

# - BARBY & ONLEY PARISH COUNCIL

## Meeting of the Parish Council

**Held on.....MONDAY 9<sup>th</sup> April 2018 at.....7.30...pm**

**In BARBY VILLAGE HALL, Kilsby Road, Barby. CV23 8TT**

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

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**PRESENT:** Councillors D Blezard, A Cooper, D Cotton, N Gove, C Jones, B O'Reilly, P Reynolds, H Vale, C Weller.

Clerk – Catherine Camp. 4 members of the public.

Page 2017/18/47		ACTION
<b>1</b>	<b>APOLOGIES</b>	
1.1	Councillor Lomax ( Hols) S Pandhal ( Hols)	Accepted.
<b>2</b>	<b>PUBLIC PARTICIPATION</b>	
2.1a	Thank were expressed to Councillor N Gove for organising the Speedwatch initiative.	
b	A request was made for the pavements to be cleaned as there is thick moss outside 10 Rectory Close.	
c	Potholes at the junction of Rectory Lane and Kilsby Road. Reported on street doctor Ref	
d	The Tennis Court will be painted soon. Mr Thompson would like notification of the date so leaves and debris can be cleared off the surface.	
e	A query was raised over the number of sheds and vehicles in fields near the canal. DDC to be asked to carry out a full investigation.	
f	Daventry Road past Cleves Cottages suffers from HGVs, speeding traffic and a poor surface. A request was made to ask Hunters Bus Service to re-route along A361 and Ridgeway to access Barby village. A request was made for a weight limit rather than a weight restriction on the highway. A request was made for the white lining to be repainted. A request was made to ask the Police to provide practical support to get tractor drivers to drive safely and respect the law. It was requested that Hunters Buses be asked to avoid using Onley Lane.	
g	It was noted that cars are being parked right across the pavement on Daventry Road.	
2.2	<b>POLICE</b> – A copy of a letter sent to residents pointing out that it is an offence to fire a Fire arm outside your property was read following an alledged shooting of a domestic cat.	
2.3	<b>DISTRICT COUNCILLOR REPORT</b> – Councillor C Lomax.	
1.	We are now in 'purdah' in the run-up to the local elections in May, and DDC is restricted in the decisions and announcements it can make, so nothing very exiting is likely to happen until after that.	
2.	Daventry Food Bank, which lost its premises when the building was sold by DDC at the end of last year, has been given a new home on Southbrook Estate by E-ACT, which runs the 2 secondary schools in Daventry. The Food Bank has also received a £5000 grant from DDC to help get it started in its new premises.	
3.	Sajid David, Secretary of State, has asked the county, districts, and boroughs to make locally-led proposals for future delivery of services in Northamptonshire, following the damning inspection report on the County Council. He has made it clear he favours two new unitary authorities. The Leader of DDC has said the priority is to deliver the best result for the residents. We shall see, The proposals have to be made, after extensive consultation, by July.	
4.	Cllr Lomax has now attended 2 meetings of the new Liaison Board of Daventry Norse, which will take over waste collection and associated services in June. Every household has now received initial information about how the new waste collection service will work. Her initial impression is that the new contractors will be trying hard to be as cooperative as possible with households and communities.	
2.4	<b>COUNTY COUNCILLOR REPORT</b> – No report received. The Government Inspectors Report is damming and recommends that Northamptonshire becomes a Unitary Authority by 2020. Councillor Longley is planning to attend the Annual Parish Meeting.	

