

# ONLEY PARK RESIDENTS ASSOCIATION

## AGM MINUTES

Held on.....SUNDAY 27th October 2013 at.....15.00...pm

ONLEY VILLAGE HALL

Secretary Address: 6 ONLEY PARK, RUGBY, CV23 8AW Telephone: 01788 815906

E-Mail: dawn.cotton@talktalk.net

**PRESENT:** Adrian Cooper (Chair), Dawn Cotton Secretary, Debbie Gibbard, Daphne Finch & David Finch, Lottie. Joanne Harris

		<u>Page 1</u>	<u>ACTION</u>
<b>1</b>	<b>APOLOGIES</b>		
1.1		Apologies were accepted from Joanne Harris, & Joseph Oliver	<u>Accepted</u>
<b>2</b>	<b>MEETING</b>	<i>AGM Meeting opened at 15:00pm</i>	
<b>3</b>	<b>Minutes of AGM 25.09.2012</b>		
<b>4</b>	<b>Chairman's Report</b>		
4.1		Chairman read his report to residents who attended the AGM. Copy of report in OPRA'S file	
<b>5</b>	<b>Treasurers Statement of Accounts</b>		<u>Secretary to Update</u>
5.1		<p>Treasurer read his statement of the accounts.</p> <p>Treasurer advised a mistake in the accounts for 2011-2012. Which require rectifying become complete and accurate?</p> <p>Copies of the accounts were distributed to the residents.</p> <p>Grant applied and granted last year for year 2013 sum of £360.00 The money was for Administration costs, Laminator and Laminate sheets, News Letter Delivery.</p> <p>Parish Council holding the money to date. OPRA have submitted new application for £490.00 for 2014 awaiting outcome. Copy of Accounts in OPRA file.</p>	<p>28<sup>th</sup> Oct 2013 B&amp;OPC budget precept meeting for 2014 OPRA'S Grant accepted at £360.00 to cover. Admin, News letter delivery and hire of the Village Hall for OPRA meetings.</p> <p>New Laminator and Laminate sheets purchased 12<sup>th</sup> Oct, 2013. Replacements Inks for the printer ordered Oct 2013 all paid out of Money held at B&amp;OPC.</p>
<b>6</b>	<b>Secretary's Report for the year</b>		
6.1		Secretary updated residents on the subjects of Severn Trent what progress for the adoption of the Fowl Water, Mains water and drainage system. Not adopted as of yet HMP employed Lanes for Drains this summer to complete major works to all pipe network on the estate which was in very bad state of disrepair, Secretary confirmed the cost was in excess of £60.000 and no cost to residents. Secretary received no response to emails sent to both HMP Onley and Severn Trent for up dated information in time for the AGM. Secretary requested Cllr, Lomax to email Secretary the water meter readings	Secretary confirms 10 <sup>th</sup> Nov, Severn Trent are to meet with HMP Onley 12 Nov 2013 to discuss adoption details, Severn Trent promise to keep Secretary up dated with the meeting.

		for Onley Estate 2012-2013. Still waiting this information.  Secretary advised waiting on Cllr. Lomax with further information to follow up on the adoption of our roads including Private Prison Drive with NCC and WCC. Nothing to report at time of AGM meeting.	
6.2	<b>COMMITTEE MEMBER REPORT</b>	Dennis confirmed all trees in good order and he is waiting on the tree report taken place last year. Daphne advised she will provide Dennis with a copy of the report with mapping of the trees on the estate. Dennis is to look into which trees at Onley are under preservation order.	
6.2	Residents showed interest and asked several questions concerning Mains Water, storm drains and surface water drains. All questions answered to the best of our knowledge.		
<b>7</b>	<b>New Committee Officers Elected</b>		
7.1	New OPRA committee Officers were elected, Proposed and seconded by residents	Chairman. Frank Brannigan, Secretary. Dawn Cotton, Secretary to hold Financial documentation including petty cash box until a new treasurer is appointed.	
<b>8</b>	<b>New Committee Members Elected</b>		
8.1	New & Existing OPRA committee	Daphne Finch, Lottie Smith, Dennis Cooper, David Finch & Christopher Smith	
<b>9.1</b>		Joanne Harris Joseph Oliver to Represent Marina C/O Barby Pools Marina	
<b>9</b>	<b>Public Attendance</b>	6 residents attended	
<b>10</b>	<b>Any Other Business</b>	Speed sign missing on Prison Drive, Muck on Prison drive by Farmers vehicle Prison Staff driving too fast on prison drive.	Secretary to write letter to HMP Onley

In the absence of any residents the meeting closed at 16.15pm  
**NEXT MEETING** – TBA Dawn Cotton – Secretary