

## Barby Townlands and Educational Charity

### Minutes of the meeting held by the Trustees on Wednesday 11<sup>th</sup> October 2017 Trust Met at Hopthorne Farm, 18 Kilsby Road, Barby at 7.30pm

Present: Sally Robbins (Chair), Richard Camp (Vice Chair), Carol Hamp (Treasurer), Graham Sloper, Rob Wilson, Derek Middleton & Cat Sabine (Secretary)

Catherine Lomax (co-opted representative from Barby Charity) did not attend.

1.	<b>Apologies</b> All trustees present	
2.	<b>Declarations of Interest</b> None	
3.	<b>Minutes of last meeting (19<sup>th</sup> July 2017)</b> The minutes were agreed to be an accurate record and signed by the Chair, Sally Robbins.	
4.	<b>Matters arising from the minutes</b> Derek has taken down the board by the tennis court/orchard. He has 3 Townlands signs left to go on the park gates. <b>Derek to organise getting more signs made &amp; to obtain the artwork in either pdf or jpeg format for passing onto Cat for safe keeping.</b> <b>Richard is going to contact Timbertech to arrange for them to prune the apple trees in the orchard.</b>	Derek  Richard
5.	<b>Leases</b> Footbridge issue – Graham has looked at the lease and confirmed to trustees that it is the responsibility of the Parish Council. Sally has responded to the individual from Barby Cricket Club explaining this. The Parish Council have also been contacted. They plan to raise the sleeper and put chicken wire down to stop it getting slippery.	
6.	<b>Land Management</b> a) Allotment – Cat to chase Steve Hartwell regarding the clearing and sheeting. She will also look for a new contractor in the new year. b) Orchard – Apple Day was a huge success, likely due to social media (predominantly Facebook) as well as the booking of the Morris Men. Next year trustees would like more volunteers to make more cakes as well as help on the day. Help will be asked in the newsletter as well as speaking to the WI and other groups in the village. <b>Cat to re-book Morris Men.</b> <b>Cat to speak to Mr Hyde to see if he will cut and rake the wildflower sections of the orchard.</b> c) Garage – No issues d) Tennis Court – Has been resurfaced e) Pasture Land – Money appears to have finally arrived from RPA. Jennifer from Howkins advised that the remittance had been received but not how much. <b>Carol to check account &amp; confirm the figure.</b> f) Poorlands – Sally spoke to Bernard Scott. He is going to add more trees including holly. Richard suggested others could do the same with their own saplings.	Cat  Cat       Carol

7.	<p><b>Trustee Application</b> One application received so far. Trustees agreed to keep the advert open and then make a decision on who would be most suitable. <b>Cat to keep the ad in the newsletter as well as create a Facebook page for Townlands and advertise on there.</b></p>	<b>Cat</b>
8.	<p><b>Accounts</b> Sally to send a letter of thanks to Catherine Lomax for the cheque from the old charity account. Balance as at 19<sup>th</sup> September was £9,200. With payments received it is now approximately £12K.</p>	
9.	<p><b>Correspondence</b> None to discuss</p>	
10.	<p><b>Grant awarding policies and spending patterns</b> Rob Wilson previously sent an email round to trustees discussing where grants have been awarded to – seem to be geared towards either very young (up to 11yrs) and the other end of the spectrum (over 60's). Rob made a suggestion to implement a new grant scheme that would be awarded to all school leavers living in the village. Trustees agreed this would be a good idea. A letter will be sent out to secondary schools, asking them to give a copy of letter to all applicable pupils offering circa £50 towards costs of further education. They would then be re-imbursed against a receipt.) <b>Cat to do an analysis of grants given over last 12 months grouped into age ranges for trustees to review</b> <b>Rob Wilson to compile a letter (1<sup>st</sup> draft) to Head's asking them to copy and hand out to all students living in Barby</b> Governors discussed becoming more proactive rather than just reacting to grant requests. Sally to arrange a meeting with the Vicar and the Chair of the Parish Council to discuss this further with them, to see if they have identified any needs the trustees could help with.</p>	<p><b>Cat</b></p> <p><b>Rob</b></p> <p><b>Sally</b></p>
11.	<p><b>Grants</b> A grant has been received from the "Barby Tennis Court Management Committee". The Parish Council has taken over the running and finances of the tennis courts and therefore they must be the ones who make any grant requests. Trustees are happy to support the application, but it can only come from them. <b>Cat to contact Parish Council &amp; Brian Thompson and advise.</b></p> <p>Trustees have awarded a grant of up to £400 to Barby Pre – School for tablets – ideally 2 cheaper options instead of 1 iPad as in the application. Richard also suggested the Pre School gets in touch with Towcester Primary School for advice on how to use Tapestry.</p>	<b>Cat</b>
12.	<p><b>AOB</b> <b>Cat &amp; Carol to discuss what becoming Treasurer would involve &amp; how to move forward.</b> Sally discussed stepping down as Chair at the end of the year. Richard would be happy to take over – this will be picked up in January. Trustees agreed that they also need to discuss setting an actual term of office for the Chair &amp; Vice Chair post.</p>	<b>Cat &amp; Carol</b>

	Meeting closed at 9.20	
	Next meeting to be held in Jan 2018 – date still to be agreed.	