



# BARBY & ONLEY PARISH COUNCIL

## MINUTES of Annual Meeting

Held on.....THURSDAY 14th MAY 2015 at.....7.30...pm

In BARBY VILLAGE HALL, Kilsby Road, Barby.

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

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### PRESENT:

Councillors Blezard, Cooper, Cotton, Downes, Jones, B Lomax, C Lomax (arrived late), Ritchie, Sabine, Vale.

Clerk – Catherine Camp.

Retiring Council Chairman Peter Owen

14 Members of the public. PCSO K Thompson

Page 2015/16/01		ACTION
<b>1</b>	<b>ELECTION OF CHAIRMAN</b>	
	Retiring Councillor Peter Owen opened the meeting and called for nominations for the chairmanship of the Parish Council. <b>Andy Sabine was nominated and was duly elected.</b> Mr Peter Owen left the meeting.	
<b>2</b>	<b>DECLARATION OF ACCEPTANCE OF OFFICE</b>	
2.1	All newly elected Councillors sign declarations of acceptance of office. Nigel Gove to sign a Declaration of Acceptance of Office on his return from holiday.	
2.2	Councillor Sabine signed the declaration of acceptance of office of Chairman.	
<b>3.</b>	<b>ELECTION OF VICE CHAIRMAN</b>	
3.1	Councillor B Lomax was proposed as Vice Chairman by Cllr Jones, seconded by P Downes. Councillor H Vale indicated he wished to stand, seconded by Cllr Cotton. Following a vote <b>Councillor B Lomax was duly elected as Vice-Chairman.</b>	
<b>4.</b>	<b>APOLOGIES</b>	
4.1	Apologies were received from Mr Nigel Gove. Councillor C Lomax gave apologies for the start of the meeting and arrived at 21.30. Apologies were received from County Councillor M Longley	
<b>5.</b>	<b>Appointment of Responsible Financial Officer – (The Clerk)</b>	
5.1	Councillor B Lomax proposed that the Clerk be reappointed as Responsible Financial Officer, seconded by Cllr Cotton and unanimously approved.	
<b>6.</b>	<b>Appointment of Internal Financial Controller</b>	
6.1	Cllr Blezard was proposed by Cllr Vale, seconded by Cllr Cotton and duly appointed.	
<b>7.</b>	<b>To Confirmation of cheque signatories (formerly Cllrs Lomax, Blezard, Cotton)</b>	
7.1	It was resolved that Councillors Lomax, Blezard and Cotton would remain as cheque signatories. Councillors Vale and Jones to be added as signatories and Peter Owen removed.	
<b>8</b>	<b>REVIEW OF MEMBERS INTERESTS</b>	
8.1	All Councillors completed a Declaration of Registrable Interests Form which will be published on the Parish and District Websites, in line with Localism Act 2011 s30.	
<b>9.</b>	<b>APPOINTMENT OF REPRESENTATIVES</b>	
9.1	Cllrs Cotton and Cooper were appointed as trustees of Onley Village Hall.	
9.2	Councillor Jones was appointed as Trustee to Barby Village Hall Committee.	
9.3	Councillor Blezard was appointed as representative to Tennis Court Management Group.	
9.4	Councillor Sabine was appointed as representative to Barby Sports Field.	
<b>10</b>	<b>PUBLIC PARTICIPATION</b>	
a)	Concern was raised over the danger of walking past the Water Tower as the pavement does not continue round the corner. Could the pavement be extended? NCC to be asked.	
b)	The manhole cover in “The Derry” is set in concrete and may break if lifted to ascertain whether it is blocked. Mr Wilson said he would report whether he can lift it.	
c)	A request was made for expenditure to be reported in a way to show how money was spent. The Clerk will provide the information requested in the next parish newsletter for Yr end 31/3	
d)	The parish council was asked to thank Northants Highways for carrying out road repairs.	
e)	The parish council were asked to pursue getting the “Old Shop” tidied up.	

