomax</b> <ol style="list-style-type: none"><li>1. West Northamptonshire Shadow Authority has now appointed all its senior officers, who take up their positions shortly.</li><li>2. The Shadow Authority held its 3<sup>rd</sup> full council meeting this week, all 124 councillors. Rather worrying is what appears to be a lack of communication and consultation with the bulk of councillors about the shape of the new authority's services. A 'Blueprint' has been published of what these will look like, but details are so far lacking.</li><li>3. It seems almost certain that face-to-face meetings will not resume until the new year. A proportion of DDC staff are still working from home.</li></ol>	
2.3	<b>REPORT FROM COUNTY COUNCILLOR – Malcolm Longley</b> No report received.	
2.4	<b>Proposal for an extension to HMP Ryehill</b> – Mark Priday from G4S explained plans for extending HMP Ryehill towards the rear of the existing prison. This will include a car park for an additional 64 vehicles. The existing water tower will be repositioned. The application is scheduled to be submitted to Daventry District Council on 18 <sup>th</sup> Sept 2020. The prison extension will be used for the same category of prisoner as currently housed. Category B male prisoners. All land proposed for the extension is owned by the Ministry of Justice. The site was not built when permission was first granted due to changed priorities to budgets by Government. Concerns were raised over damage to the access road by Construction Traffic. Mr Priday said that a survey of the road surface will be carried prior to works and at the end of the work and the surface made good. He was asked to confirm this is writing, and to commit to a	

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	<p>time limit to carry out any repairs.</p> <p>Mr Priday reported that visitors to the Marina are using the emergency access route. This is for emergency vehicles only, and is being discussed with the Marina management.</p> <p>The work is to be carried out in two tranches, to start before Christmas and to continue for 2 years. The MoJs priorities on budget has meant that the work was not carried out previously.</p> <p>Mark Priday and colleagues were thanked and left the meeting.</p>	
<b>3</b>	<b>DECLARATIONS of INTEREST</b>	
3.1	Declarations of Disclosable Pecuniary or Other Interests – None.	
3.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
<b>4</b>	<b>TO APPROVE AND SIGN MINUTES</b>	
4.1	It was <b>resolved</b> to approve and sign the Minutes of 10 <sup>th</sup> August 20 as a true record.	
<b>5</b>	<b>MATTERS ARISING</b> (For information only) from Minutes of 13 <sup>th</sup> July and 10 <sup>th</sup> August.	
<b>6</b>	<b>PLANNING</b>	
6.1	<i>New Applications:</i>	
6.1.1	<p><b>DA/2020/0250 Onley Grounds Equestrian Complex – Re-consultation following assessment to ensure the demolition of farm buildings does not affect the Mediaeval village. Assessment concluded that no significant archaeological remains will be truncated by the proposed development.</b></p> <p><a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0250">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0250</a></p> <p>The Parish Council had no comments that they wished to make.</p>	
6.2	<i>Planning Decisions.</i>	
6.2.1	DA/2020/0452 Retention of Porch, 45 Daventry Road. REFUSED 3 Sept 2020.	
6.2.2	<p>APP/Y2810/D/20/3253072 <b>Planning Appeal</b> re Refusal of DA/2020/0136 Single storey front extension (retrospective) 45, Daventry Road, Barby. Has been dismissed as it is considered to adversely affect the character an appearance of the street scene.</p> <p><a href="https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3253072">https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3253072</a></p>	
6.2.3	DA/2020/0521 Ashleigh House, Ware Rd. Garage. Approved. 2 Sept 2020	
6.2.4	DA/2020/0482 Danetre Farm, Nortoft Lane, Barby. Approved 17 <sup>th</sup> Aug 2020	
6.3	<i>Planning Applications awaiting a decision from Daventry District Council.</i>	
6.3.1	DA/2020/0376 – 3 Rectory Lane, Barby; Hardstanding.	
6.3.2	DA/2020/0310 – Outline application for two Industrial Buildings.	
6.3.3	DA/2019/1015 – New Dwelling. Land adjacent to Bridle Lodge.	
6.4	Confirmation of Tree Preservation Order DA/511 2020 The Rectory, 2 Rectory Lane, Barby. TPOs have been applied to 1 Ash, 1 Horse Chestnut, 1 Holly and a group of 3 x Sycamore trees.	
6.5	A query was raised with regard to businesses being run from residential properties. Complainants to be asked to provide documented evidence of the number of visits, and vehicles to the property.	
<b>7</b>	<b>ACCOUNTS</b>	
7.1	Monies received from 01.08.20 to 31.08.20: £ 8041.42 Grant from DDC towards Play Equipment.	
7.2	Financial Position at 31.08.20 £ 150,631.49 of which £103,786.36 minus £3500 spent during the year at Onley = £100,286.36 is ring-fenced for Onley Space.	
7.3	It was <b>resolved</b> to approve the Bank Reconciliation to 31 August 2020	
7.4	Cllr Gove has reviewed spend vs budget to 31 August and reported that all was in order. He will produce a spreadsheet to show the detail at the next meeting.	

