

# BARBY & ONLEY PARISH COUNCIL

## Meeting of the Parish Council

Held on.....MONDAY 8<sup>th</sup> April 2019 at.....7.30...pm

In BARBY VILLAGE HALL, Kilsby Road, Barby, Rugby CV23 8TT

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

E-Mail: [clerk@barbyandonleyparishcouncil.co.uk](mailto:clerk@barbyandonleyparishcouncil.co.uk)

**PRESENT:** Councillors J Bubb, D Cotton, A Cooper, N Gove, C Jones, C Lomax, B O'Reilly.  
6 members of the public. Clerk – Catherine Camp.

	<u>Page 2019/20/01</u>	<b>ACTION</b>
<b>1</b>	<b>APOLOGIES</b>	
1.1	Councillor S Pandhal(Hols), P Reynolds (Family illness), C Weller(Hols), J Wood(Work); Councillor C Lomax had to leave the meeting early.	Accepted
<b>2</b>	<b>PUBLIC PARTICIPATION</b>	
2.1a	The Newsletter Editor reminded Councillors that the deadline for April newsletter items is 21st April.	
2.1b	A request was made for the installer to touch up the paint on Onley Notice board and seat.	
2.1c	A request was made for the white lines to be remarked on Rectory Lane/Kilsby Road junction.	
2.1d	It was reported that Speedwatch will take place w/c 29 June, 13 July, 27 <sup>th</sup> July 2019.	
2.1e	Concern was raised over large vehicles travelling through the village.	
2.1f	A request was made for the Church Fete to be held in Barby Play Area on 16 June. To approve in MAY	
2.2	<b>POLICE REPORTS</b> - Monthly crime reporting can be accessed at <a href="http://www.police.uk/northamptonshire/SCT142/crime/">www.police.uk/northamptonshire/SCT142/crime/</a> Jan 2019 47 crimes show 5 crimes in Barby (21 Violence & Sex offences, 2 attempted Burglary, 1 Public Order ), and 42 at Onley Prison (O at Onley Park.)	
2.3	<b>DISTRICT COUNCILLOR REPORT</b> – Councillor C Lomax.	
2.3.1	Funding has been approved by the Council for a new building for Reach for Health, the rehabilitation charity, on the same site as Daventry Sports Club, which has also received funding for an extension and improvement.	
2.3.2	Reorganisation of local government in Northamptonshire: There is still no word from Government about this. In setting up the new shadow bodies there was agreement on equal number of seats for each authority. I understand that NCC attempted to gain more seats on the programme board, but this was refused by the other councils. NCC has however been given 2 votes for each “double-hatted” member, i.e. any county councillor on the new <i>shadow</i> body, who is also a district or borough councillor, is to have 2 votes.	
2.3.3	We have still not been given a new telephone number for Fix My Street, the replacement for Street Doctor, but calls will be redirected.	
2.3.4	It is not too late to register for the second year of garden waste collection, beginning in June. More than 56% of houses signed up in year 1, and over 6000 tonnes of garden waste was collected in the first 6 months.	
2.3.5	Local Lotto celebrated its first year of operation, during which £26,000 was raised for local voluntary organisations and charities. 803 people shared £7800 in prize money for their £1 stake, and a number of other prizes in kind have been distributed. Mrs Lomax was congratulated on her recent marriage.	
2.4	<b>COUNTY COUNCILLOR REPORT</b> – County Councillor Malcolm Longley. Cllr Longley was unable to attend the meeting but will be attending the Annual Parish Meeting.	
<b>3</b>	<b>DECLARATIONS of INTEREST</b>	
3.1	Declarations of Disclosable Pecuniary or Other Interests – None.	
3.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
<b>4</b>	<b>TO APPROVE AND SIGN MINUTES</b>	
4.1	It was <b>resolved</b> to approve and sign the Minutes of 11 <sup>th</sup> March 2019 as a correct record.	
<b>5</b>	<b>MATTERS ARISING for information only.</b>	
5.1	The Clerk gave a verbal report which was noted.	
5.2	Ref 12.3 was discussed. It was noted that NCC Highways cannot prevent the reinstatement of access onto the highway. It was agreed to ask NCC to provide signage to indicate a concealed entrance.	