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<b>3</b>	<b>DECLARATIONS of INTEREST</b>	
3.1	Declarations of Disclosable Pecuniary or Other Interests – None from any Councillor.	
3.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
<b>4</b>	<b>TO APPROVE AND SIGN MINUTES</b>	
4.1	It was <b>resolved</b> to approve and sign the Minutes of 12th March 2018 as a correct record.	
<b>5</b>	<b>MATTERS ARISING for information only.</b>	
<b>6</b>	<b>ENVIRONMENT</b>	
6.1	<b>TREE SURVEY</b> - Councillors Cooper, Reynolds and Gove discussed the work required resulting from the tree survey. It was <b>resolved</b> to obtain quotes for the identified work, and check the ownership of trees to establish whether BOPC are responsible.	
6.2	Trees pruned by Western Power on The Ware have been left very unstable. The Clerk to ask them to return and balance the trees or replace.	
6.2	Measures were discussed to prevent parking on the Open Space land at Onley Park. It was <b>resolved</b> to put up three “No Parking on the Grass” signs.	
6.2	Councillor Cliff Jones reported that the Village Litter pick had been very successful with 12 people in attendance and 40 bags of rubbish were collected. He was thanked for organising the event. It was <b>resolved</b> to send a letter to the Primary School notifying them that the worst area of litter was located outside the School entrance.	
<b>7</b>	<b>PLANNING.</b>	
7.1	<i>New Planning Applications –</i>	
7.1.1	No new planning applications were received.	
7.2	<i>Decisions approved by Daventry District Council</i>	
7.2.1	<b>DA/2017/0965 Amended. Demolition of existing barns and construction of 3 dwellings, altered vehicular access and associated works. Land to Rear of Westfield House.</b> APPROVED 28/3/18 Amended to show tarmacked driveway and footway to link up with existing from development.	
7.2.2	<b>DA/2017/1222</b> Single storey rear extension and 2 storey side extension. 33 Onley Park. Approved 5/4	
7.3	<b>Rugby Local Plan Stage 2</b> Councillor Cotton reported that the hearing will take place 17-25 April. Nick Brooks has agreed to attend to represent Onley Park. A decision is expected 6 weeks after the hearing.	
7.4	<i>Applications awaiting a decision from Daventry District Council Planning Department.</i>	
7.4.1	<b>DA/2018/0109</b> Single storey rear extension 19 Rectory Lane, Barby.	
7.4.2	<b>DA/2017/1212</b> Demolition of existing tied bungalows. Construction of two dwellings. 1 & 2 Bungalows, Manor Works, Barby.	
7.4.3	<b>DA/2018/0013</b> Reserve Matters Application for construction of 6 dwellings, formation of extended access and related open space. Land off Balding Close, Barby.	
7.4.4	<b>DA/2017/1161</b> Construction of Equestrian Indoor Arena. Onley Grounds Farm. Awaited.	
7.4.5	<b>DA/2017/0861</b> Outdoor Arena at Onley Grounds. Awaited	
<b>8</b>	<b>ACCOUNTS</b>	
8.1	Monies received: £10.00 Advertising revenue; £2040 Grant from Townlands Charity.	
8.2	Financial Position at 31.03.18 £148587.05 of which £114,034.88 is ring-fenced for maintenance of Onley Park Open Space. Attached.	
8.3	To <b>resolved</b> to purchase of an Office printer at a cost of about £240 and it was agreed to sell the small printer to Kilsby PC for £40.	
8.4	It was noted that the Internal Audit will be carried out by Mr J Goodger on 2 May 2018.	
8.5	The Audit Plan and Terms of reference for Internal Audit 2017/18 on 2 <sup>nd</sup> May 2018 were approved.	
8.6	The Review of the Effectiveness of Internal Audit carried out by Cllr N Gove was approved.	
8.7	The level of Fidelity Guarantee (current level is £200,000) was reviewed and considered sufficient.	
8.8	To review Spend vs Budget at year end. The Council spent £51423. The precept was £45456 Money was used from reserve to upgrade the Play area, Re surface the Tennis Court and carry out a Tree Survey. We therefore underspent by about £3K but made an unbudgeted payment of £2K to SALFV The carry forward reserve of £25500 to be reviewed at the next meeting.	

8.9 Cllr Gove reported that all the paperwork was in order. It was **resolved** to pay the following cheques:-

To Whom Paid	Chq No	Details of Payment	£	Power to Pay
BT Payment Services Ltd	D/D	Phone Bill –Village Hall	42.99	LG(MP)A 1976 s19
Catherine Camp	23330	Clerks Salary *	848.13	LGA(1972) s112
HMR&C	23331	Tax and National Insurance	70.31	LGA(1972) s112
NCC	23332	Pension Contribution	297.24	LGA(1972) s112
Catherine Camp	23333	Clerk Expenses & Phone	61.25	LGA (1972) s111
Harry Norton	23334	Newsletter Delivery	12.50	LGA(1972) s142
James Carroll	23335	Newsletter Delivery	12.50	LGA(1972) s142
Taylor Newman	23336	Newsletter Delivery	9.00	LGA(1972) s142
Krishna Enterprises Ltd	23337	Newsletter printing	210.00	LGA(1972) s142
Barby PCC	23338	Rent of Derry	5.00	Open Spaces Act 1906
Barby Townlands Charity	23339	Annual Rents	1481.00	Open Spaces Act 1906
Barby Cricket Club	23340	Grant towards Mowing	2600.00	Open Spaces Act 1906
R Buttle	23341	Litter picking	30.00	Open Spaces Act 1906
Northants CALC	23342	Training GDPR	55.00	LGA (1972) s111
Steve Hartwell	23343	Mowing	48.00	Open Spaces Act 1906
E.ON Energy Solutions	23344	Street lighting maintenance	21.00	HA 1980 s301

## 9 GENERAL DATA PROTECTION REGULATIONS What to do to comply.

The Clerk has attended training on General Data Protection Regulations which come into effect from 25<sup>th</sup> May 2018.