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7.5	<p>Quotes were considered for 1000x6000 3mm aluminium panel Footpath map. Total cost for sign plus two metal posts = £915. Installation to be carried out by local tradesman.</p> <p>The Clerk was asked to obtain a quote for two notice boards, and to approach Onley Marina for sponsorship for a noticeboard at Onley. Cllr Sabine offered to collect the notice boards.</p> <p>A note to be included within the village newsletter asking whether people valued a footpath map.</p>			
7.6	<p>Cllr Gove, Internal Financial Controller, reported that he has checked all invoices against payments:- It was <b>resolved</b> to pay the following cheques and online payments:-</p>			
To Whom Paid	Chq No	Details of Payment	£	Power to Pay
BT Payment Services Ltd	D/D	Phone Bill –Village Hall	52.49	LG(MP)A 1976 s19
Catherine Camp	BP0309	Clerks Salary	945.53	LGA(1972) s112
NCC – LGSS	BP0310	Pension Contribution	318.55	LGA(1972) s112
HMR&C	BP0311	Tax and National Insurance	69.92	LGA(1972) s112
Catherine Camp	BP0312	Clerk Expenses/Phone/Zoom	82.93	LGA (1972) s111
D Carroll	BP0313	Newsletter Delivery	14.00	LGA (1972) s142
A McCormick	BP0314	Newsletter Delivery	14.00	LGA (1972) s142
Hayden Newman	BP0315	Newsletter Delivery Onley	10.00	LGA (1972) s142
E.ON UK plc	BP0316	Barby Street Lighting	253.20	HA 1980 s96
E.ON UK plc	BP0317	Onley Street Lighting	97.28	Open Spaces Act 1906
Norse	BP0318	Mowing 52IN-000228 x2	438.09	HA(1980)s96
Krishna Enterprises Ltd	BP0319	Newsletter Printing 13092	235.00	LGA (1972) s142
Krishna Enterprises Ltd	BP0320	Covid Metal Notices 13074	120.00	LGA (1972) s111
S Hartwell	BP0321	Mowing Inv 921	192.00	Open Spaces Act 1906
Vision ICT	BP0322	Website hosting & Support	175.80	LGA (1972) s111
Vision ICT	BP0323	Accessibility Report	102.00	LGA (1972) s111
Lamley Brothers *	BP0324	Mowing Onley	720.00	Open Spaces Act 1906
Came & Company	BP0325	Annual Insurance Renewal	1797.09	LGA (1972) s140
R Buttle **		Litter picking-August	34.88	Open Spaces Act 1906
<p>*these payments to be reimbursed from Santander cheque account at such time as cheques can be signed.</p> <p>** Payment to be with-held until confirmation is received that litter picking took place in August. The Clerk was asked to establish whether the litter picking had been carried out prior to payment being made.</p>				
<b>8</b>	<b>DIGNITY AT WORK POLICY</b>			
8.1	It was <b>resolved</b> to adopt a Dignity at Work Policy, and to display it on the website.			
<b>9</b>	<b>ONLEY</b>			
9.1	It was noted that a response has been received from MoJ re land and link road. They will be in contact with the council when the MoJ has decided on a course of action.			
<b>10</b>	<b>YOUTH MATTERS/PLAY AREAs</b>			
10.1	To note that the Annual RoSPA Inspection has been carried out on 14 <sup>th</sup> September 2020.			
10.2	The Parish Council considered whether Play Areas need to close to the public again to limit the spread of Corona virus. It was <b>resolved</b> to leave them open and ask that they are used in a responsible fashion.			
<b>11</b>	<b>ASSETS OF COMMUNITY VALUE</b>			
11.1	To note that “Arnold Arms” and “Barby Village Stores” are buildings of significant benefit to the parish and as resolved Mins 10.1 Sept 2019 have now been re-listed as Assets of Community Value by Daventry District Council in accordance with s88(2) of Localism Act 2011.			
<b>12</b>	<b>CORRESPONDENCE</b>			
12.1	The Clerk magazine			
12.2	It was agreed to hold a competition to design a Barby Village flag. Cllr Sabine to arrange.			
12.3	<b>73rd Northants CALC AGM</b> , will take place on Sat <b>3 October 2020</b> from 10:00 a.m. to 12 noon on Zoom. Councillor C Lomax and the Clerk agreed to attend.			

