

BARBY & ONLEY PARISH COUNCIL

Held on.....MONDAY 10th April 2017 at.....7.30...pm

In BARBY VILLAGE HALL, Kilsby Road, Barby. CV23 8TT

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

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PRESENT:

Councillors D Blezard (Chairman), D Cotton, N Gove, C Jones, C Lomax, S Pandhal, B O'Reilly, B Ritchie, H Vale, C Weller. Clerk – Catherine Camp.

5 members of the public.

Page 2017/18/01		ACTION
1	APOLOGIES	
	Councillor A Cooper (Ill). County Councillor M Longley was unable to attend. Cllr Lomax arrived at 20.00	Accepted.
2	PUBLIC PARTICIPATION	
a	Councillor Blezard was thanked for weed-killing at the Tennis Court.	
b	It was reported that the Cherry Trees, Rectory Close and the Ash Tree on Rectory Lane require attention.	
c	The Caretaker of the Village Hall reported that a complaint about large vans using Church Walk whilst carrying out work at the Village Hall was incorrect. The Works were being carried out by the Church. The Parish Council to suggest to the PCC that they inform residents of Church Walk in future when access is required.	
d	It was reported that the verge outside the school had been mowed. This was appreciated.	
e	It was noted that there had been various comments that the standard of mowing is very good.	
2.2	Police Report – No report received. It was noted that an Annual Summary of crimes has been submitted for the Annual Parish Meeting.	
2.3	District Councillors Report – Councillor C Lomax	
1	DDC is now in purah due to upcoming District Council elections.	
2	Councillor Lomax has attended a Local Plan Steering Group and she reported that although the targets for rural housing numbers had been reached these were only a minimum requirement. In Daventry there are 400 houses at Micklewell east of Welton and 4000 houses east of the Country Park. These are not coming forward as quickly as expected so the Urban/Rural housing split may need to be revised. DDC are pushing the owners and developers as this is the area where Development should be focussed.	
2.4	Councillor M Longley was unable to attend the meeting to give a report.	
3	DECLARATIONS of INTEREST	
3.1	Declarations of Disclosable Pecuniary or Other Interests – None from any Councillor.	
3.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
4	TO APPROVE AND SIGN MINUTES	
4.1	It was resolved to approve and sign the Minutes of 13 th March17 as a correct record.	Approved.
5	MATTERS ARISING for information only.	
5.1	Councillor C Jones was thanked for organising the village litter pick. Cllr Gove to arrange to borrow litter picking kit for other residents to carry out litter picking.	
5.2	It was noted that The Pytchley Hunt had agreed to repair the damaged stile.	
6	ACCOUNTS	
6.1	Monies Received: £ 41.52 Phone from KPC; £110 Training costs from KPC; £125 Advertising.	
6.2	Financial Position at 31.03.17; £ 150919.85 (£119841.05 ring fenced for Onley Open Space)	
6.3	A 3 year Business Plan and Review of Spend vs Budget at year end to be discussed on Wed 19 Apr at 7pm Barby Village Hall. Cllrs Blezard, Gove, Cooper, Cotton, O'Reilly to attend.	
6.4	It was resolved to approve the Audit Plan and Terms of Reference for Internal Audit for 2016/17 on 17 th May.	
6.5	It was resolved to approve the Review the effectiveness of internal Audit carried out by Cllr Nigel Gove. It was noted that policies need to be reviewed, and the fixed asset register reviewed and approved at next meeting.	
6.6	It was resolved that the level of Fidelity Guarantee (current level is £ 200,000) was considered sufficient.	
6.7	To note that an Interest Free loan of £15489 has been secured from Salix. Remainder required to fund the street lighting upgrade will be procured from the Public Works Loan Board. Cllr Gove to track the spend vs Loan.	
6.8	Cllr Gove reported that all the paperwork had been checked and found to be in order. It was resolved to pay the following cheques as listed:	Approved

