

# BARBY & ONLEY PARISH COUNCIL

## MINUTES of Meeting

Held on.....MONDAY 12th September 2016 at.....7.30...pm

In BARBY VILLAGE HALL, Kilsby Road, Barby, Rugby. CV23 8TT

Clerks Address: HOPTHORNE FARM, 18KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

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### PRESENT:

Councillors Blezard (Chairman) , Cooper, Cotton, Gove, Jones, Lomax, Pandhal, Ritchie, Vale.

Clerk – Catherine Camp.

3 members of the public.

| Page 2016/17/19 |   | ACTION    |
|-----------------|---|-----------|
| <b>1</b>        | <b>APOLOGIES</b>  |           |
|                 | Councillor Downes (family commitment)<br>District Councillor I Robertson and County Councillor M Longley did not attend.  | Accepted. |
| <b>2</b>        | <b>PUBLIC PARTICIPATION</b>   |           |
| 2.1 a           | A request was made for a Community Orchard at Onley Park of 6 – 8 Apple trees. To be referred to OPRA.  |           |
| b               | A request was made for the hedge in front of the Tennis Court to be cut and the court weedkilled.   |           |
| c               | It was noted that NCC has cleared the ditches down Rugby Road and left the spoil. Grass will grow over it.  |           |
| d               | Mr Thompson reported that he has been in contact with the new Primary Head Teacher to promote Short Tennis.   |           |
| e               | Ways to reduce traffic speeds through the village was requested. It was noted that the Bus drives very fast through the village. The Clerk was asked to write to Stagecoach to ask Drivers to slow down.  |           |
| f               | Ian Webb provided the Councillors with an update on the upgraded website. It will be operational by Dec. He was thanked for all his work on the website.  |           |
| g               | It was noted that HGVs are using the village as a through route. Residents are advised that registration numbers of and offending HGV vehicles should be reported to the Police.  |           |
| 2.2             | No Police Report received. County Councillor Longley to be asked to raise the matter of lack of feedback being provided by PCSOs to the Villages.   |           |
| 2.3             | District Councillors Report. – Councillor C Lomax<br>a)DDC are planning to provide an on-line community lottery to fund community groups. Tickets will be £1 and there will be a Jackpot of £25,000. Consultation will be carried out in Oct/Nov for a decision in January. If this scheme is put in place it will be operated by an external lottery management team who would take between 12-30% of the ticket sales as a fee.<br>b)DDC is considering installing Electric Plug in infrastructure.<br>c)Brixworth and Moulton will soon have a date for referendum for their Neighbourhood Plans.<br>d)The Annual Review of the Council Tax Reduction Scheme is taking place.<br>e)The Planning Committee did not take the Neighbourhood Plan into consideration when deciding on Barby Moorings Planning Application.<br>f)The Scrutiny Committee is looking at the level of liaison between DDC Planning and Parishes. |           |
| 2.4             | County Councillor M Longley did not attend or provide a report.   |           |
| <b>3</b>        | <b>CO-OPTION of Councillor to fill vacant seat</b>  |           |
| 3.1             | No one has submitted a resume to the Clerk asking to become a Councillor, despite a note being included in the newsletter. Current Councillors were asked to encourage people to come forward.  |           |
| <b>4</b>        | <b>DECLARATION OF ACCEPTANCE OF OFFICE No new Councillor co-opted so N/A</b>  |           |
| <b>5</b>        | <b>DECLARATIONS of INTEREST</b>   |           |
| 5.1             | Declarations of Disclosable Pecuniary or Other Interests – None.  |           |
| 5.2             | Dispensations – To consider written requests for dispensation of DPI. None received.  |           |
| <b>6</b>        | <b>APPOINTMENT OF VICE-CHAIRMAN</b>   |           |
| 6.1             | It was <b>resolved</b> to appoint Councillor Downes as Vice-Chairman, subject to him accepting the position.  |           |
| <b>7</b>        | <b>TO APPROVE AND SIGN MINUTES</b>  |           |
| 7.1             | Minutes of 8th August 2016 were approved and signed as a correct record.  |           |
| <b>8</b>        | <b>MATTERS ARISING from Minutes of 11 July and 8 August. For information only.</b>  |           |
| 8.1             | Cllr Pandhal reported that she had attended Playground Inspection Training.   |           |