	<u>Page 2019/20/02</u>	<u>ACTION</u>
5.3	Local Government Pension Scheme Briefing – 12 March. Attended by Councillor Bubb and the Clerk. Following the meeting the Clerk has produced a Discretions Policy which has been sent to Northamptonshire Pension Scheme for them to check prior to approval by Council. AGENDA The Clerk reported that should the Council leave the scheme there will be a cost of doing so, which needs to be calculated against the cost of providing a pension from a different provider. The Pension pot will be revalued this spring and the cost to the Council of leaving the scheme to be ascertained in the autumn – Clerk to diarise this matter for September.	
5.4	A resident had raised concern that a Weight Limit is not in place on Longdown Lane. In fact the weight limit is in place and the roads are signed appropriately. A note to be included in the newsletter asking people to record registration numbers of HGVs using Longdown Lane and the Ridgeway and to report them to the police, who have the power to take action against them.	
<b>6</b>	<b>ENVIRONMENT</b>	
6.1	A very successful village litter pick took place on SAT 30 <sup>th</sup> MARCH. Thanks to Cllr Jones for arranging it.. It was agreed to hold a further litter pick in July/August. Clerk to diarise this.	
6.2	It was agreed to arrange for refurbishment of the bench on Elkington Lane if possible. Purchase of a 1.8m long forest-saver seat in recycled composite at a cost £ 394 to be reconsidered at a later date.	
6.3	It was reported that the tenant of the field opposite Barby School is trimming back the hedge. The Clerk to ask them to specifically trim back brambles opposite school. Hedge by Water Tower needs trimming.	
6.4	It was noted that the Parish has been given 7 litter Picking kits for Community use; 3 to be used at Onley, 1 Kit to Dom Fisher, 1 Kit to Baggy Buttle. A community bin to be placed on The Ware.	
<b>7</b>	<b>PLANNING.</b>	
7.1	<i>New Planning Applications –</i>	
7.1.1	<b>DA/2019/0204 Replacement of stolen lead sheet roof covering to south chapel/vestry and north aisle/north porch roofs with terne coated stainless steel. St Marys Church.</b> The Parish Council had no objections and wish to actively support this application.	
7.1.2	<b>DA/2019/0012 Construction of detached car port. 56, Rugby Road, Barby.</b> The Parish Council has no objections to this application.	
7.1.3	<b>DA/2019/0255 Land at Manor Works, Barby.</b> The Parish Council had no issues with the building being used as B1 Office space, but do not want to see B2 or B8 use since Barby Lane is inadequate for additional HGV traffic, and NCC Highways are not the road surface adequately.	
7.2	<i>Decisions approved by Daventry District Council</i>	
7.2.1	DA/2018/1147 Temporary use of land for siting caravan. 53 Kilsby Road. Approved.	
7.2.2	DA/2019/0035 Pinfold House, Almond Close, Barby. Approved 18 <sup>th</sup> March 2019.	
7.2.3	DA/2019/0052 Woodland Halt, Daventry Road, Barby 2 storey rear extension and alterations to existing single storey side extension. Approved.	
7.2.4	DA/2018/1119 Land to the north 56, Rugby Road. Construction of dwelling and self-contained Annexe. Approved 12 March 2019.	
7.3	<i>Decisions awaited for the following Planning applications:-</i>	
7.3.1	<b>DA/2018/0476 Danetre Farm Bungalow.</b> Rebuilding of existing agricultural barn.	
7.3.2	<b>DA/2017/0861</b> Outdoor Arena at Onley Grounds. Awaited. Archaeological scheme now received.	
7.3.3	<b>DA/2019/0072 14 Ashleigh Close</b> Construction of new dwelling and formation of new access.	
<b>8</b>	<b>LOCAL GOVERNMENT REORGANISATION</b>	
8.1	With less than 400 days until the formation of Unitary Authorities in Northamptonshire details can be found on progress at <a href="http://www.futurenorthants.co.uk">www.futurenorthants.co.uk</a> It was noted that County Councillor Longley will give an up to date report on the financial state of the County and plans for Unitary Authority at the Annual Parish Meeting on 29 <sup>th</sup> April 2019.	
8.2	Cluster Group Meeting 12th March, 7.30pm - 9pm, The Pytchley Hotel, West Haddon To agree terms of reference for group to cover matters arising from Local Government Reform. Councillor Bryan O'Reilly attended. The Chairman of West Haddon is very keen on bulk buying. B O'R Informed the Clerk that he had learned that TBS will fill grit bins for a price.	