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f)	An update was requested on the Pub. The Chairman reported that unofficially he had been told there was a problem with wiring and the pub would not reopen for 6 weeks. It was noted that the Pub is registered as a Community Asset.			
g)	The Parish Council were asked to speak against planning application DA/2014/0796 at the Planning Committee meeting on Thursday 21 <sup>st</sup> May.			See ref 15.7
h)	A request was made for Onley Lane to be gritted, or warning signs erected warning of ice.			See ref 17.4
i)	It was reported that there is now additional capacity on the Superfast Broadband network.			
j)	Dom Fisher reported that residents of Rugby Road do not wish to see any vehicular access on the byway over Cart Hill should the planning application at Manor Works be permitted.			
k)	Barby Fete Committee asked the Parish Council to allow anyone bringing a Dog to the Dog Show to be allowed to take it into the Play Area during the hours of the fete.			See ref 18.3
l)	The Memorial Bench purchased by Barby Townlands Charity is much admired.			
m)	A report on the Exhibition held to inform residents of the proposed plan for the Same Lambourgini Tractor Factory site was given by the Developer. The exhibition attracted 36 attendees. i)Concerns were raised over the byway and how practical it is to upgrade it. ii)Daventry District Housing had suggested a Social Housing contribution but local opinion is that they would rather have Social Housing on the site that give the money to DDH. iii)People understand that the site has come to the end of its current use and there is a fear of what the location might be used for. iv)DDC are awaiting comments from the Parish Council.			
m)	Mr Keith Ingram, Chairman of Barby Village Hall Committee gave a report on the hall. He made a request for cakes to be sold at the forthcoming Art Show on 23th May.			
<b>10.2</b>	<b>Police Report – PCSO K Thompson</b> reported that he was responsible for 20 villages. There had been 2 crimes in Barby:- An assault at the pub, and a untaxed vehicle which he has arranged to have recovered. PCSO Thompson asked residents to report suspicious incidents.			
<b>10.3</b>	It was reported that Ian Robertson (Conservative) had been elected as District Councillor. Councillor Lomax reported that the new District Council will be formed on Wed 20 May.			
<b>10.4</b>	County Councillor Longley forwarded an Annual Report which will be circulated to all Parish Councillors and displayed on the notice board and website.			
<b>11</b>	<b>DECLARATIONS of INTEREST</b>			
11.1	Declarations of Disclosable Pecuniary or Other Interests. None.			
11.2	Dispensations – To consider written requests for dispensation of DPI. None received.			
<b>12</b>	<b>TO APPROVE AND SIGN MINUTES</b>			
12.1	Minutes of 13th April 2015 were approved and signed as a correct record.			
<b>13</b>	<b>MATTERS ARISING</b>			
13.1	The Clerk reported that quotes for a Parish Tree Survey will be brought to the next meeting.			AGENDA
13.2	Costs of installation of an Electrical point on Barby Green will be brought to the next meeting			AGENDA
<b>14</b>	<b>ACCOUNTS</b>			
14.1	Monies received:	50% of Precept £ 20918.50; Bank Interest £92.18; Advertising £100 Stationery reimbursement from Kilsby PC £111.83		
14.2	Financial Position at 01.05.14	£49422.28 Parish Account: £127296.26 Ring fenced for Onley. Unpresented Chqs £1688.08; <b>Balance £ 175030.46</b>		<u>Attached.</u>
14.3	The Annual Return for Year end 31 March 2015 was approved and signed.			
14.4	The Annual Governance Statement for year end 31 March 2015 was approved and signed.			
14.5	Report on the Internal Audit carried out by Mr Jim Goodger was given. Councillor Downes to help complete the annual Risk Assessment.			P Downes
14.6	Cllr Blezard reported that all the paperwork had been checked and found to be in order. It was resolved to pay the following cheques as listed.			Approved
<b>To Whom Paid</b>	<b>Chq No</b>	<b>Details of Payment</b>	<b>£</b>	<b>Power to Pay</b>
BT Payment Services Ltd	22767	Phone Bill	58.94	LGA(1972) s111
Catherine Camp	22768	Clerks Salary MAY 2015	825.66	LGA(1972) s112
HMR&C	22769	Tax and National Insurance	35.80	LGA(1972) s112