| Page 2016/17/20 |  |               |                              | ACTION   |                        |
|-----------------|--|---------------|------------------------------|----------|------------------------|
|                 | She confirmed that the Play Areas need an annual inspection from an independent inspector. The Clerk confirmed that this takes place. A weekly visual inspection and a quarterly operational inspection should be carried out by Councillors or a nominated person.<br>Cllr Pandhal will carry out the visual and operational inspections and forward a copy of the inspection sheet to be used to the Clerk so it can be passed to Cllr Cooper for use at Onley Park. |               |                              |          |                        |
| 8.2             | Cllr Ritchie reported on progress of providing a link Councillor for Local Businesses and the school. A list has been compiled. Cllr Ritchie to convene a further meeting. The aim is to promote the village and make the Parish Council more accessible.  |               |                              |          |                        |
| 8.3             | It was reported that residents do not wish to see Yellow lines in the vicinity of Kilsby/Ware Road.  |               |                              |          |                        |
| <b>9</b>        | <b>FINANCIAL REGULATIONS</b>   |               |                              |          |                        |
| 9.1             | Councillors had failed to read the amended financial regulation 2016. These to be agreed at the next meeting   |               |                              |          |                        |
| 9.2             | Local council award scheme.<br>It was <b>resolved</b> to aim to achieve the Quality level of Award.  |               |                              |          |                        |
| <b>10</b>       | <b>ACCOUNTS</b>  |               |                              |          |                        |
| 10.1            | Monies received: £ 3.52 Bank Interest; £10 Advertising;  |               |                              |          |                        |
| 6.2             | Financial position of the Council at 31.08.16;<br>£149,410.37 of which £121,874.85 is ring-fenced for maintenance of Onley Park Open Space. ATTACHED   |               |                              |          |                        |
| 6.3             | Cllr Gove reported that all the paperwork had been checked and found to be in order.<br><b>It was resolved to pay the following cheques as listed:</b>   |               |                              | Approved |                        |
|                 | <b>To Whom Paid</b>  | <b>Chq No</b> | <b>Details of Payment</b>    | <b>£</b> | <b>Power to Pay</b>    |
|                 | BT Payment Services Ltd  | D/D           | Parish Phone Bill D/D July   | 100.87   | LGA(1972) s112         |
|                 | BT Payment Services Ltd  | D/D           | Phone Bill Hall D/D 1 July   | 37.19    | LG(MP)A 1976           |
|                 | BT Payment Services Ltd  | D/D           | Parish Phone Bill D/D Aug    | 84.58    | LGA(1972) s112         |
|                 | BT Payment Services Ltd  | D/D           | Phone Bill Hall D/D 1 Aug    | 40.25    | LG(MP)A 1976           |
