

BARBY & ONLEY PARISH COUNCIL

MINUTES of Annual Meeting

Held on.....MONDAY 9th May 2016 at.....7.30...pm

In ONLEY VILLAGE HALL, Onley Park, Nr Willoughby, Rugby. CV23 8AW

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT:

Councillors Blezard, Cotton, Downes, Jones, Lomax, Pandhal, Ritchie, Sabine, Vale.

Clerk – Catherine Camp.

18 members of the public.

	Page 2016/17/05	ACTION
1	ELECTION OF CHAIRMAN	
	Retiring Councillor Andy Sabine opened the meeting and called for nominations for the chairmanship of the Parish Council. Councillor A Sabine was nominated and duly elected.	
2	DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN	
	Councillor A Sabine signed the Declaration of Acceptance of Office of Chairman for 2016/17.	
3	ELECTION OF VICE CHAIRMAN	
	Councillor Blezard was proposed as Vice Chairman by Cllr Sabine, seconded by Councillor Cotton. There were no further nominations and Councillor Blezard was duly elected.	
4	APOLOGIES	
	Apologies were accepted from Councillor N Gove (Holiday) Councillor A Cooper (family commitments) County Councillor M Longley and District Councillor I Robertson did not attend.	Accepted
5	Appointment of Responsible Financial Officer (The Clerk)	
5.1	Councillor Blezard proposed that the Clerk be reappointed as Responsible Financial Officer, seconded by Cllr Cotton and unanimously approved.	
6.	Appointment of Internal Financial Controller	
6.1	Cllr Gove was proposed by Cllr Blezard, seconded by Cllr Downes and appointed. Since Cllr Gove was not at the meeting, should he be unwilling to act as Internal Financial Controller, Councillor Blezard said he would continue in the role. This was agreed.	
7	To Confirmation of cheque signatories (formerly Cllrs Lomax, Blezard, Cotton)	
	It was resolved that Councillors Lomax, Blezard and Cotton would remain as cheque signatories. Paperwork was signed to include Councillors Jones as signatory.	
8	REVIEW OF MEMBERS INTERESTS	
	All members checked that their Interest forms are still up to date, and Councillors Downes and Ritchie submitted revised forms. The Clerk to forward these to the District Council.	
9	APPOINTMENT OF REPRESENTATIVES	
9.1	Cllr Lomax and Cllr Downes were appointed as trustees of Onley Village Hall.	
9.2	Councillor Jones was appointed as Trustee to Barby Village Hall Committee.	
9.3	Councillor Blezard was appointed as representative to Tennis Court Management Group.	
9.4	Councillor Sabine was appointed as representative to Barby Sports Field.	
10	PUBLIC PARTICIPATION	
10.1a	The Council was asked how many trustees Onley Village Hall should have. The Clerk stated that it is set out in the Trust Deed which has been circulated to all Onley Village Hall trustees. The Clerk agreed to reissue the trust deed to Onley Village Hall trustees for clarity.	
b	It was report that the hedge plants at the front of the garden next to Barby Primary School require trimming.	
c	A pothole was reported near Welton Cross Roads. (This is logged for repair on Street Doctor)	
d	Motorbikes were being driven extremely fast around the village on Sunday. The police to be informed.	
e	The Clerk was asked to arrange for a sign with the post code of Castle Mound to be put on the “No HGV” sign with and indication of the postcode of “Castle Mound Way” Rugby to stop HGVs turning into close.	
10.2	Police Report. A report had not been received, and the police did not attend the Annual parish meeting. A letter of complaint to be sent.	
10.3	District Councillors Report. – Councillor C Lomax was congratulated for regaining her seat at the recent election. She reported that the District Council had 2 UKIP seats, 1 Lib Dem seat and the rest conservative.	
10.4	County Councillor M Longley was unable to attend.	