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NCC	22770	Pension Contribution	209.15	LGA(1972) s112
Harry Norton	22771	Newsletter Delivery	16.50	LGA(1972) s142
Ella Cunningham	22772	Newsletter Delivery	16.50	LGA(1972) s142
Karl Weir	22773	Newsletter Delivery	11.00	LGA(1972) s142
Krishna Enterprises Ltd	22774	Newsletter Printing	190.00	LGA(1972)s142
Caroline Susan Galloway	22775	Youth Worker	124.00	LG(MP)A 1976
Ian Webb	22776	Newsletter Editor Gratuity	175.00	LGA(1972)s142
Northants CALC	22777	File Dividers	22.00	LGA(1972)s111
S Hagon	22778	Printing	40.55	LGA(1972)s111
Viking Payments	22779	Stationery	99.90	LGA(1972) s111
Lamley Brothers	22780	Mowing March and April	999.00	Highways Act 1980 s96
Lamley Brothers	22781	Mowing - Onley	1080.00	Open Spaces Act 1906
S Hartwell	22782	Installation of Bench	312.00	Open Spaces Act 1906
E.ON UK plc	22783	Street Lighting	261.93	PC Act 1957 s3; HA 1980 s301
Barby Cricket Club	22784	Mowing Contribution	2600.00	Open Spaces Act 1906
Catherine Camp	22785	Clerks Expenses April	33.50	LGA(1972) s111
NALC	22786	LCR subscription	17.00	LGA(1972) s143
14.7	To note that Ella Cunningham wishes to resign from delivering Barby Newsletter, and an alternative person will also be required at Onley from July onwards. <b>It was agreed to advertise posts.</b>			
<b>15</b>	<b>PLANNING</b>			
15.1	<b>DA/2015/0346 Construction of American Barn and manege. Land at Barby Lane, Barby.</b> The Applicant explained the proposal which is for personal use. The Council has no objections.			
15.2	<b>DA/2015/0303 Construction of facilities building to include members lounge, restaurant/meeting room and managers flat. Barby Moorings. Barby Lane, Barby.</b> Barby & Onley Parish Council OBJECT to this application as it is out of scale and proportion for a rural site in open countryside. The Council feel that a 2.5 storey brick build building is out of keeping with the setting of the Oxford Canal Countryside Conservation area. The building is over large and is of poor design and does not add to the historic aspects of the canal. The 10.2m high building will be very imposing in open countryside and spoil the views. The original application was for a non-residential marina so a permanent residence is not considered necessary, nor is a members lounge.			
15.3	Discussion of phone call with respect to land to the rear of Balding Close. The Clerk was asked to contact Daventry District Council to ask their opinion on the application site, and advertise the fact that the Messrs Balding Executors are considering other options including sale of their land to neighbours. Councillor Ritchie raised concerns that additional housing will exacerbate problems with sewerage overflow which occurs in Almond Close. It was noted that this application has already been approved. <i>Applications awaiting a decision from Daventry District Council.</i>			
15.4	DA/2015/0157 Outline application for 18 dwellings, 2 replacement dwellings Manor Works, Barby Lane, Barby. Decision awaited. Dom Fisher (Highways Warden) reported that the applicants are willing to discuss funding traffic calming measures in the village should their application be given approval.			
15.5	DA/2015/0181 53 Daventry Road, Barby. Single Storey rear extension. Decision awaited.			
15.6	DA/ 2015/0227 Single Storey front extension to build garden room. 5 Rugby Road. Awaited.			
15.7	DA/2014/0796 Outline Application for construction of 12 dwellings. Land adjacent to 71 Daventry Road, Barby. Recommended for Approval by Daventry Planning Officers and to be decided at DDC Planning Committee on 21 <sup>st</sup> May. Councillor Downes agreed to address the committee on behalf of the Parish Council and explain the reasons for objection.			
	<i>Appeal decisions</i>			
15.8	APP/Y2810/A/14/2228869 Land off Kilsby Road, Barby. 5 dwellings. Appeal has been allowed.			
15.9	Changes in law allowing additional comments on Appeal of Tower farm Marina application. Decision date is now delayed until 15 <sup>th</sup> June 2015.			
15.10	<b>Neighbourhood Plan</b> –Councillor D Blezard reported that Kirkwell Planning Consultants have visited the steering group and are now preparing a draft document. Cllr Blezard asked for areas that need protection.			

