

BARBY & ONLEY PARISH COUNCIL
Annual Meeting of the Parish Council
Held on.....MONDAY 8th May 2017 at.....7.30...pm
In BARBY VILLAGE HALL, Kilsby Road, Barby. CV23 8TT

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT:

Councillors D Blezard, D Cotton, A Cooper, N Gove, C Jones, C Lomax, S Pandhal, C Weller, H Vale (arrived at 21.00)

Clerk – Catherine Camp.

2 members of the public.

Page 2017/18/05		ACTION
1	ELECTION OF CHAIRMAN	
	It was resolved to elect Councillor David Blezard as Chairman for Year 2017/18.	
2	DECLARATION OF ACCEPTANCE OF OFFICE	
	Councillor Blezard signed the declaration of Acceptance of Office.	
3	ELECTION OF VICE CHAIRMAN	
	Councillor D Cotton was proposed as Vice-Chairman and was duly elected.	
4	APOLOGIES	
	Councillor B O'Reilly (Family bereavement).	Accepted.
5	RESIGNATION OF COUNCILLOR BETTY RITCHIE	
	The Chairman reported that he had received a letter of resignation from Councillor B Ritchie. It was resolved to advertise the Casual Vacancy and send a letter of thanks to Mrs Ritchie.	
6	APPOINTMENT OF INTERNAL FINANCIAL CONTROLLER	
	It was resolved that Councillor Nigel Gove would act as Internal Financial Controller.	
7	CONFIRMATION OF CHEQUE SIGNATORIES	
	Councillors Lomax, Blezard, Cotton and Jones were confirmed as cheque signatories.	
8	REVIEW OF STANDING ORDERS	
	Standing Orders were reviewed and approved with removal of "no meetings held in August"	
9	REVIEW OF FINANCIAL REGULATIONS	
	Financial Regulations were reviewed and approved with no alterations.	
10	REVIEW OF MEMBERS INTERESTS	
	Members reviewed their Registrable Interests. Cllr Cotton included Chairmanship of Onley Village Hall, all other Registrable Interests did not require amendment.	
11	APPOINTMENT OF REPRESENTATIVES	
11.1	It was resolved to appoint Cllrs C Lomax and B O'Reilly as trustees to Onley Village Hall.	
11.2	It was resolved to appoint Councillor C Jones as trustee to Barby Village Hall.	
11.3	It was resolved to appoint Cllr D Blezard as representative to Tennis Court Management Group.	
11.4	It was resolved to appoint Councillor C Jones as representative for Barby Sports Field.	
12	PUBLIC PARTICIPATION	
a	Neighbours reported that they had not been made aware of the planning application DA/2017/0165 to raise the roof height of Barby Garage. They stated that the proposal will reduce light to the neighbouring garden, and concerns were expressed over hours of operation and vehicles backing out into Rugby Road. The Parish Council agreed to write to Barby Townlands and Educational Charity to enquire whether the current lease allows the development to take place and ask for conditions to be written into the lease to control hours of work and to ensure that vehicles can turn around within the site.	
b	A request has been received for the verge on Cart Hill to be mowed to the junction with Onley Lane. The Clerk will ascertain the cost of this additional mowing, and a decision will be made at the next meeting.	
2.2	Police Report – No report received.	
2.3	District Councillors Report – Councillor C Lomax	
1	DDC was in purah until the recent Elections held on 4 th May 2017.	
2	DDC are considering the Biodiversity Supplementary Planning Document and will be updating the CIL scheme. Planning enforcement will be increased so that CIL money is collected.	