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11	DECLARATIONS of INTEREST				
11.1	Declarations of Disclosable Pecuniary or Other Interests – None.				
11.2	Dispensations – To consider written requests for dispensation of DPI. None received.				
12	TO APPROVE AND SIGN MINUTES				
12.1	Minutes of 11th April 2016 were approved and signed as a correct record..				
13	MATTERS ARISING				
13.1	The Clerk reported that a Mountain Ash with yellow berries has been planted on Rectory Lane in memory of Councillor Brian Lomax. A grant towards the purchase of a memorial tree had been received.				
13.2	The Chairman reported that the Clerks Appraisal would be arranged within the next 3 weeks.				
14	ACCOUNTS				
14.1	Monies received: £177.99 Bank Interest; £62 Advertising; £30.55 from KPC Tel; £21762.50 Precept(50%)				
14.2	Financial position of the Council at 30.04.16; £166,322,21 of which £123,431.77 is ring-fenced for maintenance of Onley Park Open Space. ATTACHED				
14.3	The annual return was approved and signed by the chairman.				
14.4	The Annual Governance Statement was reviewed and approved and signed by the Chairman.				
14.5	It was noted that the Internal Audit will now be carried out by Mr J Goodger on Wed 11 May 2016.				
14.6	The Clerk reported that Financial Regulations need reviewing in line with newly issues 2016 regulations. Councillor N Gove to be asked to review these, for approval at the next meeting.			AGENDA	
14.7	Cllr Blezard reported that all the paperwork had been checked and found to be in order. It was resolved to pay the following cheques as listed, apart from cheque No 22962 for which no invoice had been received.			Approved	
	To Whom Paid	Chq No	Details of Payment	£	Power to Pay
	BT Payment Services Ltd	D/D	Phone Bill D/D	25.49	LGA(1972) s111
	BT Payment Services Ltd	D/D+	Phone Bill – Hall D/D	75.31	LG(MP)A 1976
	Catherine Camp	22950	Clerks Salary MAY 2016	821.20	LGA(1972) s112
	HMR&C	22951	Tax and National Insurance	57.67	LGA(1972) s112
	NCC	22952	Pension Contribution	276.48	LGA(1972) s112
	Harry Norton	22953	Newsletter Delivery	16.00	LGA(1972) s142
	James Carroll	22954	Newsletter Delivery	16.00	LGA(1972) s142
	Taylor Newman	22955	Newsletter Delivery	11.00	LGA(1972) s142
	Krishna Enterprises Ltd	22956	Newsletter Printing - May	270.00	LGA(1972)s142
	CANCELLED				
	Barby Townlands Charity	22958	Annual Rents	1481.00	Opens Spaces Act 1906
	PCC	22959	Peppercorn rent – Derry	5.00	Opens Spaces Act 1906
	Ian Webb	22760	Newsletter Editor Gratuity	225.00	LGA(1972)s142
	Claire Griffin	22961	Youth Worker	310.00	LG(MP)A 1976 s9(1)
	Onley Park Village Hall	22962	Hire of Hall for Youth Club	70.00	LG(MP)A 1976 s9(1)
	NAYC	22963	Annual Affiliation fee	45.00	LG(MP)A 1976 s9(1)
	Bernhards Nurseries	22964	Tree, Planting & compost	189.12	Highways Act 1980 s96
	Mr M Leppard	22965	Light for Defibrillator	31.98	LG Ratings Act 1997 s31
	Peter Downes	22966	Mileage – Litter picking kit	12.60	LGA(1972) s111
	Catherine Camp	22967	Clerks Expenses April	26.65	LGA(1972) s111
14.8	To note that Barby Townlands Charity has made a grant available for the purchase of skate ramps for Onley Youth Club. The Clerk has ordered these on behalf of the Club.				
14.9	To note that reduction in interest rate on NS&I investment account to 0.45% from 1 July.				
15	STREET LIGHTING UPGRADE - Barby				
15.1	Councillor P Downes gave a report on LED lighting and a briefing paper (Attached) was considered showing the long term cost savings of conversion to LED lighting. Councillor Downes recommended the briefing paper to the Council. It was resolved to take out a Public Works Loan Board loan for £40,000 over a 10 year period to fund an upgrade programme of all street lighting in Barby to 21W LED street lighting, dimming by 50% from 0000 to 0600.				