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<b>16</b>	<b>ONLEY</b>	
16.1	Dog Training sessions were causing noise nuisance. The sessions will no longer take place on Sunday morning or at weekends and issues have been resolved .	
16.2	Councillor Cotton reported that a meeting has been held with the General Manager of Onley Prison Services Limited who deals with Prison Construction and Roads. He is in favour of having the Prison drive adopted and will approach his board to put this in place. County Councillor M Longley has stated that he can arrange for NCC and WCC to agree to adopt the drive. The road on Onley Park estate will cost £2-300,000 to bring up to adoptable standard.	
16.3	It was reported that the water leak has been repaired. Sewerage and Surface water drainage has been adopted by Severn Trent but the Mains Water is still un-adopted and remains the responsibility of the Prison Service.	
<b>17</b>	<b>HIGHWAYS</b>	
17.1	Junction 18 Liaison Forum meeting -10am Wed 10 June 15 at Kilsby Village Hall. Councillors Cooper, Jones and Ritchie to attend.	
17.2	Parish & Town Councils Meeting DDC Thurs 11 June 2015, 6.30pm. Councillors agreed to check their diaries and inform the Parish Clerk if they can attend.	
17.3	Notification of M1 Northbound overnight closure J16-18 on Tues 26 and Thurs 28 May had been received.	
17.4	Mr D Fisher, Highway Warden, reported that NCC Highways are not prepared to grit, or sign Onley Lane.	
17.5	Barby roads will be surface dressed next week. Further works will not be carried out on the pavements due to insufficient funding. It was reported that the Primary School are concerned that the works will cause congestion at the School. Dom Fisher to contact NCC Highways to ask if the works can be rescheduled for half-term.	
17.6	It was reported that new signage has been requested at the Water Tower cross roads. White lining has taken place but the signs are still awaited.	
<b>18</b>	<b>YOUTH MATTERS</b>	
18.1	Councillor Vale agreed to carry out weekly safety inspections in Barby Play Area. Councillor Sabine agreed to carry out weekly inspections of Barby Skate Park. Councillor Cooper agreed to carry out weekly inspections of Onley Park Play Area.	
18.2	Councillors Sabine and Vale agreed to form a working party to consider upgrading Barby Play Area, and to invite Simi Pandhal to join.	
18.3	Barby Fete / Dog show was discussed. It was agreed that Dogs should be allowed around the whole area of the Village Fete so long as they were taking part in the Dog Show. No general dogs allowed. Signage to be in place stating that Barby Play Area is governed by a "Dog Control Area" and access for Dogs is to be limited strictly to the Afternoon of the Fete, within the restricted hours of the Fete opening. Dog poo bags to be distributed to all Dog Owners, the bark filled children's play areas to be fenced off, and the Play Area and surrounds to be carefully inspected and cleaned at the end of the Fete.	
18.4	The Clerk was asked to employ a Litter Picker for Barby Play Area and surrounds.	
18.5	It was agreed to arrange a Village Litter Pick – Date to be agreed at next meeting. <span style="float: right;">AGENDA</span>	
<b>19</b>	<b>CORRESPONDENCE</b>	
19.1	It was reported that the Parish Council has been awarded Foundation Local Council Award until Dec 15.	
<b>20</b>	<b>TRAINING</b>	
	New Councillors were asked to attend "New Councillor Training" Councillors Downes, Jones and Ritchie to attend New Councillor Training 27 <sup>th</sup> May 6.30pm – 9pm Brackley Town Hall. Councillor Cooper to attend New Councillor Training 15 <sup>th</sup> June 1.30pm at Litchborough.	
<b>21</b>	<b>ITEMS FOR NEXT AGENDA - Next Meeting to be held on 8<sup>th</sup> June in Onley Village Hall</b>	
21.1	General Power of Competence. The Clerk asked Councillors to consider if they wish to adopt this.	
21.2	Local Council Award Levels. To consider whether the Council should strive for Award levels.	

In the absence of further business the meeting closed at 22.00