|                 | BT Payment Services Ltd  | D/D           | Phone Bill Hall D/D 1 Sept   | 38.99    | LG(MP)A 1976           |
|                 | Information Commissioner   | D/D           | Data Protection Fee          | 35.00    | LGA(1972) s111         |
|                 | Catherine Camp   | 23014         | Clerks Salary AUG 2016       | 822.60   | LGA(1972) s112         |
|                 | HMR&C  | 23015         | Tax and National Insurance   | 56.27    | LGA(1972) s112         |
|                 | Catherine Camp   | 23016         | Clerks Salary SEPT 2016      | 856.97   | LGA(1972) s112         |
|                 | HMR&C  | 23017         | Tax and National Insurance   | 81.72    | LGA(1972) s112         |
|                 | NCC  | 23018         | Pension Contribution         | 276.48   | LGA(1972) s112         |
|                 | NCC  | 23019         | Pension Contribution         | 293.49   | LGA(1972) s112         |
|                 | Harry Norton   | 23020         | Newsletter Delivery          | 16.00    | LGA(1972) s142         |
|                 | James Carroll  | 23021         | Newsletter Delivery          | 41.00    | LGA(1972) s142         |
|                 | Taylor Newman  | 23022         | Newsletter Delivery          | 11.00    | LGA(1972) s142         |
|                 | Claire Griffin   | 23023         | Youth Worker                 | 80.00    | LGA(MP) Act 1976       |
|                 | Vision ICT   | 23024         | Website Hosting              | 156.00   | LGA(1972) s112         |
|                 | Portable Space Ltd   | 23025         | Storage Container Youth Club | 1434.00  | LGA(MP) 1976           |
|                 | Coltman Bros Ltd   | 23026         | Railway Sleepers             | 126.00   | LG(MP)A 1976           |
|                 | E.ON UK plc  | 23027         | Barby Street lights Sept     | 325.94   | HA 1980 s301           |
|                 | E.ON Energy Solutions Ltd  | 23028         | Onley Street Lights Sept     | 74.47    | HA 1980 s301           |
|                 | NALC   | 23029         | LCR Subscription             | 17.00    | LGA(1972) s143         |
|                 | BDO LLP  | 23030         | Annual Return Audit Fee      | 360.00   | Audit Regulations 2011 |
|                 | Lamley Brothers  | 23031         | Mowing – Barby               | 914.40   | Highways Act 1980 s96  |
|                 | Catherine Camp   | 23032         | Clerks Expenses July & Aug   | 39.08    | LGA(1972) s111         |
|                 | Came & Company   | 23033         | Annual Insurance Premium     | 1637.04  | LGA(1972) s140         |
|                 | Lamley Brothers  | 00111         | Mowing - Onley               | 1080.00  | Open Spaces Act 1906   |
| 10.4            | It was noted that DCLG has given borrowing approval for up to £40,000 to be used for upgrading the street lighting.  |               |                              |          |                        |
| 10.5            | It was <b>resolved</b> to approve the Annual Return. Cllr Gove and the Clerk to review the Asset Register in line with the Issues report.  |               |                              |          |                        |
| 10.6            | It was noted that interest rates on Santander accounts will drop from 0.75 to 0.25% by 1 Nov 16  |               |                              |          |                        |