Page 2019/20/03		ACTION																																																																																																									
<b>9</b>	<b>ACCOUNTS</b>																																																																																																										
9.1	Monies received from 01.03.19 to 31.03.19: £60 Advertising payments; £ 58.98 Bank Interest.																																																																																																										
9.2	Financial Position at 31.03.19 £ 146,956.04 of which £103,463.76 is ring-fenced for Onley Space;																																																																																																										
9.3	Purchase of concrete bollard to be agreed following receipt of a price . AGENDA																																																																																																										
9.4	To note that the Internal Audit will be carried out by Mr J Marshall, an NCALC trained Internal Auditor.																																																																																																										
9.5	It was agreed that the Audit Plan and Terms of reference for Internal Audit 2018/19 to be sent to the Internal Auditor.																																																																																																										
9.6	The level of Fidelity Guarantee (current level is £200,000) was reviewed and considered sufficient.																																																																																																										
9.7	Councillor Gove gave an overview of Spend vs Budget at year end. The Council is slightly underspent against budget at the year end. A summary of spend vs Budget to be circulated to all Councillors.																																																																																																										
9.8	To note that Tennis Court is subject to Small Business Rate Relief 19/20; Rate Bill = £ 0.00																																																																																																										
9.9	To note that VAT for 2018/19 of £5094.46 + £1824 = £ 6918.46 has been reclaimed.																																																																																																										
9.10	An alternative Investment fund has been suggested by the Clerk. Councillor Gove asked that this be investigated by a working party. Councillor Cooper, Cotton, Bubb, O'Reilly and Gove to meet to discuss this further. Date to be mutually agreed following the meeting.																																																																																																										
9.11	Cllr Gove checked all invoices against payments:- It was <b>resolved</b> to pay the following cheques and online payments:-																																																																																																										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">To Whom Paid</th> <th style="width: 10%;">Chq No</th> <th style="width: 35%;">Details of Payment</th> <th style="width: 10%;">£</th> <th style="width: 20%;">Power to Pay</th> </tr> </thead> <tbody> <tr> <td>BT Payment Services Ltd</td> <td>D/D</td> <td>Phone Bill –Village Hall</td> <td>45.49</td> <td>LG(MP)A 1976 s19</td> </tr> <tr> <td>HMR&amp;C</td> <td>300032</td> <td>Tax and National Insurance</td> <td>67.74</td> <td>LGA(1972) s112</td> </tr> <tr> <td>R Buttle</td> <td>300033</td> <td>Litter picking</td> <td>31.32</td> <td>Open Spaces Act 1906</td> </tr> <tr> <td>D Carroll</td> <td>300034</td> <td>Newsletter Delivery</td> <td>14.00</td> <td>LGA(1972) s142</td> </tr> <tr> <td>Taylor Newman</td> <td>300035</td> <td>Newsletter Delivery</td> <td>10.00</td> <td>LGA(1972) s142</td> </tr> <tr> <td>Barby PCC</td> <td>300036</td> <td>Rent of Derry</td> <td>5.00</td> <td>Open Spaces Act 1906</td> </tr> <tr> <td>Barby Townlands Charity</td> <td>300037</td> <td>Annual