		Page 2017/18/02		ACTION
To Whom Paid	Chq No	Details of Payment	£	Power to Pay
BT Payment Services LTD	D/D	Parish Phone Bill D/D	102.79	LGA(1972) s111
BT Payment Services Ltd	D/D	Phone Bill – Hall D/D	38.99	LG(MP)A 1976 s19
Catherine Camp	23131	Clerks Salary APRIL 2017	848.38	LGA(1972) s112
HMR&C	23132	Tax and National Insurance	75.35	LGA(1972) s112
NCC	23133	Pension Contribution	288.16	LGA(1972) s112
Harry Norton	23134	Newsletter Delivery	12.50	LGA(1972) s142
James Carroll	23135	Newsletter Delivery	12.50	LGA(1972) s142
Taylor Newman	23136	Newsletter Delivery	9.00	LGA(1972) s142
Catherine Camp	23137	Expenses	83.29	LGA(1972) s111
Barby Townlands Charity	23138	Annual Rents	1481.00	Open Spaces Act 1906
E.ON UK plc	23139	Street Lighting – Barby	376.25	HA 1980 s301
E.ON UK plc	23140	Street Lighting – Onley	86.48	HA 1980 s301
Krishna Enterprises Ltd	23141	Newsletter Printing	199.50	LGA(1972) s142
Claire Griffin	23142	Youth Provision	200.00	LG(MP)A 1976 s9/1
Mr R Buttle	23143	Litter Picking	28.80	LG(MP)A 1976 s9/1
Parochial Church Council	23144	Rent for Derry	5.00	Open Spaces Act 1906
Barby Cricket Club	23145	Annual Grant for Mowing	2600.00	Open Spaces Act 1906
S Hartwell	23146	Mowing	408.00	HA 1980 s 96
E.ON Energy Solutions Ltd	23147	Street Lighting Maintenance	437.08	HA 1980 s 301
David Blezard	23148	Weed-killer	24.32	Open Spaces Act 1906
S Hartwell	23149	Mowing	408.00	HA 1980 s 96
Northants CALC	23150	Subscription/Internal Audit	670.40	LGA 1972 s143; Audit Regulations
6.9	The Internal Financial Controller, Councillor Gove reported that the Council had completed the financial year with slightly higher free reserves that last year totalling £31,572. This leaves £16,000 as unallocated free reserve. A final Year End spend was circulated to all Councillors. The Actual spend for the year was £42,865 against a precept of £43,525.			
7	TENNIS COURT MANAGEMENT AGREEMENT			
	Following some discussion representatives of Barby Tennis Court Management Committee were not prepared to re-sign the Management Agreement. This to be discussed further by the Chairman with the committee.			
8	PLANNING			
8.1	<i>New Applications</i>			
8.1.1	DA/2017/0229 Manor Works, Barby Lane, Barby. Outline Application for construction of B1 Office building (including access, layout and scale) The Parish Council did not wish to comment.			
8.1.2	DA/2017/0190 Grove Farm, 16 Daventry Road, Barby. First floor rear extension. The Parish Council object to this application as it is contrary to policy BO-D1 (b) of Barby and Onley Neighbourhood Plan. The proposed extension by virtue of its height and size and scale will result in loss of visual amenity and will not make a positive contribution to the distinctive character of the area.			
8.1.3	DA/2017/0165 15A Rugby Road, Barby. Demolition of main service building and construction of larger replacement building. The Parish Council has no objections to this application.			
8.1.4	DA/2017/0277 Change of use of land to use as a residential caravan site for one traveller family with two caravans, construction of amenity building, laying of hardstanding and construction of new access driveway (revised scheme) Land To East Of The Moorings, Barby Lane, Barby, Northamptonshire The Parish Council object to this application as it is contrary to Policy BO-H2 of Barby and Onley Neighbourhood Development Plan which in accordance with policy R1 of WNJCS isolated development in the open countryside outside the defined village will not normally be permitted in order to protect the landscape and wider environment. This site is not a rural exception site, and does not replace an existing dwelling or accompany a rural enterprise and therefore should not be permitted. This is not a sustainable site as it is remote from the village, not on a bus route, and has no pavement to allow safe walking access to the village.			
8.2	<i>Outstanding Planning Applications (Listed in Appendix)</i>			
8.3	<i>Planning Decisions made by Daventry District Council Planning Department.</i>			