|           | Page 2016/17/21   | ACTION |
|-----------|---|--------|
| 10.7      | It was noted that the Financial Protection level has been reduced to £75,000.   |        |
| 10.8      | Detail of Spend v Budget show that the Council is running at the precept level of spend.  |        |
| 10.9      | It was noted that the VAT reclaim for year ending 31 March 2016 has been submitted.   |        |
| 10.10     | It was noted that Chris Lewis from Pro-Logis is looking at ways of providing a grant to Barby.  |        |
| <b>11</b> | <b>PLANNING</b>   |        |
| 11.1      | <i>New Planning Applications.</i>   |        |
| 11.1.1    | <b>DA/2016/0783</b> Construction of conservatory to side elevation. 1 Church Walk, Barby.   |        |
| 11.1.2    | <b>DA/2016/0663</b> 39 Onley Park – Demolition of existing utility. Construction of single storey side extension. Amended. The Council object and resolved to reiterate previous comments. Concern was raised over the size of the proposed extension.  |        |
| 11.2      | <i>Decisions made and awaited</i>   |        |
| 11.2.1    | DA/2016/0662 Listed building consent for demolition of existing single storey brick outbuilding. Ivy House Farm, 7 Rugby Road, Barby DA/2016/0662 Approved.   |        |
| 11.2.2    | DA/2016/0661 Demolition of existing single storey brick outbuilding. Ivy House Farm, 7 Rugby Road, Barby Approved.  |        |
| 11.2.3    | DA/2016/0646 Construction of dwelling and car port (access from Holme Way). Land to the rear of Walnut Cottage, 36 Kilsby Road, Barby. Approved.  |        |
| 11.2.4    | DA/2016/0569 Construction of facilities building, members lounge, restaurant, meeting room, Managers flat. Barby Moorings, Barby Lane. APPROVED<br>It was <b>resolved</b> to write to DDC Planning Department and ask why the emerging Neighbourhood Plan was afforded little weight. A summary of the District Council Planning Officers position to be sought. Kirkwell Planning Consultants to be asked for advice on implementation of the Neighbourhood Plan.  |        |
| 11.2.5    | DA/2016/0557 Single storey glazed side infill extension. 23 Daventry Road. Approved.  |        |
| 11.2.6    | DA/2016/0558 Single storey glazed side infill extension. 23 Daventry Road. Approved.  |        |
| 11.2.7    | DA/2016/0509 Outline application for demolition of existing 2 No. bungalows, office facilities and storage block. Construction of two storey building to retain Same Deutz-Fahr on site, two storey building for gymnastics club, two replacement houses and four additional houses. Provision of bund for acoustic mitigation. Access, parking and associated works. DA/2016/0509 Outline application for demolition of existing 2 No. bungalows, office facilities and storage block. Construction of two storey building to retain Same Deutz-Fahr on site, two storey building for gymnastics club, two replacement houses and four additional houses. Provision of bund for acoustic mitigation. Access, parking and associated works. REFUSED |        |
| 11.2.8    | DA/2016/0497 10 Onley Park, Onley. Single storey front extension (part retrospective) Approved  |        |
| 11.3      | <i>Appeals</i>  |        |
| 11.3.1    | Appeals 2228869 and 3138382 5 Units on land off Kilsby Road. REFUSED.<br>It was noted that Planning Application DA/2013/0154 for two dwellings off Kilsby Rd is now out of date.  |        |
| 11.3.2    | Appeal APP/Y2810/W/16/3152684 Appeal against refusal of Change of use of land as a residential site for one gypsy family with two caravans, laying of hard-standing, construction of driveway, improvement of access and construction of amenity building. Decision awaited.  |        |
| 11.4      | <i>Cross County Boundary Development</i>  |        |
| 11.4.1    | R15/2039 110 houses off Barby Road, Gladman. Decision awaited from Rugby BC. REFUSED  |        |
| 11.4.2    | <b>LODGE FARM Proposed Development.</b><br>It was noted that various action groups are getting together to resist proposed inclusion in Rugby Local Plan for development of 1500 houses at Lodge Farm, A45 to help meet the shortfall in housing in Coventry.<br>Councillor Cotton agreed to represent the Parish Council at “About Turn” Action group meeting on 14 <sup>th</sup> Sept.<br>It was <b>resolved</b> to write to Richard Wood, DDC to ask Daventry to respond to Rugby Local Plan consultation and support the objections of the local people. Details of the Action Group meeting dates to be included in Barby Newsletter. Any leaflets to be distributed to parishioners after 29 <sup>th</sup> September.                         |        |
| 11.5      | <b>Neighbourhood Plan</b> The referendum will be held on 29 <sup>th</sup> September. All residents are asked to vote.   |        |
| 11.6      | A note had been received from Chair of DDC Planning Committee reminding parishes that they can make without prejudice comments detailing s106 requirements on applications which they object to.  |        |