		<u>Page 2017/18/06</u>	<u>ACTION</u>	
3	Central Government plan to review the Community Infrastructure Levy system. There will be a period of consultation on any proposals suggested.			
4	DDC Waste Collection will be carried out by a company originally set up by Norfolk County Council. A new contract will commence in June 2018 and recycling will be co-mingled. Any household wanting a Brown (Garden Waste) bin will have to pay to have in emptied.			
5	Northants CALC wish to explore what impact a change to a Unitary Authority will have on Parish Councils.			
2.4	County Councillor M Longley has been re-elected but was unable to attend the meeting to give a report.			
13	DECLARATIONS of INTEREST			
3.1	Declarations of Disclosable Pecuniary or Other Interests – None from any Councillor.			
3.2	Dispensations – To consider written requests for dispensation of DPI. None received.			
14	TO APPROVE AND SIGN MINUTES			
4.1	It was resolved to approve and sign the Minutes of 10 th April 17 as a correct record. A typo was corrected 10.3 to read “sought”		Approved.	
15	MATTERS ARISING for information only.			
15.1	It was noted that Bernards Nursery has replaced the Mountain Ash on Rectory Lane free of charge.			
15.2	It was noted that 4 people have attended Speedwatch Training. A total of 11 people have agreed to be trained and the Speed Radar Equipment will be available for a 6 week period from 5 th August. Measurement sites have already been identified with PC Gary Wright.			
16	ACCOUNTS			
16.1	Monies Received: £125.79 Bank Interest; £ 42.83 Phone from KPC; £ 92 Advertising; £ 22782.50 Precept.			
16.2	Financial Position at 30.43.17; £ 166,007.92 (£119,841.05 ring fenced for Onley Open Space)			
16.3	It was resolved to approve the Annual Governance Statement for year ending 31 March 2017.			
16.4	It was resolved to approve the Financial statement and Annual Return for year ending 31 March 2017.			
16.5	The fixed asset register was reviewed and approved.			
16.6	It was noted that the Internal Audit will be carried out by Jim Goodger on Monday 22 May 2017.			
16.7	To note that an Interest Free loan of £15489 has been secured from Salix. Remainder required to fund the street lighting upgrade is being procured from the Public Works Loan Board.			
16.8	Cllr Gove reported that all the paperwork had been checked and found to be in order. It was resolved to pay the following cheques as listed:		Approved	
To Whom Paid	Chq No	Details of Payment	£	Power to Pay
BT Payment Services Ltd	D/D	Phone Bill – Village Hall	42.41	LG(MP)A 1976 s19
Catherine Camp	23151	Clerks Salary MAY 2017	810.00	LGA(1972) s112
HMR&C	23152	Tax and National Insurance	41.35	LGA(1972) s112
NCC	23153	Pension Contribution	288.16	LGA(1972) s112
Harry Norton	23154	Newsletter Delivery	12.50	LGA(1972) s142
James Carroll	23155	Newsletter Delivery	12.50	LGA(1972) s142
Taylor Newman	23156	Newsletter Delivery	9.00	LGA(1972) s142
Darren Bell	23157	Expenses to Speed watch	22.50	LG Ratings Act 1997 s31
Catherine Camp	23158	Phone Bill	76.16	LGA(1972) s111
Catherine Camp	23159	Clerks Expenses April	24.04	LGA(1972) s111
Krishna Enterprises Ltd	23160	Newsletter Printing - May	295.00	LGA(1972)s142
Ian Webb	23161	Newsletter Editor Gratuity	225.00	LGA(1972)s142
Claire Griffin	23162	Youth Worker	80.00	LG(MP)A 1976
Stephen Hartwell	23163	Mowing	408.00	HA 1980 s96
Stephen Hartwell	23164	Mowing	360.00	HA 1980 s96
Stephen Hartwell	23165	Mowing	48.00	Open Spaces Act 1906
Stephen Hartwell	23166	Mowing	48.00	Open Spaces Act 1906
NAYC	23167	Annual Affiliation fee	45.00	LGA 1972 s142
R Buttle	23168	Litter picking	30.00	Open Spaces Act 1906
Lamley Brothers	115	Mowing at Onley	360.00	Open Spaces Act 1906