Rents</td> <td>1481.00</td> <td>Open Spaces Act 1906</td> </tr> <tr> <td>CANCELLED</td> <td>300038</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Jane Bubb</td> <td>300039</td> <td>Travel Expenses to Training</td> <td>19.80</td> <td>LGA (1972) s111</td> </tr> <tr> <td>Barby Cricket Club</td> <td>300040</td> <td>Grant towards Mowing</td> <td>1400.00</td> <td>Open Spaces Act 1906</td> </tr> <tr> <td>Lamley Brothers Ltd</td> <td>132</td> <td>Mowing at Onley</td> <td>720.00</td> <td>Open Spaces Act 1906</td> </tr> <tr> <td>Catherine Camp</td> <td>BP0065</td> <td>Clerks Salary</td> <td>896.07</td> <td>LGA(1972) s112</td> </tr> <tr> <td>NCC – LGSS</td> <td>BP0066</td> <td>Pension Contribution</td> <td>331.77</td> <td>LGA(1972) s112</td> </tr> <tr> <td>Catherine Camp</td> <td>BP0067</td> <td>Clerk Expenses &amp; Phone</td> <td>64.96</td> <td>LGA (1972) s111</td> </tr> <tr> <td>Krishna Enterprises Ltd</td> <td>BP0068</td> <td>Newsletter Printing 12303</td> <td>210.00</td> <td>LGA(1972) s142</td> </tr> <tr> <td>Harry Norton</td> <td>BP0069</td> <td>Newsletter Delivery</td> <td>14.00</td> <td>LGA(1972) s142</td> </tr> <tr> <td>Steve Hartwell</td> <td>BP0070</td> <td>Mowing</td> <td>40.00</td> <td>Open Spaces Act 1906</td> </tr> <tr> <td>E.ON UK plc</td> <td>BP0071</td> <td>Barby Street Lighting</td> <td>341.95</td> <td>HA 1980 s301</td> </tr> <tr> <td>E.ON UK plc</td> <td>BP0072</td> <td>Onley Street Lighting</td> <td>119.87</td> <td>Open Spaces Act 1906</td> </tr> <tr> <td>E.ON Energy Solutions</td> <td>BP0073</td> <td>Street Light Maintenance</td> <td>21.00</td> <td>HA 1980 s301</td> </tr> </tbody> </table>	To Whom Paid	Chq No	Details of Payment	£	Power to Pay	BT Payment Services Ltd	D/D	Phone Bill –Village Hall	45.49	LG(MP)A 1976 s19	HMR&C	300032	Tax and National Insurance	67.74	LGA(1972) s112	R Buttle	300033	Litter picking	31.32	Open Spaces Act 1906	D Carroll	300034	Newsletter Delivery	14.00	LGA(1972) s142	Taylor Newman	300035	Newsletter Delivery	10.00	LGA(1972) s142	Barby PCC	300036	Rent of Derry	5.00	Open Spaces Act 1906	Barby Townlands Charity	300037	Annual Rents	1481.00	Open Spaces Act 1906	CANCELLED	300038				Jane Bubb	300039	Travel Expenses to Training	19.80	LGA (1972) s111	Barby Cricket Club	300040	Grant towards Mowing	1400.00	Open Spaces Act 1906	Lamley Brothers Ltd	132	Mowing at Onley	720.00	Open Spaces Act 1906	Catherine Camp	BP0065	Clerks Salary	896.07	LGA(1972) s112	NCC – LGSS	BP0066	Pension Contribution	331.77	LGA(1972) s112	Catherine Camp	BP0067	Clerk Expenses & Phone	64.96	LGA (1972) s111	Krishna Enterprises Ltd	BP0068	Newsletter Printing 12303	210.00	LGA(1972) s142	Harry Norton	BP0069	Newsletter Delivery	14.00	LGA(1972) s142	Steve Hartwell	BP0070	Mowing	40.00	Open Spaces Act 1906	E.ON UK plc	BP0071	Barby Street Lighting	341.95	HA 1980 s301	E.ON UK plc	BP0072	Onley Street Lighting	119.87	Open Spaces Act 1906	E.ON Energy Solutions	BP0073	Street Light Maintenance	21.00	HA 1980 s301	
To Whom Paid	Chq No	Details of Payment	£	Power to Pay																																																																																																							
BT Payment Services Ltd	D/D	Phone Bill –Village Hall	45.49	LG(MP)A 1976 s19																																																																																																							
HMR&C	300032	Tax and National Insurance	67.74	LGA(1972) s112																																																																																																							
R Buttle	300033	Litter picking	31.32	Open Spaces Act 1906																																																																																																							
D Carroll	300034	Newsletter Delivery	14.00	LGA(1972) s142																																																																																																							
Taylor Newman	300035	Newsletter Delivery	10.00	LGA(1972) s142																																																																																																							