|           | Page 2016/17/22   | ACTION |
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| 11.7      | A Sea Container adjacent to 48 Onley Park either needs to be removed or an application for Change of use to be made. DDC Planning has given the owner 1 month from 23 August for action.  |        |
| 11.8      | <b>DDC Local Plan Part 2A/B - 2016 Land Availability Assessment Methodology</b><br>Call for Sites and Settlement Hierarchy Consultation closes 16 September.  |        |
| <b>12</b> | <b>HIGHWAYS</b>   |        |
| 12.1      | To note that the Clerk has submitted location "C" for a zebra crossing as only one can be funded.   |        |
| 12.2      | Notification of closure of Nortoft Lane 17-21 Sept from 2000 to 0600 for resurfacing had been received.   |        |
| 12.3      | Concern raised by local farmer over the hedge at the start of Onley Lane. Details given to NCC Highways.  |        |
| 12.4      | Broken Concrete column in Ashleigh Close has been replaced with a metal pole. This will have LED lamp   |        |
| 12.5      | It was reported that the stile on Footpath EC7 is difficult to climb over. To be referred to ROW Officer.   |        |
| 12.6      | It was agreed to include a note in the Newsletter asking people not to hang Dog poo on trees.   |        |
| <b>13</b> | <b>ONLEY</b>  |        |
| 13.1      | It was noted that problems are being caused by Prison Visitor children using Onley park play area. It was <b>Resolved</b> to put a sign on the fence stating "Private Estate. Onley Park Residents Only"  |        |
| 13.2      | The Council approved a Community Orchard of 6 – 8 trees at Onley. OPRA to make the final decision once they are aware of any additional costs of mowing which may be incurred. Clerk to ascertain this.   |        |
| 13.3      | Leaning goal posts at Onley to be fixed. Clerk to arrange. It was reported that Football nets are wanted.   |        |
| 13.4      | To note that Onley Phone Box has been painted. Thanks to Peter Downes who did this work.  |        |
| 13.5      | It was noted that construction vehicles are driving over the grass to access the rear of 81 Onley Park. A note to be sent to the homeowner asking them to instruct drivers not to do this.  |        |
| 13.6      | It was noted that building works at No87 seem to exceed the plans. DDC Planning Department to be asked to inspect the site and take any action which may be required.   |        |
| 13.7      | It was noted that the grass on the verges of the estate road has still not been cut by prison contractors. Councillor Cooper requested a copy of the emails sent. Clerk to arrange this.  |        |
| <b>14</b> | <b>YOUTH MATTERS</b>  |        |
| 14.1      | Safety reports, and to raise any concerns. Cllr Cooper reported he has carried out a visual inspection.   |        |
| 14.2      | To agree for repair to Barby Play Area hedge to mend hole. To report an alternative contractor is required to fix Onley Park Play Area fence.   |        |
| 14.3      | To note that a Sea container has been purchased for storage of Skate Equipment. A key to the Container has been given to the Youth Leader, a second key held by Cllr Cooper. Cllr Cooper was asked to have 2 extra keys cut, one for the Clerk and one for the Secretary of OPRA.<br>A letter to be sent to Jo Oliver to thank him for putting the hardcore down for the Sea Container. |        |
| 14.4      | I was <b>resolved</b> to ask NRHA to trim the hedge behind School Close Play Area.  |        |
| <b>15</b> | <b>VILLAGE HALL REPORTS</b>   |        |
| <b>16</b> | <b>CORRESPONDENCE</b>   |        |
| 16.1      | Campaign to highlight areas of Dog Fouling in Daventry District with spray started 5 <sup>th</sup> Sept.  |        |
| 16.2      | Care and Repair grants available from DDC – Poster to be displayed on the notice board.   |        |
| 16.3      | NCC 20 million steps weekend will take place from 23-25 <sup>th</sup> September.  |        |
| 16.4      | Notification of Northants CALC AGM on Sat 8 <sup>th</sup> October. Councillor C Lomax and B Ritchie to attend..   |        |
| 16.5      | Launch of CPRE Countryside Design Guide for Northants 12 Sept 7pm at Stanwick Lakes. The Clerk to obtain a copy of the Design guide.  |        |
| 16.6      | NCC Hate reduction strategy consultation. Open for comment till 30 <sup>th</sup> Sept.  |        |
| 16.7      | Minutes of DDC Parish and Town Council Meeting June 16 received.  |        |
| 16.8      | To note that Anglian Water are taking over responsibility for private pumping stations.   |        |
| 16.9      | Daventry District Over 50s Forum Wed 21 Sept 2-4pm. Poster on Notice Board  |        |
| 16.10     | Details of Grant funding for up to £1000 from Futures Housing. Closing date 16 Sept.  |        |
| 16.11     | Request for help/advice on progressing the ex-shop back into use, or rebuilding on the plot. The Clerk and Councillor D Blezard to arrange a meeting with Mr B Smith.   |        |
| 16.12     | DDC Housing Implementation Strategy consultation  |        |
| <b>17</b> | <b>TRAINING</b>   |        |
| 17.1      | It was <b>resolved</b> to approve attendance of the Clerk at the SLCC Conference at a cost of £175 for 3 days.  |        |
| 17.2      | New Councillor Training Sat 19 November at Litchborough 10.30 – 1pm £39 – No new Councillor.  |        |

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| <b>18</b> | <b>ITEMS FOR NEXT AGENDA</b>  |
| 18.1      | To consider whether to ask the Prison to gift the Service Road to Onley Park. |

In the absence of further business the meeting closed at 22.15

**Next Full Parish Council Meeting- Monday 10<sup>th</sup> October 2016 to be held at BARBY Village Hall, Kilsby Rd, Barby 7.30pm**