

## Barby Townlands and Educational Charity

### Minutes of the meeting held by the Trustees on Wednesday at Hopthorne Farm, 18 Kilsby Road, Barby at 8pm

Present: Sally Robbins (Chair), Carol Hamp (Treasurer), Peter Owen, Graham Sloper, Derek Middleton (DM), Rob Wilson & Cat Sabine (Secretary)

Catherine Lomax (co-opted representative from Barby Charity) did not attend.

1.	<p><b>Walk Round</b> Trustees met at the tennis courts at 7.30pm to have a walk round the Millennium Orchard, Tennis Courts &amp; Allotments.</p> <p>Tennis Courts all looking good with no issues.</p> <p>Millennium Orchard – Pete Hyde has done an excellent job of weeding the petanque court &amp; adding new granite dust. He has also carried out repairs to the BBQ and treated the benches. <b>Cat to add an item to newsletter with an update on the work carried out</b></p> <p>Trustees unsure whether the trees have been pruned, <b>Richard Camp to confirm if this is the case or not. And if not, arrange for this to be carried out.</b> It has been reported that dogs are fouling on the petanque court. <b>Cat to create a sign to go onto the gate to ask villagers to pick up after their dogs.</b> Pete Hyde reported that some vandalism has taken place, benches being overturned. <b>All trustees agreed to keep an eye on the orchard.</b> Pete Hyde will do the same.</p> <p>Trustees concerned about the condition of the steel container by the BBQ and feel it could be a hazard. <b>Cat to check with Richard Camp whether it can be removed.</b></p> <p>Allotments – The vacant plots have been cleared and covered by Steve Hartwell. Trustees very happy with the work done. Agreed that in future <b>Sally Robbins to advise Cat if any plots are vacant for more than 3 months so that they can be covered to prevent them becoming overgrown.</b></p>	<p><b>Clerk</b></p> <p><b>RC</b></p> <p><b>Clerk</b></p> <p><b>All</b></p> <p><b>Clerk</b></p> <p><b>SR</b></p>
1.	<p><b>Apologies</b> Apologies received from Vice Chair Richard Camp.</p>	
2.	<p><b>Declarations of Interest</b> Derek Middleton declared a conflict of interest regarding the grant request from Barby Cricket Club. Carol Hamp declared a conflict of interest regarding the grant request from Barby Table Tennis Club.</p>	
3.	<p><b>Minutes of last meeting (11<sup>th</sup> April 2016)</b> Minutes were agreed to be an accurate record and signed by Chair, Sally Robbins.</p>	
4.	<p><b>Matters arising from the minutes</b> Carol Hamp advised that she had given a gift to Stuart for his work on the accounts and that he thanked trustees for this.</p>	
5.	<p><b>Leases</b> This hasn't worked out quite as anticipated. The Rural Payments Agency</p>	

	<p>advised that we could not just register and then receive the money. We have had to buy the entitlements at a cost of approximately £1500.</p> <p>The pasture land has been let at £50 per acre until 28<sup>th</sup> February 2017. (Approx £1,150 + £1500 BPS.) After this it will go into the grass sale.</p> <p>Regarding the work to be done, Jennifer at Howkins and Harrison has only got 1 quote so far (£2.5K.) She did promise multiple quotes but this has not happened. The company is from Corby. Trustees would prefer to use a local firm if possible. Rob Wilson suggested contacting Froggley Fencing. Pete Owen has someone else to suggest also. <b>Rob &amp; Pete to email Graham contact details for these company's and Graham will then forward them on to Jennifer for her to contact for quotes.</b></p> <p>Mr Evans has not yet done the agreed fencing. Jennifer at Howkins asked his to do this originally. <b>Graham to ask Jennifer to chase Mr Evans on when this will be done. Graham to also check with Jennifer who is responsible for water rates.</b></p>	<p>RW PO GS</p> <p>GS</p>
6.	<p><b>Land Management</b></p> <p>a) <u>Allotments</u> Great job done of covering the vacant plots.</p> <p>b) <u>Millennium Orchard</u> Grass cutting contract has been renewed. Weed killing and granite dust work completed on petanque court. Wildflower Orchard has not yet started work. Bernard Scott has volunteered to help with this and has advised that the planting needs to take place at the beginning of Winter. Need to kill whatever is there to clear the space. Sally Robbins suggested having a number of flowers planted at the back of the tennis courts and some down the right hand boundary Need to peg out an area and remove the grass. <b>Sally to speak to Richard about this and will feedback to governors.</b></p> <p>c) <u>Garage</u> Sally has sent the agreed letter to the garage wishing them well with their new lease.</p> <p>d) <u>Tennis Court</u> All fine, no issues</p> <p>e) <u>Charity Pasture Land</u> Covered in Item 5.</p> <p>f) <u>Poorlands Arable Land</u> <b>Cat to continue trying to arrange a cheque to transfer the funds from the old account into Townlands account.</b></p>	<p>SR</p> <p>CS</p>
7.	<p><b>Accounts</b></p> <p>There is £15,584 in current account. Still the same amount in QUAF. Carol gave Sally the signatory form for the bank. <b>Sally to complete and take into NatWest.</b></p> <p>Pete Wright has been taken off as a signatory. Rob Wilson asked what the annual income for the trust is. He suggested that trustees need to be clearer on what the income of the trust is and how much money we give away in grants.</p>	<p>SR</p>

8.	<p><b>Correspondence</b> Carol Hamp had an email from Ian Webb thanking trustees for the funding for the Church Fete.</p>	
9.	<p><b>Grants</b> Cat Sabine asked trustees whether a deadline for grant requests could be put in place. She suggested that this would make it easier for trustees to receive all grant requests in one email &amp; with plenty of time to read through them prior to the meeting. Trustees agreed this would be a good idea and agreed a deadline of 1 week prior to the meeting. Cat to get form changed on website to explain this and to add this to the newsletter. Trustees asked for a spreadsheet to be created monitoring who has had what grants and when. <b>Cat to have this ready for the next meeting.</b></p> <p>The following grants have been approved: Table Tennis Club £250.00 Barby Cricket Club £500 Gardening Club £100 Pre School £316.98 Parish Council £1,758 CLASP £250 Benjamin James £100 (Cat to ensure letter explains that trust does not usually provide grants for individuals but making an exception in his case.)</p> <p>Barby School – Trustees did not want to make a decision on this request with Richard Camp's input. <b>Sally to speak to Richard on this matter and provide feedback to trustees who will then decide on whether to approve or not. Decision to be made via email rather than waiting for next meeting.</b></p>	<p>CS</p> <p>SR RC ALL</p>
10.	<p><b>Any Other Business</b> Apple Day to be held on Sunday 2<sup>nd</sup> October.</p> <p>Midsummer BBQ was disappointing. Only approximately 20 people came. Sally suggested doing a review on this at next meeting when Richard available. <b>Cat to add this as an agenda item.</b></p> <p>Trustees all provided their mobile phone numbers. <b>Cat to email these round to all.</b></p> <p>Next meeting confirmed as 14<sup>th</sup> September.</p> <p>Carol expressed her wish to resign as treasurer. She has been doing it for a very long time. She is worried that she uses an old paper system and that maybe it should be updated to a computerised system. No trustee at present is able to take this on. Rob suggested Cat takes this on in a paid capacity in addition to her secretarial duties. <b>Cat to discuss what it would entail with Carol.</b></p> <p>Sally would like a 6 month review with Cat. <b>Sally to email Cat with dates.</b> Meeting closed at 9.50pm</p>	<p>CS</p> <p>CS</p> <p>CS CH</p> <p>SR</p>