Barby PCC	300036	Rent of Derry	5.00	Open Spaces Act 1906																																																																																																							
Barby Townlands Charity	300037	Annual Rents	1481.00	Open Spaces Act 1906																																																																																																							
CANCELLED	300038																																																																																																										
Jane Bubb	300039	Travel Expenses to Training	19.80	LGA (1972) s111																																																																																																							
Barby Cricket Club	300040	Grant towards Mowing	1400.00	Open Spaces Act 1906																																																																																																							
Lamley Brothers Ltd	132	Mowing at Onley	720.00	Open Spaces Act 1906																																																																																																							
Catherine Camp	BP0065	Clerks Salary	896.07	LGA(1972) s112																																																																																																							
NCC – LGSS	BP0066	Pension Contribution	331.77	LGA(1972) s112																																																																																																							
Catherine Camp	BP0067	Clerk Expenses & Phone	64.96	LGA (1972) s111																																																																																																							
Krishna Enterprises Ltd	BP0068	Newsletter Printing 12303	210.00	LGA(1972) s142																																																																																																							
Harry Norton	BP0069	Newsletter Delivery	14.00	LGA(1972) s142																																																																																																							
Steve Hartwell	BP0070	Mowing	40.00	Open Spaces Act 1906																																																																																																							
E.ON UK plc	BP0071	Barby Street Lighting	341.95	HA 1980 s301																																																																																																							
E.ON UK plc	BP0072	Onley Street Lighting	119.87	Open Spaces Act 1906																																																																																																							
E.ON Energy Solutions	BP0073	Street Light Maintenance	21.00	HA 1980 s301																																																																																																							
<b>10</b>	<b>ONLEY</b>																																																																																																										
10.1	Superfast Broadband provision of fibre directly to each house. A meeting was held with Louise Appleton of Gigaclear on TUES 26 <sup>th</sup> March. Councillors Cotton, and Bubb attended with the Clerk. Gigaclear are establishing ownership of the land which their infrastructure would need to cross. It was suggested that a longer guarantee over any subsequent repairs of the private road following installation of any infrastructure would be necessary for Onley Park. It was agreed that a meeting should be held with residents once Gigaclear have established land ownership and received permission from the Ministry of Justice.																																																																																																										
10.2	13 trees have been removed at Onley Park and residents wish to see some replacements planted. It was <b>resolved</b> to purchase 5 standard sized trees from Open Space funds costing up to £1000, to be planted in the autumn at Onley Park. Mr Callard agreed to advise on species and siting and help with sourcing.																																																																																																										