The Clerk reported that she will have to make an Asset register of Data; Put policies in place; Emails were discussed. It was **resolved** that each Councillor will set up a Council email address Cllr(SURNAME)[BOPC@gmail.com](mailto:BOPC@gmail.com)

Councillor Paul Reynolds agreed to provide instructions on how to set this up.

Ian Webb agreed to draft an email to everyone on the Mailing list in the village asking them to opt in, if they still wish to remain on the list.

## 10 ONLEY

10.1	Cllr Blezard and Gavin Callard were thanked for clearing weeds Onley Tennis Court. Quotes to be obtained to remove the brambles and saplings and weedkill the area.
10.2	Safety surfacing under the swings at Onley Park is partially missing. The Clerk to obtain quotes for rubber surfacing.
10.3	Update on fall out of debris from Daventry Warehouse Fire – the debris has now disappeared.
10.4	It was noted that Lamley Brothers require the height of trees at Onley to be lifted to aid mowing. This to be carried out.

## 11 YOUTH MATTERS

11.1	To receive Play Area inspection reports. It was noted that there are no problems to report, although the gate into Onley Play Area needs some repair and there are still 3 slats missing from the Fence.
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## 12 HIGHWAYS

12.1	Speedwatch started on 24 <sup>th</sup> March. 12 sessions have been carried out. Top speed 45mph. 49 cars have been recorded as exceeding 35mph. Most speeding seems to take place on Daventry Road with cars travelling from Rugby towards Daventry. Barby will now go on the Police official Camera Detector Route with mobile vans being used.
12.2	DDC have been alerted to Lorries transporting soil into Barby Gun Club and will monitor the situation.
12.3	It was noted that HGVs are still using Longdown Lane. It was suggested that Weight limit signs need to be situated on A361. The police to be asked to interrogate the ANPR camera.

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<b>13</b>	<b>CORRESPONDENCE</b>	
13.1	NCC Inspectors Report – Circulated to all Councillors	
13.2	Report of Shooting of Domestic Cat at Onley Park – Police have been notified. It was <b>resolved</b> to include a general warning in the Village newsletter.	
13.3	Police and Crime Commissioners Meeting 08 May at 1800hrs, Greenwell Room, Wootton Hall – Update on Fire Governance Proposal from Paul Bullen. No Councillor wished to attend.	
13.4	Parish and Town Council Meeting Thurs 14 June 6.60pm at DDC – Councillor Blezard agreed to attend.	
13.5	To hear a report on Village Hall meetings. Cllrs Jones / O’Reilly. – nothing to report.	
<b>14</b>	<b>STAFF SALARY REVIEW</b>	
14.1	The Council passed a motion that under section 100A of the Local Government Act 1972 due to the confidential nature of the matters next to be discussed relating to Staff pay the press and public be asked to leave the meeting. The Clerk and the public all left the meeting.	
14.2	Clerk Salary Review. It was <b>resolved</b> to award the Clerk SCP 32 backdated to 1 <sup>st</sup> April 2018.	
14.3	Newsletter Delivery Fee review. It was <b>resolved</b> to pay £28 to deliver in Barby, £10 to deliver in Onley	
14.4	Review of Gratuity to Newsletter Editor/ Website Administrator. It was <b>resolved</b> to pay a gratuity of £225 and to thank Ian Webb for all the work he carries out as Newsletter and Website Editor.	
<b>15</b>	<b>ITEMS FOR NEXT AGENDA</b>	
15.1	Cllr Blezard asked Councillors to consider who could be Chairman next year.	
15.2	Councillor Howard Vale handed a letter of resignation to the Chairman. He was thanked for his work on the Council. The Clerk to advertise the Casual Vacancy arising from his departure.	

**THE ANNUAL PARISH MEETING WILL TAKE PLACE ON MON 16<sup>th</sup> APRIL 2018**

The meeting closed at 22.10

**The Annual Meeting of the Parish Council will be held on Monday 14<sup>th</sup> MAY 2018 at BARBY VILLAGE HALL**

**This is the meeting at which the Parish Council appoint their Chairman for the coming year.**

PLEASE NOTE: While every attempt has been made to ensure the accuracy of these minutes they are still subject to confirmation at the next meeting of the Council and as such cannot be construed as an official record of this meeting until signed by the Chairman.

Signed: ..... Date: .....18