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12.4	Daventry Town Centre Vision can be viewed at <a href="http://www.daventry2035.com">www.daventry2035.com</a>	
12.5	The Parish Council <b>resolved</b> to purchase a "Lest We Forget" flag to be flown for the week leading up to Remembrance Sunday when the Union Flag will be flown.	
12.6	Correspondence from applicant with respect to 45 Daventry Road, Barby was noted.	
12.7	Public Health want to understand what services are needed to support people to improve their health and wellbeing Visit <a href="#">web site</a> to give views and complete <a href="#">online questionnaire</a> .	
<b>13</b>	<b>ENVIRONMENT</b>	
13.1	To consider quotes for removal of dead cherry tree from Rectory Close. It was <b>resolved</b> to employ Garry Lennox Tree and Landscape Services to carry out the work.	
13.2	Overgrown Hedge along footpath EC3 off Daventry Road. It was <b>resolved</b> to write to hedge owner. It was <b>resolved</b> to write to the owner of the hedge between Elkington Lane and York Cottage too.	
13.3	It was <b>resolved</b> to approve trimming of hedge in front of Tennis Court.	
13.4	The Countryside Alliance annual Countryside Clean-up has been rescheduled and will take place on 19 and 20 Sept. <a href="https://www.countryside-alliance.org/support-us/events-2/countryside-clean-up-19th-20th-september">https://www.countryside-alliance.org/support-us/events-2/countryside-clean-up-19th-20th-september</a> It was agreed to arrange a village litter pick in the late autumn. - AGENDA	
<b>14</b>	<b>HIGHWAYS</b>	
14.1	COMMUNITY FLOOD RESILIENCE PATHFINDER SCHEME It was <b>resolved</b> to take part.	
14.2	To note that Community Speedwatch has been cancelled for this year.	
14.3	NCC Consultation on Cycle and Walkway Infrastructure in Northamptonshire. to ensure that they meet the new cycling design guidance <a href="#">LTN 1/20 Cycling Infrastructure Design</a> . Go to the <a href="#">Consultation Hub</a> , where you will also be able to access our <a href="#">online questionnaire</a> .	
14.4	Northants Police to install 100 ANPR cameras to reduce crime. For more details click <a href="#">HERE</a>	
<b>15</b>	<b>TRAINING – All meetings to be held online. –No Cllr wished to attend any of the meetings listed.</b>	
15.1	Local Government Review W Northants Q & As - Friday 18 <sup>th</sup> September 11am – 1pm FOC	
15.2	Website Accessibility Q & As - Monday 21 <sup>st</sup> September 10am – 12 noon FOC	
15.3	Community Resilience/Emergency Response Q & A Tues 22 <sup>nd</sup> Sept 10am – 12 Noon Clerk to attend.	
15.4	Budgeting and Financial Control – Tuesday 29 <sup>th</sup> September. 10am _ £30	
15.5	Finance for Councillors – Tuesday 29 <sup>th</sup> September. 2pm £30	
<b>16</b>	<b>STAFF SALARY REVIEW</b>	
SALARY REVIEW; Confidential Item. For the following items 9.1 the meeting will be asked to resolve that the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, i.e. Salary Review		
16.1	It was noted that the National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2020/21 to be implemented from 1 April 2020. It was <b>resolved</b> to pay the Clerk with the pay settlement of 2.75% as agreed by National Joint Council.	
16.2	It was <b>resolved</b> to approve the payment of Spinal Column Point 28 to the Clerk with the pay settlement of 2.75% as reached by the National Joint Council for Local Government Services (NJC) to be backdated to 1 April 2020.	
<b>17</b>	<b>ITEMS FOR NEXT AGENDA</b>	

The meeting closed at 21.15

Next Meeting to take place online on **Monday 12th OCTOBER 2020** at 7.30pm.

The meeting will be held online via Zoom.

Minutes approved and signed as a correct record. 12<sup>th</sup> Oct 2020. – Cllr D Cotton