	<u>Page 2019/20/04</u>	<u>ACTION</u>
	It was agreed to advertise this decision in the newsletter.	
10.3	The Fencing near the Sea Container need repairing as this is a security issue for young children.	
10.4	It was <b>resolved</b> to write to the prison to ask them to erect a proper fence around the stores building and to remove the herris fencing.	
10.5	Sea Container and Skate Park Equipment to be discussed at next meeting.	AGENDA
<b>11</b>	<b>YOUTH MATTERS / PLAY AREAS</b>	
11.1	Moles in Barby Play Area are still causing problems. Nothing further to report to date.	
11.2	It was reported that the climbing board on the side of the Tower at Onley Park moves up and down.	
11.3	It was reported that safety mats are still missing from under the swings at Onley Park.	
11.4	It was reported that the Head Teacher of Barby Primary School is leaving.	
<b>12</b>	<b>HIGHWAYS</b>	
12.1	Notification was given of Road Closure on Kilsby Road, Barby from 8 April for up to 3 days.	
12.2	Changes to traffic management and Health and Safety requirements of Mowing contractors require additional signage in place. This will result in an extra £5 per cut. This was noted.	
12.3	Notification of change to Northants Street-doctor to become “Fix My Street” Contact details to be included in the next newsletter.	
12.4	Uno Bus Demand Responsive Transport Pilot - To be discussed further in May. Response by 5 <sup>th</sup> Jun A spokesperson to be invited to the Annual Parish Meeting to provide an overview of the scheme.	
12.5	A request was made to get the streets swept and drain near barby bus-shelter unblocked.	
<b>13</b>	<b>CORRESPONDENCE</b>	
13.1	Letter from Northamptonshire Heritage forum seeking support to ensure that the counties heritage is preserved under the new Unitary authorities, with archives held centrally etc.	
13.2	Detail of Schedule for “Health Walks”	
13.3	Request from Air Ambulance Service to host a Clothing Bank Drop Box. It was noted that there is a Clothing Bank Drop outside the Village Shop. Cllr Jones to discuss with Village Hall committee.	
13.4	Notice of Review of Polling Districts, Polling Places and Polling Stations 2019- Returned.	
<b>14</b>	<b>TRAINING / MEETINGS</b>	
14.1	No report on Barby Village Hall AGM held on Tues 26 March. – Councillor Jones was unable to attend.	
14.2	Police and Crime Commissioners Meeting is to be held on 10 April – Report from Councillor B O’Reilly in due course after he has attended the meeting.	AGENDA
<b>15</b>	<b>CLERKS APPRAISAL</b>	
15.1	The Clerks Annual Appraisal was conducted by Councillors Cotton and Weller on 27 March 2019 and considered satisfactory. Councillor Cotton briefed the Council on the appraisal.	
<b>16</b>	<b>SALARY REVIEWS</b> Under section 110a of Local Government Act 1972 due to the confidential nature of the matters next to be discussed relating to staff salary, members of the public and press to be asked to leave the meeting.	
16.1	Clerks Salary review. The Council resolved to confer with absent Councillors prior to confirmation of a decision to award an additional Spinal Column Point; The Chairman contacted the Clerk following the meeting to advise of the Council decision that she will be paid on SCP27, to be backdated to 1 April 19.	
16.2	Payments for delivery of newsletter to remain at £28 in Barby £10 in Onley, with increased payments if additional leaflets are included with the newsletter.	
16.3	Payment to Litter Picker to remain at 1 hour per week at a rate of £ 8.21 from 1 <sup>st</sup> April 2019.	
16.4	Gratuity payment to Website and newsletter editor was agreed at £250 to cover all expenses.	

The meeting closed at 21.50

Annual Meeting of the Parish Council to be held on **13<sup>th</sup> MAY 2019** at Barby Village Hall, Barby CV23 8TT (This is the meeting where the Parish Council chairman is appointed for the year)

Annual Parish Meeting to be held on Monday 29<sup>th</sup> April 2019 at 7.30pm in Barby Village Hall.