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16	PLANNING	
	<i>New Planning Applications.</i>	
16.1	DA/2016/ 0423 Construction of Agricultural Building. Tiltup Holt Farm, Barby Lane The Parish Council has no objections to this application.	
16.2	DA/2016/0215 Two storey side extension 87 Onley Park. Decision awaited.	
16.3	DA/2016/0128 Single storey rear extension 9 Ware Road, Barby. Approved.	
16.4	DA/2016/0111 Single storey front extension, 23 Castle Mound, Barby. Approved.	
16.5	DA/2015/0658 (Amended) Land to North of 56 Rugby Road. Awaited.	
16.6	DA/2015/0865 Change of use of land to residential site for one gypsy family. Awaited.	
16.7	Planning Appeal against refusal of 5 units, estate road -Land Off Kilsby Road, Barby. APP/Y2810/W/15/3138382 Additional comments on access submitted. Decision awaited.	
16.8	R15/2039 110 houses off Barby Road. Gladman. Decision awaited.	
16.9	Planning Appeal for above (Revisited) APP/Y2810/W/15/2228869. Decision awaited.	
16.10	Appeal APP/Y2810/W/15/3138048 Land to the rear of 71 Daventry Road, Barby. Awaited.	
16.11	Planning Appeal for above (Revisited) APP/Y2810/W/15/2228869. Decision awaited.	
16.12	Neighbourhood Plan The examiner has completed a report and has requested some minor alterations prior to the plan being put forward for referendum.	
16.13	The Clerk reported that 10 Onley Park has been requested by DDC to submit a retrospective planning application to regularise the front extension to their porch. This has not yet been submitted.	
17	ONLEY	
17.1	<p>It was reported that Stagecoach plan to withdraw the No 12 Bus Service to Onley Park from 6 June 2016. It was noted that this service is well used and will have huge implications to residents if it is removed. Cllr Downes advised that since there has been no drop in service on this route, it has not met the criteria for closure and the decision should be robustly challenged.</p> <p>It was resolved to complain to Stagecoach that there has been no public consultation prior to this decision. The Clerk to write and state the objections of the Council to the County Councils, Bus Company, MPs etc As many as possible to attend a meeting with Stagecoach and the Council on Wed 11 May at 7.30pm in Onley Village Hall.</p> <p>The closure of the service to be advertised as widely as possible (posters, website, facebook and twitter), and individuals encouraged to write with their objections.</p>	
17.2	<p>Councillor Cotton alerted the Council to possible housing development planned along A45 between Willoughby and Grandborough. The Clerk reported that Rugby Borough Council has not met its 5 year land supply so it is important that the Parish Council lodge responses to their Local Plan.</p> <p>It was resolved to send a letter to DDC Planning policy department asking them to respond robustly to erosion of the open countryside by Rugby Borough Council when they are consulted.</p>	
18	HIGHWAYS	
18.1	Junction 18 Liaison Forum meeting -10am Wed 8 June 16 at Yelvertoft Village Hall. Cllr Lomax to attend.	
18.2	Parish & Town Councils Meeting DDC Thurs 11 June 2015, 6.30pm. Cllrs Ritchie and Jones to attend. Item 15.3 of Minutes of 11 th April to be raised at the Forum.	
18.3	Notification received of M1 Northbound overnight closure J16-18 on Tues 26 and Thurs 28 May.	
18.4	It was resolved that the Council has no objection to diversion of part of footpaths EC7 and 17 to allow construction of the Marina to be constructed.	
19	YOUTH MATTERS	
19.1	<p>Safety Reports –It was resolved that Councillor S Pandhal will carry out weekly safety inspections for Barby Play Area. Councillor A Sabine to carry out inspects on the Play Area at School Close, and the Skate Park. Councillor Adrian Cooper to carry out Play Area inspections on a weekly basis at Onley Park.</p>	
19.2	To note that the woodchip will be topped up at Barby Play Area on 19 th May.(Now put back to June)	
19.3	To note that Adult help is required at Onley with the Youth Club on a regular basis. A request for help to be included in the next newsletter, and advertised on the website.	

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20	CORRESPONDENCE	
20.1	Consultation on public health services for 0 – 19 year olds. To leave your views and opinion. https://www.surveymonkey.co.uk/r/0-19PublicHealthService Closing date 12/6	
20.2	Northamptonshire Youth Ambition Awards. Details about the award categories and how to nominate can be found at www.northamptonshire.gov.uk/youthambition Closing date 7/6	
20.3	Letter from Barby Townlands Charity regarding fence along Sports Field in need of repair. The Clerk was asked to obtain quotes for replacement, and for strengthening the current fence.	
20.4	"Strategic Planning in Northamptonshire". 12 May 6pm at Gt Houghton Village Hall. Andrew Longley, Head of North Northants JPU and Colin Staves, Principal Spatial Planner for the West Northants JPU.	
21	TRAINING	
21.1	The Council approved the Clerks attendance at SLCC “Leadership in Action” conference 10 June. £48	
22	ITEMS FOR NEXT AGENDA - Next Meeting to be held on 13th June in Barby Village Hall	
22.1	Upgrade of the Website	
22.2	Reduction in the speed limit passed Cleves Cottages.	

In the absence of further business the meeting closed at 21.00

Next Meeting- Mon 13th June 2016 to be held at BARBY Village Hall, Kilsby Rd, Barby 7.30pm