	Page 2017/18/07	ACTION
16.9	CLERKS SALARY –It was resolved to increase the Spinal Column Point Pay Grade to SCP31, backdated to 1 st April 2017, paid hours remaining at 15 hours per week.	
17	PLANNING	
17.1	<i>New Applications</i> No new planning applications had been received.	
17.2	<i>Planning Decisions made by Daventry District Council Planning Department.</i>	
17.2.1	DA/2017/0174 Approved 19 th April. 4 Brackendale Drive. Construction of dormers & Extns	
17.2.2	DA/2017/0165 Approved 28th April. Barby Garage.	
17.3	Update on Stand Against Lodge Farm. A Meeting will take place on 18 May 7.30pm at Grandborough Village Hall. Jeremy Wright MP has agreed to attend. Dates are available on the village website, facebook and will be tweeted. It is hoped that Rugby Borough Council will revert to the Walsgrave development site since this will generate Business Rates for RBC and infrastructure is already in place to support housing.	
	It was agreed to hold an Extra Ordinary Parish Council meeting on Monday 22 May to discuss planning applications received and requiring comment prior to the next full Council meeting, and to discuss the Business Plan. An agenda to be circulated to all Councillors.	
18	ONLEY	
18.1	Councillor Cotton reported that youths are climbing onto the top of buildings including the container housing the Skate Park Equipment. The Clerk to ask the Insurance Company whether it is necessary to erect a sign on the container telling them not to climb on it.	
18.2	Councillor Cooper agreed to arrange for the football net to be stored in the Skate Park container.	
18.3	It was reported that the Governor HMP Onley is happy for the Onley Village Hall to use the adjacent car park. The key for the bollards can be obtained from the Stores of the Gatehouse when necessary.	
18.4	The Clerk was asked to contact HMP Onley to ask for fence panels at the end of the Service Road at Onley to be reinstated.	
19	HIGHWAYS / ENVIRONMENT	
19.1	Parish & Town Councils Meeting DDC Thurs 15 June 2017, 6.30pm Cllr Lomax agreed to attend. Concern over potential increase in fly tipping when new Waste Contract starts to be included on the Agenda.	
19.2	Junction 18 Liaison Meeting WED 26 th JULY 3pm Venue TBC (Rescheduled from 8/6) Councillor Adrian Cooper agreed to attend.	
19.3	“Clean Green Project Coordinator” – Cllr Weller to act as liaison person when the Parish takes on the Power to collect litter within the 30mph limit of the Parish.	
19.4	To note - Quotes for Tree Survey awaited from 5 companies.	
19.5	Concern had been raised over SLOW painted on Longdown Lane. The Councillor understands that road markings need to be at regulated distances from junctions/ speed limit signs and welcomed that fact that three 30 mph roundels had been marked on Longdown Lane.	
19.6	It was reported that no feedback had been received following a letter to Warwickshire County Council about the danger of increased traffic at Ashlawn Road cross roads. The Clerk was asked to write again to Rugby Borough Council and Warwickshire County Council.	
19.7	The Clerk to ascertain when the HGV weight-limit will be put in place on Longdown Lane.	
19.8	Councillor Lomax provided the Clerk with a list of works required to street furniture.	
20	YOUTH MATTERS	
20.1	Councillor A Cooper agreed to carry out weekly safety inspections at Onley Play Area. Councillor S Pandhal agreed to carry out weekly safety inspections at Barby Play Area.	
20.2	It was reported that additional woodchip is required under the swings.	
20.3	The Clerk reported that Cummins Engineering, Daventry will provide volunteers to help with community tasks. It may be possible to get help to paint street furniture and spread woodchip. TBC	
20.4	Cllr Pandhal and Clerk will meet with a Company who may be able to source funding for Equipment.	
21	CORRESPONDENCE	
21.1	It was noted that the Woman’s Cycle Tour will leave Daventry Wed 7 June at 11am.	

	Page 2017/18/08	ACTION
21.2	A Grant Funding Fair will be held on Tues 6 June 9.30-3pm at Towcester Racecourse. Details to be posted on the website and notice board, as the event is open to all community groups in need of funds.	
22	COMMUNITY DEVELOPMENT / ENGAGEMENT and BUSINESS PLAN	
22.1	The draft Business Plan was discussed. Councillor Lomax stated that she understood that a Business plan should be about the aspirations of the village in the future. It was recognised that aspirations are dictated by available finance. Community Engagement and Development needs to be linked to the Business Plan, but more work is required before this can take place. To be discussed by full Council once more work has taken place on the business plan at a meeting to be held on Monday 22 May.	
23	TRAINING	
23.1	The Clerk reported that she is no longer available to attend the Leadership in Action Conference since it falls on the date of the General Election.	
24	ITEMS FOR NEXT AGENDA	
24.1	Cllr Lomax proposed that for any new Planning Application a Councillor should visit the neighbouring properties to ascertain their views to the application prior to the Parish Council submitting comments.	
15.2	It was noted that Annual Reports are required from groups which receive Parish funding.	
15.3	Business Plan	

The meeting closed at 21.30

Next Parish Council Meeting- Monday 12th JUNE 2017 at BARBY VILLAGE HALL

PLEASE NOTE: While every attempt has been made to ensure the accuracy of these minutes they are still subject to confirmation at the next meeting of the Council and as such cannot be construed as an official record of this meeting until signed by the Chairman