	Page 2017/18/03	ACTION
8.3.1	DA/2017/0078 Barby Primary School.Installation of 2 mobile classrooms. APPROVED	
8.3.2	DA/2017/0021 Hophorne Cottage, Kilsby Road. Conversion of building to form self-contained residential annexe. APPROVED.	
8.3.3	DA/2017/0022 Listed Building Consent. Hophorne Cottage, Conversion to form annexe. APPROVED	
8.3.4	DA/2016/1099 Material Amendment to DA/2015/0905 3 Star Corner. Approved.	
9	COMMUNITY DEVELOPMENT	
	Councillor Ritchie outlines ideas that could be used to improve community engagement. Volunteer litter picking, community cafes, community bus scheme are being investigated.	
10	HIGHWAYS / ENVIRONMENT	
10.1	MOWING: A quote had been received from Steve Hartwell. The Clerk reported that 4 additional contractors have been unable to provide quotes as they are already fully committed. It was noted that Mr Hartwell has carried out a very high standard of cut. It was resolved to ask him to carry out the mowing for 2017 season. Lamley Brothers to continue to cut Onley Park grass.	
10.2	List of jobs that need carrying out around the village. – Cllr Lomax to supply Clerk with a list.	
10.3	Tree Survey. The Clerk reported that she had produced an inventory of Parish Trees. A consultant will now be sought to produce an arboreal written report with a prioritisation of works required. Trees to be reassessed every 5 years with higher risk trees being reviewed after 3 years. Quotes to be sent from Arboreal Consultants.	
10.4	It was noted that Surface dressing will take place on Onley Lane for 2 days commencing 18 th April 2017.	
11	VILLAGE HALLS	
11.1	Onley Village Hall - A new committee has been appointed with Dawn Cotton as Chairman. Google calendar of hall bookings has been added to the parish website. Invoices have been sent out. 3 meetings have been held.	
11.2	Councillor Jones reported that Barby Village Hall finances are healthy. LED lighting has been installed.	
12	ONLEY	
12.1	It was noted that there are 4 trees which require attention at Onley.	
12.2	The Clerk reported that it has been noted by the Ministry of Justice that the parish are interested in possible hand over the service road and Meadow.	
12.3	It was resolved to write to the Governor HMP Onley reminding them that the car park to the rear of Onley Village Hall should include 6 spaces for Village Hall users and requesting barrier keys so that the car park can be accessed by Village Hall users. A response is awaited.	
12.4	Letting of Onley Open Space was discussed. In principle the Parish Council is happy for this to be administered by Onley Village Hall trustees. The Clerk to obtain examples of hire agreements and costs.	
12.5	The Clerk was asked to arrange for the estate roads and the Tennis court surface to be weed-killed.	
13	YOUTH MATTERS	
13.1	Safety reports were received. It was resolved to top up the woodchip once new equipment is installed.	
13.2	Annual RoSPA Inspection reports to be published on the parish website.	
13.3	It was resolved to instruct Sovereign Play to install new toddler equipment at a cost of £5826. The Parish to arrange removal of current equipment and safe storage of machinery whilst the work is carried out. Funding for further upgrades to be investigated.	
14	CORRESPONDENCE	
14.1	Northants CALC Update – circulated by email to Councillors	
14.2	A request for works to be carried out to the Cherry tree in Rectory Close had been received. It was resolved that this should be given priority when Tree Works are commissioned following the audit.	
14.3	It was resolved that the Clerk should attend a “Leadership in Action Conference” at a cost of £99 for 2 days.	
15	CLERKS ANNUAL APPRAISAL	
15.1	It was noted that Councillors Blezard and Weller had carried out an appraisal with the Clerk.	
16	STAFF SALARY REVIEW	
	It was resolved that under section 100A of Local Government Act 1972 due to the confidentiality of discussion relating to Staff pay and conditions the press and public and Clerk were asked to leave the meeting.	
16.1	Clerks Salary Review was discussed. Councillors Blezard and Weller to put forward a proposal for consideration of the Clerks Spinal Column Point level at the next meeting. AGENDA	

	<u>Page 2017/18/04</u>	<u>ACTION</u>
16.2	Payment for Newsletter delivery to remain at £12.50 and £9 respectively in Barby and Onley.	
16.3	It was resolved to pay a gratuity of £225 to the Newsletter and Website editor to cover his expenses.	
17	ITEMS FOR NEXT AGENDA	
15.1	Tree Survey	
15.2	Loan for upgrade of Street lighting	
15.3	Business plan	

The meeting closed at 22.15

Next Parish Council Meeting- Monday 8th MAY 2017 at BARBY VILLAGE HALL

PLEASE NOTE: While every attempt has been made to ensure the accuracy of these minutes they are still subject to confirmation at the next meeting of the Council and as such cannot be construed as an official record of this meeting until signed by the Chairman